

**North Wales Water Authority  
Board of Directors Meeting  
Minutes of 01/22/2014**

**Call to order:**

A regular business meeting of the NWWA Board of Directors was held at the NWWA Offices, 200 W. Walnut Street, North Wales, PA., 19454, and was called to order at 5:00 p.m. by Chair Nagel

Mr. Bender announced that the North Wales Borough Council voted unanimously at their meeting of January 14, 2014, to reappoint Mrs. Joan H. Nagel to the Authority Board for another 5 year term expiring on December 31, 2018. Mr. Clarke stated that no action was needed for an additional reorganization due to the reappointment.

**Pledge of Allegiance:**

Mrs. Nagel led all in attendance in the Pledge of Allegiance.

**Roll Call:**

Roll call was taken and recorded as follows;

<u>Attendee Name</u>	<u>Organization</u>	<u>Title</u>	<u>Status</u>
Joan Nagel	NWWA	Chair	Present
Albert Tenney	NWWA	Vice Chair	Present
Donna Mengel	NWWA	Secretary	Present
Herbert Kavash	NWWA	Treasurer	Present
Gregory D'Angelo	NWWA	Asst. Sec/Treasurer	Present
Robert C. Bender	NWWA	Executive Director	Present
Raymond J. Berry	NWWA	Director of Operations	Present
Christine Lezoche	NWWA	Director of Finance	Present
Michael Clarke, Esq.	Rudolph, Clarke & Kirk	Authority Solicitor	Present
Kenneth Heydt PE	Carroll Engineering	Authority Engineer	Present
Dana Etkowicz, Esq.	Rudolph Clarke	Authority Solicitor	Present

**Executive Session Report**

None Occurred

**Approval of Minutes:**

The Board considered approval of the Minutes of 01/08/2014. Upon a motion of member Kavash, seconded by member D'Angelo, the minutes were approved as presented.

**Vote Record**

x Approved			Yes/Aye	No/Nay	Abstain	Absent
	Mrs. Nagel		x			
	Mr. Tenney		x			
	Ms. Mengel					x
	Mr. Kavash	Initiator	x			
	Mr. D'Angelo	Seconded	x			

Ms. Mengel arrived at the meeting at this time.

**Public Comment:** No comments offered at the meeting.

**Resolutions:** None this meeting

**Bids and Contracts:** None this meeting

**Solicitors Report:**

Mr. Clarke that most issues on the new water transmission line are being handled by Authority staff and engineering staff at the present time and he is monitoring progress. Mr. Clarke introduced Ms. Dana Etkowicz, a new associate at his firm. He explained that she would be assisting him with legal matters for the Authority. Ms. Etkowicz was welcomed by all.

**Engineers Report:**

Mr. Heydt reported that both contractor continue to progress and are within a day of reaching the Route 611 crossing, and at this time are waiting on PennDOT for a decision on trench restoration of the old concrete roadbed as we cross Route 611.

Mr. Heydt asked the Board to approve and process payment for Payment Application #7 for Ronca & Sons in the amount of \$974,474.36. Upon motion by member Tenney, seconded by member D’Angelo, the request for payment was approved.

**Vote Record**

x	Approved		Yes/Aye	No/Nay	Abstain	Absent
		Mrs. Nagel	x			
		Mr. Tenney	Initiated	x		
		Ms. Mengel		x		
		Mr. Kavash		x		
		Mr. D’Angelo	Seconded	x		

Mr. Heydt asked the Board to approve Change Order 3 for Almeida & Hudak in the amount of \$375,000.00 for a meter chamber that was discussed in November as a Work Change Directive for the transmission line project. This is the transfer station and metering pit for interconnection with the Bucks County Water and Sewer Authority. Upon motion by member Mengel, seconded by member Kavash, the change order was approved.

**Vote Record**

x	Approved		Yes/Aye	No/Nay	Abstain	Absent
		Mrs. Nagel		x		
		Mr. Tenney		x		
		Ms. Mengel	Initiated	x		
		Mr. Kavash	Seconded	x		
		Mr. D’Angelo		x		

**Operations Report:**

Mr. Berry reported that several main breaks occurred in December due to the weather. He noted that the break on December 20, took approximately 14 hours to repair, and that 3.2

million gallons of water was lost. Mr. Berry reviewed the December customer service reports and nothing was out of the ordinary.

**Bills & Requisitions Approval:**

Mrs. Lezoche noted that there were no payments or activities out of the ordinary upon the bills listings, recommending and requesting approval to pay all invoices, process all refunds, and to transfer and/or requisition funds, as presented.

- a. Approve and Process Bills , Refunds, Transfers and Requisitions List dated: 01/08/2014
- b. Approve and Process Bills , Refunds, Transfers and Requisitions List dated: 01/15/2014

Payment of the bills presented was approved by the Board in accordance with the following vote:

**☐ Vote Record**

x Approved			Yes/Aye	No/Nay	Abstain	Absent
	Mrs. Nagel		x			
	Mr. Tenney		x			
	Ms. Mengel	Initiated	x			
	Mr. Kavash	Seconded	x			
	Mr. D'Angelo		x			

**Executive Directors Report:**

Mr. Bender congratulated Mrs. Nagel on her reappointment and again welcomed Ms. Etkowicz.

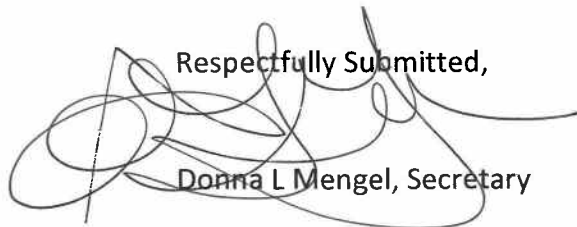
Mrs. Mengel asked if we had determined the legality of approving the three year contracts to our professionals. Mr. Bender reported that he was awaiting a report from the Solicitor and expected something by the next meeting.

**Adjournment:**

There being no further business to be brought before the Board, upon motion by member Kavash, seconded by member D'Angelo the meeting was adjourned at 5:25 pm.

All present voted in favor.

Respectfully Submitted,



Donna L Mengel, Secretary