

Board Meeting of 02/13/2008

North Wales Water Authority

6:08 PM Meeting called to order by Mrs Nagel on 02/13/2008 at NWWA - Board Room, 200 W Walnut St, North Wales, PA.

Pledge of Allegiance & Roll Call

Attendee Name	Organization	Title	Status
Joan Nagel	North Wales Water Authority	Chair	Present
Albert Tenney	North Wales Water Authority	Vice Chair	Present
Lawrence Clever	North Wales Water Authority	Secretary	Present
Herbert Kavash	North Wales Water Authority	Treasurer	Present
Carene Makinson-Sanders	North Wales Water Authority	Asst Treasurer/Secretary	Present
George Schwartz	North Wales Water Authority	Executive Director	Present
Raymond J Berry	North Wales Water Authority	Director of Operations	Present
Michael P Clarke	Rudolph Pizzo Clarke	Authority Solicitor	Present
Kenneth Heydt	Carroll Engineering	Authority Engineer	Present

Minutes Approval

» Accept the Minutes of 01/23/2008 by the majority of those that were present at the meeting with a correction" Remove Mr Lopuszanski's name as his term has expired".

✓ Vote Record - Minutes Acceptance of 01/23/2008						
			Yes/Aye	No/Nay	Abstain	Absent
x Accepted	Joan Nagel		<input checked="" type="checkbox"/>			
	Albert Tenney	Initiator	<input checked="" type="checkbox"/>			
	Lawrence Clever	Seconder	<input checked="" type="checkbox"/>			
	Herbert Kavash		<input checked="" type="checkbox"/>			
	Carene Makinson-Sanders		<input checked="" type="checkbox"/>			

Public Portion

No members of the public were present

Ed Furman of Maille Falconiero & Co gave a report on the annual financial audit report and he noted that the Authority has very healthy statement and position. He then left the meeting

The Board then went into an Executive Session at 6:27 pm. The purpose was to discuss professional engagement. The Board then came out of the Executive Session at 7:24 pm and resumed the regular meeting.

Bid Contracts

Motion to Award Bid Contract# 530-08-01 Ductile Iron Pipe as presented by staff

✓ Vote Record -						
			Yes/Aye	No/Nay	Abstain	Absent
X Accepted	Joan Nagel		<input checked="" type="checkbox"/>			
	Albert Tenney		<input checked="" type="checkbox"/>			
	Lawrence Clever	Initiator	<input checked="" type="checkbox"/>			
	Herbert Kavash	Seconder	<input checked="" type="checkbox"/>			
	Carene Makinson-Sanders		<input checked="" type="checkbox"/>			

Motion to Award Bid Contract# 530-08-02 Compact Ductile Iron Mechanical Joint Fittings as presented by staff

✓ Vote Record –							
			Yes/Aye	No/Nay	Abstain	Absent	
x	Accepted	Joan Nagel	<input checked="" type="checkbox"/>				
		Albert Tenney	<input checked="" type="checkbox"/>				
		Lawrence Clever	Initiator	<input checked="" type="checkbox"/>			
		Herbert Kavash	Seconder	<input checked="" type="checkbox"/>			
		Carene Makinson-Sanders		<input checked="" type="checkbox"/>			

Motion to Award Bid Contract# 531-08-03 Resilient Wedge Gate Valves & Tapping Valves 4" to 12" as presented by staff

✓ Vote Record –							
			Yes/Aye	No/Nay	Abstain	Absent	
x	Accepted	Joan Nagel	<input checked="" type="checkbox"/>				
		Albert Tenney	<input checked="" type="checkbox"/>				
		Lawrence Clever	Initiator	<input checked="" type="checkbox"/>			
		Herbert Kavash	Seconder	<input checked="" type="checkbox"/>			
		Carene Makinson-Sanders		<input checked="" type="checkbox"/>			

Motion to Award Bid Contract# 531-08-04 Ductile Iron Tapping Sleeves 16" to 24" as presented by staff

✓ Vote Record –							
			Yes/Aye	No/Nay	Abstain	Absent	
x	Accepted	Joan Nagel	<input checked="" type="checkbox"/>				
		Albert Tenney	<input checked="" type="checkbox"/>				
		Lawrence Clever	Initiator	<input checked="" type="checkbox"/>			
		Herbert Kavash	Seconder	<input checked="" type="checkbox"/>			
		Carene Makinson-Sanders		<input checked="" type="checkbox"/>			

Motion to Award Bid Contract# 531-08-05 Cast Iron Valve Boxes, Curb Boxes & Accessories as presented by staff

✓ Vote Record –							
			Yes/Aye	No/Nay	Abstain	Absent	
x	Accepted	Joan Nagel	<input checked="" type="checkbox"/>				
		Albert Tenney	<input checked="" type="checkbox"/>				
		Lawrence Clever	Initiator	<input checked="" type="checkbox"/>			
		Herbert Kavash	Seconder	<input checked="" type="checkbox"/>			
		Carene Makinson-Sanders		<input checked="" type="checkbox"/>			

Motion to Award Bid Contract# 533-08-06 Brass Corporations, Curb Stops & Service Accessories as presented by staff

✓ Vote Record –							
			Yes/Aye	No/Nay	Abstain	Absent	
x	Accepted	Joan Nagel	<input checked="" type="checkbox"/>				
		Albert Tenney	<input checked="" type="checkbox"/>				
		Lawrence Clever	Initiator	<input checked="" type="checkbox"/>			
		Herbert Kavash	Seconder	<input checked="" type="checkbox"/>			
		Carene Makinson-Sanders		<input checked="" type="checkbox"/>			

North Wales Water Authority - Minutes

Motion to Award Bid Contract# 532-08-07 Fire Hydrants as presented by staff

✓ Vote Record –							
			Yes/Aye	No/Nay	Abstain	Absent	
x	Accepted	Joan Nagel	<input checked="" type="checkbox"/>				
		Albert Tenney	<input checked="" type="checkbox"/>				
		Lawrence Clever	Initiator	<input checked="" type="checkbox"/>			
		Herbert Kavash	Seconder	<input checked="" type="checkbox"/>			
		Carene Makinson-Sanders		<input checked="" type="checkbox"/>			

Motion to Award Bid Contract# 531-08-08 Retaining Gland Packs as presented by staff

✓ Vote Record –							
			Yes/Aye	No/Nay	Abstain	Absent	
x	Accepted	Joan Nagel	<input checked="" type="checkbox"/>				
		Albert Tenney	<input checked="" type="checkbox"/>				
		Lawrence Clever	Initiator	<input checked="" type="checkbox"/>			
		Herbert Kavash	Seconder	<input checked="" type="checkbox"/>			
		Carene Makinson-Sanders		<input checked="" type="checkbox"/>			

Motion to Award Bid Contract# 601-08-09 Water Meters as presented by staff

✓ Vote Record –							
			Yes/Aye	No/Nay	Abstain	Absent	
x	Accepted	Joan Nagel	<input checked="" type="checkbox"/>				
		Albert Tenney	<input checked="" type="checkbox"/>				
		Lawrence Clever	Initiator	<input checked="" type="checkbox"/>			
		Herbert Kavash	Seconder	<input checked="" type="checkbox"/>			
		Carene Makinson-Sanders		<input checked="" type="checkbox"/>			

Motion to Award Bid Contract# 601-08-10 Dual Check Backflow Preventers as presented by staff

✓ Vote Record –							
			Yes/Aye	No/Nay	Abstain	Absent	
x	Accepted	Joan Nagel	<input checked="" type="checkbox"/>				
		Albert Tenney	<input checked="" type="checkbox"/>				
		Lawrence Clever	Initiator	<input checked="" type="checkbox"/>			
		Herbert Kavash	Seconder	<input checked="" type="checkbox"/>			
		Carene Makinson-Sanders		<input checked="" type="checkbox"/>			

Motion to Award Bid Contract# 530-08-11 Stainless Steel Repair Clamps & Tapping Sleeve as presented by staff

✓ Vote Record –							
			Yes/Aye	No/Nay	Abstain	Absent	
x	Accepted	Joan Nagel	<input checked="" type="checkbox"/>				
		Albert Tenney	<input checked="" type="checkbox"/>				
		Lawrence Clever	Initiator	<input checked="" type="checkbox"/>			
		Herbert Kavash	Seconder	<input checked="" type="checkbox"/>			
		Carene Makinson-Sanders		<input checked="" type="checkbox"/>			

Motion to Award Bid Contract# 601-08-12 Domestic Water Meter Pit Components as presented by staff

✓ Vote Record –							
			Yes/Aye	No/Nay	Abstain	Absent	
x	Accepted	Joan Nagel	<input checked="" type="checkbox"/>				
		Albert Tenney	Initiator	<input checked="" type="checkbox"/>			
		Lawrence Clever	Seconder	<input checked="" type="checkbox"/>			
		Herbert Kavash		<input checked="" type="checkbox"/>			
		Carene Makinson-Sanders		<input checked="" type="checkbox"/>			

Motion to Award Bid Contract# 531-08-13 16" to 24" Gate Valves as presented by staff

✓ Vote Record –						
			Yes/Aye	No/Nay	Abstain	Absent
x	Accepted	Joan Nagel	<input checked="" type="checkbox"/>			
		Albert Tenney	Initiator	<input checked="" type="checkbox"/>		
		Lawrence Clever	Seconder	<input checked="" type="checkbox"/>		
		Herbert Kavash		<input checked="" type="checkbox"/>		
		Carene Makinson-Sanders		<input checked="" type="checkbox"/>		

Motion to Approve the Certificate of Completion and Dedication of Improvements for E-0915 Pennbrook Parkway

✓ Vote Record – E-0915 Completion & Dedication						
			Yes/Aye	No/Nay	Abstain	Absent
x	Accepted	Joan Nagel	<input checked="" type="checkbox"/>			
		Albert Tenney	Initiator	<input checked="" type="checkbox"/>		
		Lawrence Clever	Seconder	<input checked="" type="checkbox"/>		
		Herbert Kavash		<input checked="" type="checkbox"/>		
		Carene Makinson-Sanders		<input checked="" type="checkbox"/>		

Motion to Approve the Certificate of Completion and Dedication of Improvements for E-0928 Sturbridge Village

✓ Vote Record – E-0928 Completion & Dedication						
			Yes/Aye	No/Nay	Abstain	Absent
x	Accepted	Joan Nagel	<input checked="" type="checkbox"/>			
		Albert Tenney	Seconder	<input checked="" type="checkbox"/>		
		Lawrence Clever		<input checked="" type="checkbox"/>		
		Herbert Kavash	Initiator	<input checked="" type="checkbox"/>		
		Carene Makinson-Sanders		<input checked="" type="checkbox"/>		

Discussions

The following documents were handed out by Mr Schwartz at the meeting:

Bonds Payable Principal Activity November 1, 2006 to November 1, 2007

Letter providing information on the FSA- Bond Insurer Rating

Market to Market Valuation Statement as of 01/31/2008 Swap Values

Vendor & Professional Service Report- Selected vendor expenditures from November 1, 2006 to October 31, 2007

Mr Schwartz gave a report on all items listed in Section D of the agenda. A lengthy discussion occurred on the Aflac documents that were presented. It was decided by the Board that Mr Clarke will review the plan and get back to the Board with a recommendation. Mr Clarke also stated that any new vendors must be reviewed by his office before conducting any business with such vendor.

Mr Clever inquired about the MDU issue with Forest Park, North Penn & North Wales. Mr Clarke & Mr Heydt both had comments on the 4th Addendum to the agreement. It was decided that this will be further discussed at the NWWA meeting on the 27th at which time the meeting would be continued on to March 5th for further discussion and preparation for the March 6th Joint Board Meeting. Mr Heydt will prepare a spreadsheet for the meeting on the 27th showing various costs scenarios related to the MDU issue.

Mr Clarke reported on the Whitpain Twp zoning extension and the 4th addendum to the Warrington agreement. The Warrington agreements are currently only for review and no action is required until a final form has been signed or executed by Warrington.

Mr Kavash presented several locations for the Board retreat and recommended William Penn Inn as a possible location. During the discussion of the board retreat, Mr. Clarke opined that we probably need on the order of 6 months planning to maximize the value of the retreat. No action was taken.

Bills & Requisitions Approval

» Accept the Bills & Requisitions in the amount of \$ 535,026.35

✓ Vote Record – Bills & Requisitions in the amount \$ 535,026.35						
			Yes/Aye	No/Nay	Abstain	Absent
x Accepted	Joan Nagel		<input checked="" type="checkbox"/>			
	Albert Tenney		<input checked="" type="checkbox"/>			
	Lawrence Clever	Initiator	<input checked="" type="checkbox"/>			
	Herbert Kavash	Seconder	<input checked="" type="checkbox"/>			
	Carene Makinson-Sanders		<input checked="" type="checkbox"/>			

Statements

There being no further business a motion was made by Mr Tenney, seconded by Mr Kavash, to adjourn the meeting at 8:40 pm. All present voted in favor.

Lawrence Clever

Secretary