

North Wales Water Authority
Board of Directors Meeting
Minutes of 02/11/2015

Call to order:

A regular business meeting of the NWWA Board of Directors was held at the NWWA Offices, 200 W. Walnut Street, North Wales, PA., 19454, and was called to order at 5:00 p.m.

Pledge of Allegiance:

Mrs. Nagel led all in attendance in the Pledge of Allegiance

Roll Call:

Roll call was taken and recorded as follows;

<u>Attendee Name</u>	<u>Organization</u>	<u>Title</u>	<u>Status</u>
Joan H Nagel	NWWA	Chair	Present
Albert S Tenney	NWWA	Vice Chair	Present
Donna L Mengel	NWWA	Secretary	Present
Herbert W Kavash	NWWA	Treasurer	Present
Gregory J D'Angelo	NWWA	Asst. Sec/Treasurer	Present
Robert C. Bender	NWWA	Executive Director	Present
Brad S Fisher P E	NWWA	Director of Eng/Ops.	Present
Joseph E Murphy	NWWA	Operations Manager	Present
Christine Lezoche	NWWA	Director of Finance	Present
Michael Clarke, Esq.	Rudolph, Clarke	Authority Solicitor	Present
Lane Bodley, P E	Carroll Engineering	Authority Engineer	Present
Suzanne Pontius, Esq.	Rudolph Clarke	Authority Solicitor	Present

Executive Session Report

It was noted that no session occurred after the last meeting

Approval of Minutes:

The Board considered approval of the Minutes of 01/28/2015. Upon a motion of member D'Angelo, seconded by member Mengel, the minutes were approved as presented.

Vote Record

			Yes/Aye	No /Nay	Abstain	Absent
x Approved						
Tabled	Mrs. Nagel		x			
Failed	Mr. Tenney		x			
	Ms. Mengel	Seconded	x			
	Mr. Kavash		x			
	Mr. D'Angelo	Initiated	x			

Public Comment: No Public Present

Resolutions: None this meeting

Bids and Contracts: None this meeting

Solicitors Report:

Mr. Clarke presented the following for Board approval.

Request for approval of the Contract for Professional Services - Morris Holdings LLC - Robert Wagner, 960 Morris Road, NWWA Project E-1002. Upon motion by member Tenney, seconded by member D'Angelo the Contract was approved as presented.

☑ Vote Record

Approved Tabled Failed			Yes/Aye	No/Nay	Abstain	Absent
	Mrs. Nagel		x			
	Mr. Tenney	Initiator	x			
	Ms. Mengel		x			
	Mr. Kavash		x			
	Mr. D'Angelo	Seconded	x			

Ms. Pontious reported that the Durham Village agreement is being finalized and that she will have the documents ready to sign by next week. Mr. Bender asked that the Board authorize the Chair to sign all documents related to this agreement as soon as prepared. Mr. Bender requested Board approval of both the Logan Square Condo Association /Shopping Center Term Sheet, and the execution of the Durham Village Purchase Agreement, when presented by the Solicitor. Upon a motion by member Tenney, seconded by member Mengel the motion was approved.

☑ Vote Record

Approved Tabled Failed			Yes/Aye	No/Nay	Abstain	Absent
	Mrs. Nagel		x			
	Mr. Tenney	Initiator	x			
	Ms. Mengel	Seconded	x			
	Mr. Kavash		x			
	Mr. D'Angelo		x			

Mr. Bender reported that the domain names for the following have been reserved for use. Aquetongwater.org .net .com and AquetongH20.org .net .com

Engineers Report:

Lane Bodley represented CEC at the meeting this evening. He presented a payment application from B.P. Patterson for approval. It was noted that there would be a 1% retainage still available to ensure lawn restoration to be completed this spring. Mr. Bodley requested approval and processing of Payment Application #5 for Contract 530-14-19 for the 4th Street Project, payable to B. P. Paterson, in the amount of \$14,179.65. Upon a motion by member Tenney, seconded by member Mengel the motion passed.

☐ Vote Record

Approved Tabled Failed			Yes/Aye	No/Nay	Abstain	Absent
	Mrs. Nagel		x			
	Mr. Tenney	Initiated	x			
	Ms. Mengel	Seconded	x			
	Mr. Kavash		x			
	Mr. D'Angelo		x			

Chair Nagel welcomed Brad Fisher to the Authority and thanked Mr. Murphy for all his work on the new systems acquisitions. All Board members joined the Chair in welcoming Mr. Fisher, and in noting appreciation to Mr. Murphy, for a job well done.

Operations Report:

Mr. Murphy asked the Board to approve the purchase of an F-150 truck through the Pennsylvania COSTARS program, in an amount not to exceed \$31,000.00. Upon motion by member Mengel, seconded by member Kavash the purchase was approved.

☐ Vote Record

Approved Tabled Failed			Yes/Aye	No/Nay	Abstain	Absent
	Mrs. Nagel		x			
	Mr. Tenney		x			
	Ms. Mengel	Initiated	x			
	Mr. Kavash	Seconded	x			
	Mr. D'Angelo		x			

Bills & Requisitions Approval:

Mrs. Lezoche noted that there were no payments or activities out of the ordinary upon the bills listings, recommending and requesting approval to pay all invoices, process all refunds, and to transfer and/or requisition funds, as presented.

- a. Approve and Process Bills, Refunds, Transfers and Requisitions List dated: 01/30/2015.
- b. Approve and Process Bills, Refunds, Transfers and Requisitions List dated: 02/04/2015.

Payment of the bills presented was approved by the Board in accordance with the following vote:

☐ Vote Record

Approved Tabled Failed			Yes/Aye	No/Nay	Abstain	Absent
	Mrs. Nagel		x			
	Mr. Tenney	Seconded	x			
	Ms. Mengel		x			
	Mr. Kavash	Initiated	x			
	Mr. D'Angelo		x			

Executive Directors Report:

Mr. Bender updated the Board on the remaining issues with the Forest Park Main Extension Project, being primarily a final PennDOT walk through and release. He advised the Board that he and Mr. Fisher have reviewed this matter, and recommend release of all retainage, except for \$10,000.00 from each contractor, which will be retained to ensure completion of any remaining PennDOT requirements. This is for contracts 530-12-25A and 530-12-25B. The Board concurred, and Brad Fisher agreed to have CEC prepare the release for our next meeting.

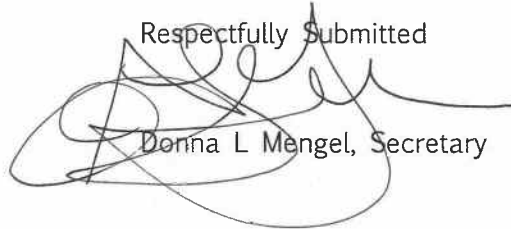
Mr. Bender asked for a brief executive session to discuss real estate and no action would be needed.

Adjournment:

There being no further business to be brought before the Board, upon motion by member D'Angelo, seconded by member Mengel the meeting was adjourned at 5:15 pm.

All present voted in favor.

Respectfully Submitted

A handwritten signature in black ink, appearing to read 'Donna L. Mengel', is written over the typed name. The signature is fluid and cursive, with a long horizontal stroke extending to the right.

Donna L Mengel, Secretary