

**North Wales Water Authority  
Board of Directors Meeting  
Minutes of 02/12/2014**

**Call to order:**

A regular business meeting of the NWWA Board of Directors was held at the NWWA Offices, 200 W. Walnut Street, North Wales, PA., 19454, and was called to order at 5:00 p.m. by Chair Nagel

**Pledge of Allegiance:**

Mrs. Nagel led all in attendance in the Pledge of Allegiance.

**Roll Call:**

Roll call was taken and recorded as follows;

<u>Attendee Name</u>	<u>Organization</u>	<u>Title</u>	<u>Status</u>
Joan Nagel	NWWA	Chair	Present
Albert Tenney	NWWA	Vice Chair	Present
Donna Mengel	NWWA	Secretary	Absent
Herbert Kavash	NWWA	Treasurer	Present
Gregory D'Angelo	NWWA	Asst. Sec/Treasurer	Present
Robert C. Bender	NWWA	Executive Director	Present
Raymond J. Berry	NWWA	Director of Operations	Present
Christine Lezoche	NWWA	Director of Finance	Present
Michael Clarke, Esq.	Rudolph Clarke	Authority Solicitor	Present
Kenneth Heydt PE	Carroll Engineering	Authority Engineer	Present
Dana Etkowicz, Esq.	Rudolph Clarke	Authority Solicitor	Present

**Executive Session Report**

None

**Approval of Minutes:**

The Board considered approval of the Minutes of 01/22/2014. Upon a motion of member Tenney, seconded by member Kavash, the minutes were approved as presented.

**Vote Record**

		<u>Yes/Aye</u>	<u>No/Nay</u>	<u>Abstain</u>	<u>Absent</u>
x	Approved				
	Mrs. Nagel	X			
	Mr. Tenney Initiator	X			
	Ms. Mengel				X
	Mr. Kavash Seconded	X			
	Mr. D'Angelo	X			

**Public Comment:** No comments offered at the meeting

**Resolutions:** None this meeting

**Bids and Contracts:** None this meeting

**Solicitors Report:**

Mr. Clark reviewed the contract for professional services for E0997, The Estates at Gypsy Hill. Upon motion by member D'Angelo, seconded by member Kavash, the contract was approved.

**Vote Record**

x Approved		Yes/Aye	No/Nay	Abstain	Absent
	Mrs. Nagel	X			
	Mr. Tenney	X			
	Ms. Mengel				X
	Mr. Kavash	Seconded	X		
	Mr. D'Angelo	Initiator	X		

**Engineers Report:**

Mr. Heydt reviewed work change directive No. 2 for Almeida & Hudak Contractors, LLC. The work change directive is to add additional electronic signs to the County Line road area of the Transmission Main project. It is capped for a 3 month period in the amount of \$61,110.00. The contract will be modified with a change order when the exact amount is known. The board had no objections.

Mr. Heydt reviewed work change directive No. 3 for Almeida & Hudak Contractors, LLC. The work change directive is due to additional daily compaction testing required by PennDOT. The work change directive is not to exceed \$80,000. When the final amount is known a change order will be presented to the board. The board had no objections.

Mr. Heydt asked the Board to approve and process payment for Payment Application #7 for Almeida & Hudak Contractors LLC in the amount of \$1,007,502.16. Upon motion by member Tenney, seconded by member D'Angelo, the request for payment was approved.

**Vote Record**

x Approved		Yes/Aye	No/Nay	Abstain	Absent
	Mrs. Nagel	X			
	Mr. Tenney	Initiated	X		
	Ms. Mengel				X
	Mr. Kavash		X		
	Mr. D'Angelo	Seconded	X		

Mr. Heydt asked the Board to approve Change Order 4 for Almeida & Hudak in the amount of \$76,284.75. The change order was for the following; Downtime due to mismarked PECO lines, water and sewer conflicts, unforeseen filling needed, water and sewer relocations, additional paving, emergency traffic control, and signage. Upon motion by member Tenney, seconded by member Kavash, the change order was approved.

<b>☐ Vote Record</b>						
x	Approved		<b>Yes/Aye</b>	<b>No/Nay</b>	<b>Abstain</b>	<b>Absent</b>
	Mrs. Nagel		X			
	Mr. Tenney	Initiated	X			
	Ms. Mengel					X
	Mr. Kavash	Seconded	X			
	Mr. D'Angelo		X			

**Operations Report:**

Mr. Berry reviewed the January 2014 Forest Park report.

**Bills & Requisitions Approval:**

Mrs. Lezoche noted that there were no payments or activities out of the ordinary upon the bills listings, recommending and requesting approval to pay all invoices, process all refunds, and to transfer and/or requisition funds, as presented.

- a. Approve and Process Bills , Refunds, Transfers and Requisitions List dated: 01/23/2014
- b. Approve and Process Bills , Refunds, Transfers and Requisitions List dated: 01/30/2014

Payment of the bills presented was approved by the Board in accordance with the following vote:

<b>☐ Vote Record</b>						
x	Approved		<b>Yes/Aye</b>	<b>No/Nay</b>	<b>Abstain</b>	<b>Absent</b>
	Mrs. Nagel		X			
	Mr. Tenney	Seconded	X			
	Ms. Mengel					X
	Mr. Kavash	Initiated	X			
	Mr. D'Angelo		X			

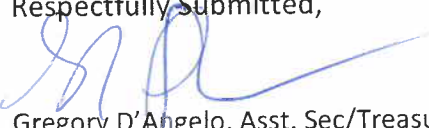
**Executive Directors Report:**

Mr. Bender thanked all employees for their hard work during the recent snow storms. He asked the Board for a brief executive session after the meeting to discuss real estate acquisition matters, noting that no Board action would be requested.

**Adjournment:**

There being no further business to be brought before the Board, upon motion by member Kavash, seconded by member D'Angelo the meeting was adjourned at 5:26 pm.

All present voted in favor.

Respectfully Submitted,  
  
 Gregory D'Angelo, Asst. Sec/Treasurer