

**North Wales Water Authority  
Board of Directors Meeting  
Minutes of 1/11/2018**

**Call to order:**

A regular business meeting of the NWWA Board of Directors was held at the NWWA Offices, 200 W. Walnut Street, North Wales, PA., 19454, and was called to order at 5:02 p.m.

**Pledge of Allegiance:**

Mrs. Nagel led all in attendance in the Pledge of Allegiance

**Reorganization:**

Mrs. Nagel asked Mr. Bender to temporarily assume the Chair for the purpose of reorganization functions, including Board positions. Mr. Bender presented and requested approval of Resolution # 2018-01, setting forth various Board appointments, the appointment of various professionals and consultants, also approving billing rates, establishing depositories, and setting meeting dates, a copy of the entire Resolution is on file and available for review in the Authority offices.

Upon motion by member Mengel, seconded by member Tenney, and as there were no other nominations presented, the Board voted to approve Resolution 2018-01, as presented, including the following Board positions:

- Reappointment of Joan H. Nagel, Esq. – Chair
- Reappointment of Albert S. Tenney – Vice Chair
- Reappointment of Donna L. Mengel – Secretary
- Appointment of Gregory D’Angelo - Treasurer (replacing former Treasure Kavash)
- Appointment of Edward Neiderhiser – Asst. Sec/Tres

*It was noted that if Mr. D’Angelo were not reappointed to the Authority by Borough Council, the then vacant Treasures position would need to be addressed at a future meeting.*

<b><u>Vote Record</u></b>						
x	Approved		Yes/Aye	No/Nay	Abstain	Absent
	Tabled	Mrs. Nagel	x			
	Failed	Mr. Tenney	Seconded	x		
		Ms. Mengel	Originator	x		
		Mr. Neiderhiser				x
		Mr. D’Angelo		x		

Mrs. Mengel offered several comments lauding the Board Chair for her leadership and non-partisan manner of conducting business, thanking her fellow Board members for their ongoing efforts to serve the community through their work with the Authority, also noting the excellent level of communication and cooperation amongst the Board members. Other Board members concurred.

Mrs. Nagel reassumed the position of Board Chair as the reorganizational portion of the meeting was concluded at this point.

**Regular Business Meeting.**

**Roll Call:**

Roll call was taken and recorded as follows;

<b><u>Attendee Name</u></b>	<b><u>Organization</u></b>	<b><u>Title</u></b>	<b><u>Status</u></b>
Joan H. Nagel	NWWA	Chair	Present
Albert S. Tenney	NWWA	Vice Chair	Present
Donna L. Mengel	NWWA	Secretary	Present
Edward Neiderhiser	NWWA	Asst/Sec Treasurer	Absent
Gregory J. D'Angelo	NWWA	Treasurer	Present
Robert C. Bender	NWWA	Executive Director	Present
Brad S. Fisher, P.E.	NWWA	Director of Eng. / Ops.	Present
Christine Lezoche	NWWA	Director of Finance	Present
Michael P Clarke, Esq.	Rudolph Clarke	Authority Solicitor	Absent
Melissa Fiala, Esq.	Rudolph Clarke	Authority Solicitor	Present
Kenneth Heydt, P.E.	Carroll Engineering	Authority Engineer	Present

**Executive Session Report**

None at prior meeting

**Approval of Minutes:**

The Board next considered approval of the Minutes of 12/14/2017. Upon a motion of member D'Angelo, seconded by member Mengel, the minutes were approved.

**☑ Vote Record**

			<b><u>Yes/Aye</u></b>	<b><u>No/Nay</u></b>	<b><u>Abstain</u></b>	<b><u>Absent</u></b>
x Approved						
Tabled	Mrs. Nagel		x			
Failed	Mr. Tenney		x			
	Ms. Mengel	Seconded	x			
	Mr. Neiderhiser					x
	Mr. D'Angelo	Originator	x			

**Public Comment:**

There was no public comment.

**Bids and Contracts:**

Mr. Bender presented the final bids on the vehicles advertised on December 7, 2017, and to be sold through the Municibid program. He noted that we had received over 500 bids, and the total sale amount would be \$77,271.00 - based upon all highest bids.

Upon a motion by member Tenney, seconded by member Mengel the sale of all surplus vehicles and equipment was approved to the highest responsive bidder, as recommended, with eth understanding that if the highest bidder defaulted, the award would be made to the next highest qualified bidder(s). (Copy of total bid award is to be retained in Authority files.)

**☑ Vote Record**

			<b><u>Yes/Aye</u></b>	<b><u>No/Nay</u></b>	<b><u>Abstain</u></b>	<b><u>Absent</u></b>
x Approved						
Tabled	Mrs. Nagel		x			
Failed	Mr. Tenney	Originator	x			
	Ms. Mengel	Seconded	x			
	Mr. Neiderhiser					x
	Mr. D'Angelo		x			

**Solicitors Report:**

Ms. Fiala thanked the Board for reappointment and updated the board on current actions items.

**Engineers Report:**

Mr. Heydt also thanked the Board for reappointment.

Mr. Heydt presented payment application #3 for Contract 530-16-09 for the Symphony Lane project, with Passerini & Sons, for approval.

Upon a motion by member D'Angelo, seconded by member Mengel the payment application was approved as recommended.

**Vote Record**

			Yes/Aye	No/Nay	Abstain	Absent
x Approved Tabled Failed						
	Mrs. Nagel		x			
	Mr. Tenney		x			
	Ms. Mengel	Seconded	x			
	Mr. Neiderhiser					x
	Mr. D'Angelo	Originator	x			

Mr. Heydt next presented a proposal for the North Wales Borough Oak-Spruce Street Water main replacement project (E-1032N). It was noted that none of the current Board members reside in the area that is included in the scope of work being approved.

Upon motion of member Tenney, seconded by member D'Angelo, the motion was passed, as presented.

**Vote Record**

			Yes/Aye	No/Nay	Abstain	Absent
x Approved Tabled Failed						
	Mrs. Nagel		x			
	Mr. Tenney	Originator	x			
	Ms. Mengel		x			
	Mr. Neiderhiser					x
	Mr. D'Angelo	Seconded	x			

Mr. Heydt next presented a proposal for the Penllyn Area water main replacement project (E-1034N).

Upon motion of member Mengel, seconded by member D'Angelo, the motion was passed, as presented.

**Vote Record**

			Yes/Aye	No/Nay	Abstain	Absent
x Approved Tabled Failed						
	Mrs. Nagel		x			
	Mr. Tenney		x			
	Ms. Mengel	Originator	x			
	Mr. Neiderhiser					x
	Mr. D'Angelo	Seconded	x			

Mr. Heydt then presented change order #2 for the Sewer Later Grant Project Contract #833-17-14 including a small amount of additional work and a true of up of quantities and final prices.

Upon motion of member Tenney, seconded by member Mengel, the motion was passed, as presented.

<b>☑ Vote Record</b>						
x Approved Tabled Failed			Yes/Aye	No/Nay	Abstain	Absent
	Mrs. Nagel		x			
	Mr. Tenney	Originator	x			
	Ms. Mengel	Seconded	x			
	Mr. Neiderhiser					x
	Mr. D'Angelo		x			

Mr. Heydt next presented change order #2 for the Symphony Lane Contract #530-06-09, including additional work and a true of up of quantities and final prices.

Upon motion of member Tenney, seconded by member Mengel, the motion was passed, as presented.

<b>☑ Vote Record</b>						
x Approved Tabled Failed			Yes/Aye	No/Nay	Abstain	Absent
	Mrs. Nagel		x			
	Mr. Tenney	Originator	x			
	Ms. Mengel	Seconded	x			
	Mr. Neiderhiser					x
	Mr. D'Angelo		x			

**Operations Report:**

Mr. Fisher reviewed the monthly operations report, and advised the Board that the painting of the Susquehanna Road and Blue Bell water storage tanks had been completed, and that the tanks were placed back in service upon successful completion of water quality testing and Dep approval.

**Bills & Requisitions Approval:**

Mrs. Lezoche then reported that there were no payments or activities out of the ordinary on the bills listings, recommending and requesting approval to pay and process all invoices, refunds, transfers, and to requisition funds, as presented.

- a. **Ratification of Bills, Refunds, Transfers and Requisitions List dated: 12/15/17**
- b. **Ratification of Bills, Refunds, Transfers and Requisitions List dated: 12/29/17**
- c. **Ratification of Bills, Refunds, Transfers and Requisitions List dated: 1/10/2018**

Payment of the bills presented was approved by the Board in accordance with the following roll call vote:

<b>☑ Roll Call Vote Record</b>						
x Approved Tabled Failed			Yes/Aye	No/Nay	Abstain	Absent
	Mrs. Nagel		x			
	Mr. Tenney	Seconded	x			
	Ms. Mengel	Originator	x			
	Mr. Neiderhiser					x
	Mr. D'Angelo		x			

**Executive Directors Report:**

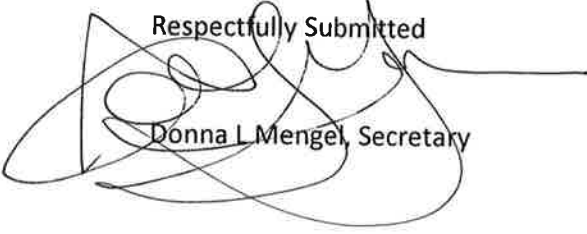
Mr. Bender thanked the Board for their continued support and reappointment as the Executive Director. He updated the Board on the discussions on the easement for the proposed new water tower in Montgomery Township, the investigation into an employee insurance opt-out incentive program, and several other administrative matters. No action was requested of the Board on any issue.

**Adjournment:**

There being no further business to be brought before the Board, upon motion by member Mengel, seconded by member Tenney, the meeting was adjourned at 5:37 pm.

All present voted in favor.

Respectfully Submitted

  
Donna L. Mengel, Secretary