

North Wales Water Authority Board of Directors

Minutes of 02/09/2011

Call to order:

The meeting was held at the NWWA Offices, 200 W Walnut St, North Wales, PA. 19454 and called to order by Board chair, Joan Nagel, at 5:00 p.m.

Pledge of Allegiance:

Mrs. Nagel led those in attendance in the Pledge of Allegiance.

Roll Call:

Roll call was taken and recorded as follows;

Attendee Name	Organization	Title	Status
Joan Nagel	NWWA	Chair	Present
Albert Tenney	NWWA	Vice Chair	Present
Carene Makinson-Sanders	NWWA	Secretary	Present
Herbert Kavash	NWWA	Treasurer	Present
Donna Mengel	NWWA	Asst. Sec/Treasurer	Present
Robert C. Bender	NWWA	Executive Director	Present
Raymond J. Berry	NWWA	Director of Operations	Present
Christine Lezoche	NWWA	Director of Finance	Present
Michael P Clarke Esq.	Rudolph Clarke Kirk	Authority Solicitor	Present
Kenneth Heydt, P.E.	Carroll Engineering	Authority Engineer	Present

Approval of Minutes:

The Board next considered approval of the Minutes of 01/12/2011. Upon a motion of member Ms. Mengel, seconded by member Mr. Kavash, the minutes were unanimously approved.

Vote Record						
		Yes/Aye	No/Nay	Abstain	Absent	
x Approved	Mrs. Nagel	x				
	Mr. Tenney	x				
	Mrs. Sanders	x				
	Mr. Kavash	x	Seconded			
	Ms. Mengel	x	Initiated			

Public Comment:

No members of the public were present

Keith Albright, Director of Information Systems at the Authority presented a technology update to the Board.

Solicitors Report:

Mr. Clarke gave an update on the Chalfont Fire Co agreement.

Mrs. Sanders made a motion to approve and execute the Employment agreement for Executive Director, Robert C. Bender, between the Authority and Robert C. Bender, prepared by the Authority's Solicitor, in accordance with the terms and conditions contained therein.

Upon a motion of member Ms. Mengel, seconded by member Mrs. Sanders, the agreement was unanimously approved.

Vote Record							
			Yes/Aye	No/Nay	Abstain	Absent	
x Approved	Mrs. Nagel		x				
	Mr. Tenney		x				
	Mrs. Sanders	Seconded	x				
	Mr. Kavash		x				
	Ms. Mengel	Initiated	x				

Engineers Report:

Mr. Heydt asked for approval of Phase 1 of the Environmental Assessment of the Chalfont property. Upon a motion of member Mrs. Sanders, seconded by member Mr. Tenney, the motion was unanimously approved.

Vote Record							
			Yes/Aye	No/Nay	Abstain	Absent	
x Approved	Mrs. Nagel		x				
	Mr. Tenney	Seconded	x				
	Mrs. Sanders	Initiated	x				
	Mr. Kavash		x				
	Ms. Mengel		x				

Mr. Heydt asked for approval of Change Order #5 for Contract 521-09-20 Montgomery Ground Storage Tank. Upon a motion of member Ms. Mengel, seconded by member Mr. Kavash, the motion was unanimously approved.

Vote Record							
			Yes/Aye	No/Nay	Abstain	Absent	
x Approved	Mrs. Nagel		x				
	Mr. Tenney		x				
	Mrs. Sanders		x				
	Mr. Kavash	Seconded	x				
	Ms. Mengel	Initiated	x				

Operations Report:

None

Bills & Requisitions Approval:

Mrs. Lezoche reviewed the year to date budget to actual financial statement with board. Mrs. Lezoche stated that there was nothing out of the ordinary in the bills, reviewed the listings, and recommended and requested approval to pay all bills and process all requisitions, as presented.

- a. **Approval of Bills and Requisitions of 01/13/2011 in the amount of \$ 441,853.92**
- b. **Approval of Bills and Requisitions of 01/19/2011 in the amount of \$ 104,821.44**
- c. **Approval of Bills and Requisitions of 01/26/2011 in the amount of \$ 139,708.88**

<input checked="" type="checkbox"/> Vote Record						
		Yes/Aye	No/Nay	Abstain	Absent	
x	Approved	Mrs. Nagel	x			
		Mr. Tenney	x			
		Mrs. Sanders	x			
		Mr. Kavash	x			
		Ms. Mengel	x			

Executive Directors Report:

Mr. Bender discussed the Chalfont Fire Company agreement.

Other / New Business:

None

Adjournment:

There being no further business before the Board, upon motion by Mrs. Nagel, seconded by Mr. Kavash, the meeting was adjourned at 6:10 pm. All present voted in favor.

Carene Makinson-Sanders
Secretary