

# North Wales Water Authority Board of Directors

## Minutes of 02/24/2010

### Call to order:

The meeting held at the NWWA Offices, 200 W Walnut St, North Wales, PA. 19454 and called to order by Board chair, Joan Nagel at 6:00 p.m.

### Pledge of Allegiance:

Mrs. Nagel led those in attendance in the Pledge of Allegiance.

### Roll Call:

Roll call was taken and recorded as follows;

Attendee Name	Organization	Title	Status
Joan Nagel	NWWA	Chair	Present
Albert Tenney	NWWA	Vice Chair	Present
Carene Makinson-Sanders	NWWA	Secretary	Present
Herbert Kavash	NWWA	Treasurer	Present
Donna Mengel	NWWA	Asst. Sec/Treasurer	Present
Robert C. Bender	NWWA	Executive Director	Present
Raymond J Berry	NWWA	Director of Operations	Present
Laurie Hagey	NWWA	Director of Finance	Absent
Michael Clarke, Esq.	Rudolph Pizzo Clarke	Authority Solicitor	Present
Kenneth Heydt, P.E.	Carroll Engineering	Authority Engineer	Present

### Public Comment:

There was no public comment.

### Approval of Minutes:

The Board next considered approval of the Minutes of 01/13/2010 and 01/27/2010. Upon a motion of member Kavash, seconded by member Tenney, the minutes of 01/13/2010 were unanimously approved. Then upon a motion by member Tenney, seconded by member Mengel the minutes of 01/27/2010 were unanimously approved.

### Solicitors Report:

The solicitor requested an executive session later in the meeting to discuss potential litigation and real estate matters. Mr. Clarke then reported that the Metro PCS cell tower lease agreements are ready for approval. Discussion occurred and upon a motion of member Tenney, seconded by member Kavash, the lease agreement was unanimously approved

<b>Vote Record</b>						
			Yes/Aye	No/Nay	Abstain	Absent
x Approved	Mrs. Nagel		X			
	Mr. Tenney	Initiator	x			
	Mrs. Sanders		x			
	Mr. Kavash	Seconded	x			
	Ms. Mengel		x			

**Engineers Report:**

The engineer made a recommendation for award of bid on the Becker & Kneedler Rds project Contract # 530-10-01. Mr. Heydt gave an explanation of the PennBid system as this is the first time we have used it.

Upon a motion by member Tenney seconded by member Makinson-Sanders , the award of bid will go to Couzins Inc. of North Wales, in the amount of \$193,111.40, the motion was unanimously approved

Vote Record						
			Yes/Aye	No/Nay	Abstain	Absent
x Approved	Mrs. Nagel		x			
	Mr. Tenney	Initiator	x			
	Mrs. Sanders	Seconded	x			
	Mr. Kavash		x			
	Ms. Mengel		x			

**Operations Report:**

Mr. Berry provided the following reports:

- January 2010 production report
- January 2010 customer service report
- January 2010 operations report

Mr. Berry reviewed the monthly operations status report

Mr. Berry next requested Board approval for an extension agreement for E-0963 Montgomery Point, a project by The Cutler Group

A motion to approve the extension agreement, was made by member Mengel, seconded by member Kavash, and approved as follows:

Vote Record						
			Yes/Aye	No/Nay	Abstain	Absent
x Approved	Mrs. Nagel		x			
	Mr. Tenney		x			
	Mrs. Sanders		x			
	Mr. Kavash	Seconded	x			
	Ms. Mengel	Initiator	x			

Mr. Berry next requested Board approval to purchase an excavator and trailer from the COSTARS program. These items were on our approved capital budget in the amount of \$101,000.00. The COSTARS program costs was \$97,100.00

A motion to approve the purchase in an amount not to exceed \$98,000.00, was made by member Tenney, seconded by member Mengel, and approved as follows:

Vote Record						
			Yes/Aye	No/Nay	Abstain	Absent
x Approved	Mrs. Nagel		x			
	Mr. Tenney	Initiator	x			
	Mrs. Sanders		x			
	Mr. Kavash		x			
	Ms. Mengel	Seconded	x			

**Finance Directors Report:**

**Bills & Requisitions Approval:**

Mr. Bender reported that he had discussed the lists with Mrs. Hagey and there was nothing out of the ordinary in the bills and requisitions listings and asked for board approval to pay all bills and process all requisitions, as presented.

- **Approval of Bills and Requisitions in the amount of \$ 94,984.98**

<b>Vote Record</b>						
			<b>Yes/Aye</b>	<b>No/Nay</b>	<b>Abstain</b>	<b>Absent</b>
x Approved	Mrs. Nagel		x			
	Mr. Tenney		x			
	Mrs. Sanders		x			
	Mr. Kavash	Initiator	x			
	Ms. Mengel	Seconded	x			

- **Approval of Bills & Requisitions in the amount of \$ 47,208.04**

<b>Vote Record</b>						
			<b>Yes/Aye</b>	<b>No/Nay</b>	<b>Abstain</b>	<b>Absent</b>
x Approved	Mrs. Nagel		x			
	Mr. Tenney		x			
	Mrs. Sanders	Seconded	x			
	Mr. Kavash	Initiator	x			
	Ms. Mengel		x			

- **Approval of Bills & Requisitions in the amount of \$ 266,331.35**

<b>Vote Record</b>						
			<b>Yes/Aye</b>	<b>No/Nay</b>	<b>Abstain</b>	<b>Absent</b>
x Approved	Mrs. Nagel		x			
	Mr. Tenney		x			
	Mrs. Sanders		x			
	Mr. Kavash	Seconded	x			
	Ms. Mengel	Initiator	x			

**Executive Directors Report:**

Mr. Bender reported that he would need an executive session to discuss a real estate matter dealing with the sewer plant and that a vote may or may not be needed.

Mr. Bender also reported that he had spoken to a Bucks County representative regarding the idea of electric generation at the Lake Galena dam. He also reported that he will be meeting with North Penn Water Authority tomorrow afternoon regarding the further interconnection of water mains into Bucks County.

Mr. Bender will also be attempting to set up a meeting with the new North Wales Borough manager regarding the Beaver St repairs and the potential cell tower in the borough.

The Board then went into an executive session upon request of the Solicitor and Executive Director the meeting was adjourned into executive session at 6:25 pm.

☐ Vote Record					
		Yes/Aye	No/Nay	Abstain	Absent
x Approved	Mrs. Nagel	☐			
	Mr. Tenney	☐			
	Mrs. Sanders	☐			
	Mr. Kavash	☐			
	Ms. Mengel	☐			

The Board came out of executive session at 7:15 pm, with no official action taken during the sessions.

**Other Business:**

There was no other business presented to the board.

**Adjournment:**

Upon motion of Mr. Tenney, seconded by Ms. Mengel, and majority vote, the meeting was adjourned at 7:15 pm. All present voted in favor.

Carene Makinson-Sanders  
Secretary