

North Wales Water Authority
Board of Directors Meeting
Minutes of 02/25/2015

Call to order:

A regular business meeting of the NWWA Board of Directors was held at the NWWA Offices, 200 W. Walnut Street, North Wales, PA., 19454, and was called to order at 5:00 p.m.

Pledge of Allegiance:

Mrs. Nagel led all in attendance in the Pledge of Allegiance

Roll Call:

Roll call was taken and recorded as follows;

<u>Attendee Name</u>	<u>Organization</u>	<u>Title</u>	<u>Status</u>
Joan H Nagel	NWWA	Chair	Present
Albert S Tenney	NWWA	Vice Chair	Present
Donna L Mengel	NWWA	Secretary	Present
Herbert W Kavash	NWWA	Treasurer	Present
Gregory J D'Angelo	NWWA	Asst. Sec/Treasurer	Present
Robert C. Bender	NWWA	Executive Director	Present
Bradley Fisher PE	NWWA	Dir. Of Engineering & Operations	Present
Joseph E Murphy	NWWA	Operations Manager	Present
Christine Lezoche	NWWA	Director of Finance	Present
Michael Clarke, Esq.	Rudolph Clarke	Authority Solicitor	Absent
Kenneth Heydt PE	Carroll Engineering	Authority Engineer	Present
Suzanne Pontious	Rudolph Clarke	Authority Solicitor	Present

Executive Session Report

Mrs. Nagel reported that there was a brief session after the regular meeting of 02/11/2015 to discuss a real estate matter. No formal vote or action was taken.

Approval of Minutes:

The Board considered approval of the Minutes of 02/11/2015. Upon a motion of member D'Angelo, seconded by member Mengel, the minutes were approved as presented.

<u>Vote Record</u>						
x Approved			Yes/Aye	No /Nay	Abstain	Absent
Tabled	Mrs. Nagel		x			

Failed	Mr. Tenney		x			
	Ms. Mengel	Seconded	x			
	Mr. Kavash		x			
	Mr. D'Angelo	Initiated	x			

Public Comment: No Public Present

Resolutions:

Motion to change the authorized signers on various accounts and with PennDOT, by removing Raymond J. Berry and adding Bradley S. Fisher on the following:

2015-01 Local TD Bank Authorized Signers

Upon a motion by member Mengel, seconded by member Tenney the Resolution was approved

Vote Record

x Approved			Yes/Aye	No /Nay	Abstain	Absent
Tabled	Mrs. Nagel		x			
Failed	Mr. Tenney	Seconded	x			
	Ms. Mengel	Initiated	x			
	Mr. Kavash		x			
	Mr. D'Angelo		x			

2015-02 TD Wealth Management Authorized Signers

Upon a motion by member Tenney, seconded by member Kavash the Resolution was approved

Vote Record

x Approved			Yes/Aye	No /Nay	Abstain	Absent
Tabled	Mrs. Nagel		x			
Failed	Mr. Tenney	Initiated	x			
	Ms. Mengel		x			
	Mr. Kavash	Seconded	x			
	Mr. D'Angelo		x			

2015-03 PLIGT Authorized Signers

Upon a motion by member Mengel, seconded by member D'Angelo the Resolution was approved.

Vote Record

x Approved			Yes/Aye	No /Nay	Abstain	Absent

Tabled Failed	Mrs. Nagel		x			
	Mr. Tenney		x			
	Ms. Mengel	Initiated	x			
	Mr. Kavash		x			
	Mr. D'Angelo	Seconded	x			

2015-04 PennDOT Authorized Signers

Upon a motion by member D'Angelo, seconded by member Mengel the Resolutions was approved.

Vote Record

x	Approved Tabled Failed			Yes/Aye	No /Nay	Abstain	Absent
		Mrs. Nagel		x			
		Mr. Tenney		x			
		Ms. Mengel	Seconded	x			
		Mr. Kavash		x			
		Mr. D'Angelo	Initiated	x			

Bids and Contracts:

Motion to accept the lowest qualified bids, and to award contracts, for the purchase of materials and services, as publicly advertised and bid through the PennBID electronic bidding process as presented: Upon a motion by member Tenney, seconded by member Mengel the bids contracts were awarded. *No award is being made for sewer plant fall cleanup and mulch for well 34. It is anticipated that the site will be sold prior to fall, 2015. There is also no mulching needed for well 34.

Vote Record

x	Approved Tabled Failed			Yes/Aye	No /Nay	Abstain	Absent
		Mrs. Nagel		x			
		Mr. Tenney	Initiated	x			
		Ms. Mengel	Seconded	x			
		Mr. Kavash		x			
		Mr. D'Angelo		x			

1. Lawn Maintenance Bid – Contract 570-15-05.

- a. *No Award for Sewer Plant Fall Cleanup and mulch for well 34**
- b. All other items listed awarded a three year term, ending after fall clean ups for the third year.

Steven L. Mathe Landscaping, LLC.

As needed services

Est. Total Contract Amount over term: \$104,700.00

2. Material Supply Bids –

2.1 – Fire Hydrants - Contract 532-15-01

One year term ending 2/28/16

LB Water

Est. Total Contract Amount over term: \$105,243.63

2.2 - Ductile Iron Tapping Sleeves – Contract 531-15-02

Three year term ending 2/28/18

Items 1,2,3,4 – Awarded to Hajoca Supply

Est. Total Contract Amount over term: \$21,115.90

Items 5 through 25 – Awarded to LB Water

Est. Total Contract Amount over term: \$619,748.44

2.3 – Stainless Steel Repair Clamps – Contract 530-15-03

One year term ending 2/28/16

Items 1 through 74 – Awarded to LB Water

Est. Total Contract Amount over term: \$12,056.72

Items 75 through 80 – Awarded to Ferguson Waterworks

Est. Total Contract Amount over term: \$7,195.00

Items 81 through 110 – Awarded to LB Water

Est. Total Contract Amount over term: \$13,630.08

Items 111 through 115 – Awarded to Hajoca Supply

Est. Total Contract Amount over term: \$4,672.70

2.4 – Water Meters – Contract 601-15-04

Two year term ending 2/28/17

HD Supply Waterworks

Est. Total Contract Amount over term: \$494,090.00

* Note: No award is being made for sewer plant fall cleanup and mulch for well 34. It is anticipated that the site will be sold prior to fall, 2015. There is also no mulching needed for well 34.

Solicitors Report:

Ms. Pontious gave an update on all the small systems purchases. She reported that Durham Village had a residents meeting this evening and would be voting on the agreement.

Engineers Report:

Mr. Heydt asked the Board to approve and process the following payment applications. These represent a partial retainage amount for both contracts. Due to weather issues PennDOT has not been able to conduct a final review of the roadways for the project. After meeting to discuss the issue with both contractors it was decided to retain \$10,000 for each contract until the final approval for roadwork has been received.

Motion to approve and process Payment Application #15 for Contract 530-12-25A in the amount of \$131,010.90 to Michael Ronca & Sons

Upon a motion by member Tenney, seconded by member D'Angelo the payment application was approved.

☑ Vote Record						
x Approved			Yes/Aye	No /Nay	Abstain	Absent
Tabled	Mrs. Nagel		x			
Failed	Mr. Tenney	Initiated	x			
	Ms. Mengel		x			
	Mr. Kavash		x			
	Mr. D'Angelo	Seconded	x			

Motion to approve and process Payment Application #15 for Contract 530-12-25B in the amount of \$105,901.85 to Almeida & Hudak.

Upon a motion by member D'Angelo, seconded by member Mengel the payment application was approved.

☑ Vote Record						
x Approved			Yes/Aye	No /Nay	Abstain	Absent
Tabled	Mrs. Nagel		x			
Failed	Mr. Tenney		x			
	Ms. Mengel		x			
	Mr. Kavash		x			
	Mr. D'Angelo		x			

Operations Report:

Mr. Murphy reviewed the monthly operating report, nothing that there was nothing out of the ordinary as it pertained to daily flows.

Mr. Murphy reported on the following:

- Annual flushing program will start in March and run through May.
- The Merrybrook main replacement project was reviewed with Upper Gwynedd Roads Dept and has been advertised for bid
- The first of the Aquetong system water meters will be installed next week and the department continues to evaluate these systems for any improvements/repairs that may need to be made.

Bills & Requisitions Approval:

Mrs. Lezoche noted that there were no payments or activities out of the ordinary upon the bills listings, recommending and requesting approval to pay all invoices, process all refunds, and to transfer and/or requisition funds, as presented.

- a. Approve and Process Bills, Refunds, Transfers and Requisitions List dated: 02/12/2015.
- b. Approve and Process Bills, Refunds, Transfers and Requisitions List dated: 02/19/2015.

Payment of the bills presented was approved by the Board in accordance with the following vote:

Vote Record

Approved Tabled Failed			Yes/Aye	No/Nay	Abstain	Absent
	Mrs. Nagel		x			
	Mr. Tenney		x			
	Ms. Mengel	Seconded	x			
	Mr. Kavash	Initiated	x			
	Mr. D'Angelo		x			

Executive Directors Report:

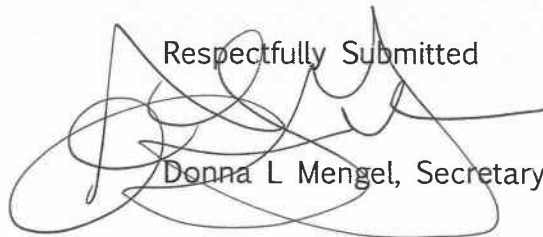
Mr. Bender asked for a short Executive Session after the regular meeting to discuss real estate matters and advised that there would be no action needed by the Board.

Adjournment:

There being no further business to be brought before the Board, upon motion by member Kavash, seconded by member Mengel the meeting was adjourned at 5:25 pm.

All present voted in favor.

Respectfully Submitted



Donna L Mengel, Secretary