

North Wales Water Authority
Board of Directors Meeting
Minutes of 01/14/2015

Call to order:

A regular business meeting of the NWWA Board of Directors was held at the NWWA Offices, 200 W. Walnut Street, North Wales, PA., 19454, and was called to order at 5:10 p.m.

Pledge of Allegiance:

Mrs. Nagel led all in attendance in the Pledge of Allegiance and asked Mr. Bender to temporarily assume the Chair for reorganization.

Annual Reorganization

1. The Executive Director requested a motion or motions for Board of Director positions.

Upon motion by member Tenney, seconded by member D'Angelo, the Board members present voted 4-0 to reappoint all members to their existing positions as follows:

Joan H. Nagel, Esq., is reappointed as Board Chair
Albert S. Tenney is reappointed as Vice Chair
Donna L. Mengel is reappointed as Secretary
Herbert W. Kavash is reappointed as Treasurer
Gregory J. D'Angelo is reappointed as Assistant Secretary/Treasurer

2. Mrs. Nagel congratulated Mr. Bender for a job well done, re-assumed the Chair position, and asked if there were any motions for appointments of all consulting professionals.

(Mrs. Mengel arrived at the meeting at this point)

- *Upon a motion by member Tenney, seconded by member D'Angelo, the Board members present voted 5-0 to reappoint the following professionals:*

Solicitor: *Michael P. Clarke, Esq. - Rudolph Clarke LLC - pursuant to the terms and rates as outlined within the engagement letter dated January 6, 2015.*

Consulting Engineer: *Kenneth E. Heydt, P.E. - Carroll Engineering Corporation - pursuant to the terms and rates as outlined within the engagement letter dated January 7, 2015.*

Financial Consultant: *Christopher Gibbons of Concord Public Finance - pursuant to the terms and rates as outlined within the engagement letters dated January 13 2014 and December 23, 2014.*

Water/Sewer System Planning Consultant: *Howard Woods & Associates - pursuant to the terms and rates as outlined within the engagement letter dated December 23, 2014.*

3. The Board then discussed the upcoming meeting schedule.

Upon motion of Member D'Angelo, seconded by member Kavash, the Board voted to establish the regular business meetings of the NWWA Board of Directors for 2015, as the 2nd and 4th Wednesdays of January February March April May June September and October - and the 3rd Wednesday of the month during July, August, November and December, with all meetings starting at 5:00 p.m., to be held at the Authority business office, unless otherwise publicly advertised.

Roll Call:

Roll call was taken and recorded as follows;

<u>Attendee Name</u>	<u>Organization</u>	<u>Title</u>	<u>Status</u>
Joan H Nagel	NWWA	Chair	Present
Albert S Tenney	NWWA	Vice Chair	Present
Donna L Mengel	NWWA	Secretary	Present
Herbert W Kavash	NWWA	Treasurer	Present
Gregory J D'Angelo	NWWA	Asst. Sec./Treasurer	Present
Robert C. Bender	NWWA	Executive Director	Present
Joseph E Murphy	NWWA	Operations Manager	Present
Christine Lezoche	NWWA	Director of Finance	Present
Michael Clarke, Esq.	Rudolph Clarke	Authority Solicitor	Present
Kenneth Heydt PE	Carroll Engineering	Authority Engineer	Present

Executive Session Report

Mr. Clarke reported that there was a brief session after the regular meeting of 12/11/2014 to discuss a personnel matter. No action was taken.

Approval of Minutes:

The Board considered approval of the Minutes of 12/11/2014. Upon a motion of member Mengel, seconded by member D'Angelo, the minutes were approved as presented.

☐ Vote Record

x Approved			Yes/Aye	No /Nay	Abstain	Absent
	Mrs. Nagel		x			
	Mr. Tenney		x			
	Ms. Mengel	Initiated	x			
	Mr. Kavash		x			
	Mr. D'Angelo	Seconded	x			

Public Comment: No Public Present

Resolutions: None this meeting

Bids and Contracts: None this meeting

Solicitors Report:

Mr. Clarke presented the Revocation of Easement and Grant for a new Easement for the Bachman Property located at 3572 Limekiln Pike Warrington Twp. The homeowner requested that the easement line be moved slightly. This does not impact any of the mains that are in the area.

Upon a motion by member Tenney, seconded by member Mengel all documents pertaining to the easement issue were approved.

☐ Vote Record

x Approved			Yes/Aye	No/Nay	Abstain	Absent
	Mrs. Nagel		x			
	Mr. Tenney	Initiated	x			
	Ms. Mengel	Seconded	x			
	Mr. Kavash		x			
	Mr. D'Angelo		x			

Mr. Clarke presented to the Board the final site acceptance and release for the old Nextel Lease site PA0120-G located at the Montgomeryville Tank site. A final inspection was completed by the Authority and the lease can now be officially terminated. Upon a motion by member D'Angelo, Seconded by member Tenney all documents pertaining to the lease cancellation were approved.

☐ Vote Record

x Approved			Yes/Aye	No/Nay	Abstain	Absent
	Mrs. Nagel		x			
	Mr. Tenney	Seconded	x			
	Ms. Mengel		x			
	Mr. Kavash		x			
	Mr. D'Angelo	Initiated	x			

Mr. Clarke presented the extension agreement and deed of dedication for NWWA Project E0943 Crystal Road Enterprises LLC located at Crystal Rd & Maple Ave in Montgomery Twp. Upon a motion by member Mengel, Seconded by member Tenney all documents pertaining to the project were approved.

☐ Vote Record

x Approved			Yes/Aye	No/Nay	Abstain	Absent
	Mrs. Nagel		x			
	Mr. Tenney	Seconded	x			
	Ms. Mengel	Initiated	x			
	Mr. Kavash		x			
	Mr. D'Angelo				x	

Mr. Clarke presented the water tower lease agreement for CELLCO Partnership D/B/A Verizon site located at Blue Bell Tank 648 Skipack Pike Whitpain Twp. Upon a motion by member Mengel, Seconded by member D'Angelo all documents pertaining to the lease agreement were approved.

☐ Vote Record

x Approved			Yes/Aye	No/Nay	Abstain	Absent
	Mrs. Nagel		x			
	Mr. Tenney		x			
	Ms. Mengel	Initiated	x			
	Mr. Kavash		x			
	Mr. D'Angelo	Seconded	x			

Engineers Report:

Mr. Heydt thanked the Board for his Reappointment.

Operations Report:

Mr. Murphy reviewed the monthly reports and there was nothing out of the ordinary. He reported that the department is working on the new systems that were purchased. Mr. Bender commended Mr. Murphy for all his work and time and effort during the due diligence for the new systems.

Bills & Requisitions Approval:

Mrs. Lezoche noted that there were no payments or activities out of the ordinary upon the bills listings, recommending and requesting approval to pay all invoices, process all refunds, and to transfer and/or requisition funds, as presented.

- a. Ratify the Processed Bills, Refunds, Transfers and Requisitions List dated: 12/10/2014.
- b. Ratify the Processed Bills, Refunds, Transfers and Requisitions List dated: 12/17/2014.
- c. Approve and process the Bills, Refunds, Transfers and Requisitions List dated: 12/31/2014.
- d. Approve and process the Bills, Refunds, Transfers and Requisitions List dated: 01/07/2015.

Payment of the bills presented was approved by the Board in accordance with the following vote:

2 Vote Record

x Approved			Yes/Aye	No/Nay	Abstain	Absent
	Mrs. Nagel		x			
	Mr. Tenney		x			
	Ms. Mengel		x			
	Mr. Kavash	Initiated	x			
	Mr. D'Angelo	Seconded	x			

Mrs. Lezoche reported that the auditors have made their final site visit and that confirmation letters should be coming soon.

Executive Directors Report:

Mr. Bender asked for a brief executive session after the regular meeting to discuss a real estate matter.

Mr. Bender that 4 of the 5 new systems have settled and that 1 will occur shortly. All work is moving forward on the acquisitions.

Forest Park will be holding a customer appreciation golf outing on Monday June 29th at the Bucks Club in Jamison. More information will follow.

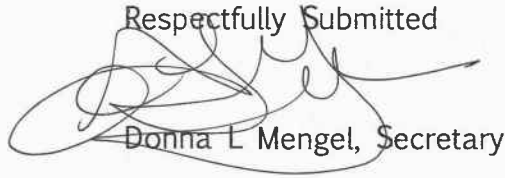
The 4th annual employee appreciation day has been set for Sunday June 28th and this year we will be going to the Lehigh Valley Iron Pigs in Allentown. More information will be forwarded.

Adjournment:

There being no further business to be brought before the Board, upon motion by member Mengel, seconded by member Kavash the meeting was adjourned at 5:45 pm.

All present voted in favor.

Respectfully Submitted

A handwritten signature in black ink, appearing to be 'Donna L Mengel', written over the typed name. The signature is cursive and somewhat stylized, with a long horizontal stroke extending to the right.

Donna L Mengel, Secretary