

**North Wales Water Authority
Board of Directors Meeting
Minutes of 03/11/2015**

Call to order:

A regular business meeting of the NWWA Board of Directors was held at the NWWA Offices, 200 W. Walnut Street, North Wales, PA., 19454, and was called to order at 5:00 p.m.

Pledge of Allegiance:

Mr. Tenney led all in attendance in the Pledge of Allegiance

Roll Call:

Roll call was taken and recorded as follows;

Attendee Name	Organization	Title	Status
Joan H Nagel	NWWA	Chair	Absent
Albert S Tenney	NWWA	Vice Chair	Present
Donna L Mengel	NWWA	Secretary	Present
Herbert W Kavash	NWWA	Treasurer	Present
Gregory J D'Angelo	NWWA	Asst. Sec./Treasurer	Present
Robert C. Bender	NWWA	Executive Director	Present
Brad S Fisher, P. E.	NWWA	Director of Eng. / Ops.	Present
Joseph E Murphy	NWWA	Operations Manager	Absent
Christine Lezoche	NWWA	Director of Finance	Present
Michael Clarke, Esq.	Rudolph, Clarke	Authority Solicitor	Present
Kenneth Heydt, P. E.	Carroll Engineering	Authority Engineer	Present
Suzanne Pontius, Esq.	Rudolph Clarke	Authority Solicitor	Present

Mr. Bender reported that Mrs. Nagel had called to advise that she would be unable to physically attend this meeting due to a family emergency, but would be available by conference call, if that was required for any reason.

Executive Session Report

It was noted that a brief session to discuss real pending estate matters occurred after the last meeting with no formal action being taken.

Approval of Minutes:

The Board considered approval of the Minutes of 02/25/2015. Upon a motion of member D'Angelo, seconded by member Mengel, the minutes were approved as presented.

☑ Vote Record

			Yes/Aye	No /Nay	Abstain	Absent
x	Approved					
	Tabled					
	Failed					
	Mrs. Nagel					x
	Mr. Tenney		x			
	Ms. Mengel	Seconded	x			
	Mr. Kavash		x			
	Mr. D'Angelo	Initiated	x			

Public Comment: No Public Present

Resolutions: None this meeting

Bids and Contracts:

Mr. Heydt asked the Board to award Contract 530-15-16 for the Merrybrook water main replacement project to Joao & Bradley Construction Co. being the apparent low bidder based upon review of the PennBID submittals, and upon recommendation of the professional staff. Mr. Heydt stated that he has received all of the required documents from the bidder, and provided the Board with a copy of a stockholders certificate for Joao & Bradley. Ms. Mengel commented that this was a much appreciated step in the process to help avoid any potential of conflict of interests.

Mr. Heydt stated that once the Board accepts the low bid, the notice of award will be sent, and the contractor will then be required to submit all required bonds and all other administrative documents for the project, followed by approval of the formal contract, and scheduling of a pre-construction meeting. Mr. Bender requested that Solicitor Clarke be in attendance at the pre-construction meeting to stress that this project is time sensitive and that penalties for failure to complete the work on schedule will be strictly enforced. Mr. Heydt stated that he anticipates that the final project contract will be ready for execution at the next board meeting.

Upon motion by member Mengel, seconded by member Kavash the Contract was awarded to Joao & Bradley for a bid price of \$766,278.74.

Vote Record

			Yes/Aye	No/Nay	Abstain	Absent
x Approved						
Tabled	Mrs. Nagel					x
Failed	Mr. Tenney		x			
	Ms. Mengel	Initiated	x			
	Mr. Kavash	Seconded	x			
	Mr. D'Angelo		x			

Solicitors Report:

Ms. Pontious asked the Board for a Motion to accept the payment plan agreement for Alan Zander & Douglas & Joy Klein, owners of the property located at 127 S 6th St North Wales Borough. Mr. Zander & Klein are the owners of a tenant occupied property that have failed to keep their payment arrangements, noting that there are currently 3 liens on the property for an outstanding balance of approximately \$2,300.00. The agreement calls for the property owners to keep their payments for any current usage current, and to pay an additional \$300.00 per month until the arrearage was fully paid. It also provides for further legal action should the agreement be breached. Upon motion by member D'Angelo, seconded by member Mengel the agreement was approved.

☑ Vote Record

		Yes/Aye	No/Nay	Abstain	Absent
x	Approved				
	Tabled				x
	Failed				
	Mrs. Nagel				
	Mr. Tenney	x			
	Ms. Mengel	Seconded	x		
	Mr. Kavash		x		
	Mr. D'Angelo	Initiated	x		

Engineers Report:

Mr. Heydt nothing else to report at this time

Operations Report:

Mr. Fisher presented the proposed Walnut Street Water and Sewer Main Replacement project details to the Board. He reported that PennDOT has scheduled paving of Walnut Street from Welsh Road to Morris Road, including the section of Walnut Street which is on the Authority plans for replacement of water and sewer lines and stubs to the ROW. A discussion ensued about making arrangements to also include options for replacement of water services and sewer laterals, as needed. It was decided that the project could be structured to include a base bid – including all work in the actual Cartway, with additional options for replacement of the sidewalks/curbs, and a separate bid option to include water and sewer services and laterals.

Mr. Fisher requested that the Board approve the project proceeding with initial planning and bidding. The Board agreed that this needs to be done and gave the approval to move forward with this phase of the project, with the understanding that formal action will be considered when actual bids are received. Mr. Bender will meet with the Solicitor to discuss reimbursement agreements with property owners needing water service or sewer later replacements. It was noted that this project was only recently announced by PennDOT, and that it was not included within our 2104/15 budget.

Bills & Requisitions Approval:

Mrs. Lezoche noted that there were no payments or activities out of the ordinary upon the bills listings, recommending and requesting approval to pay all invoices, process all refunds, and to transfer and/or requisition funds, as presented.

- a. Approve and Process Bills, Refunds, Transfers and Requisitions List dated: 02/25/2015.
- b. Approve and Process Bills, Refunds, Transfers and Requisitions List dated: 03/04/2015.

Payment of the bills presented was approved by the Board in accordance with the following vote:

☑ Vote Record

		Yes/Aye	No/Nay	Abstain	Absent
x	Approved				
	Tabled				x
	Failed				
	Mrs. Nagel				
	Mr. Tenney	x			
	Ms. Mengel	Seconded	x		
	Mr. Kavash	Initiated	x		
	Mr. D'Angelo		x		

Executive Directors Report:

Mr. Bender reported that Mr. Fisher had completed further evaluations of the Blue Bell water storage tank that had been considered for replacement and opined that the tank was still structurally sound, and that it would be most cost effective to rehabilitate and repaint the tank, rather than proceeding with demolition and building of a new tank, as had been previously discussed. Mr. Fisher also stated that he believes that we should be able to complete both the tank rehabilitation and the West Walnut Street pipe replacement project within the capital budget contemplated and included in our long term capital program for the tank replacement only. He noted that this work will substantially extend the life of the tank, perhaps for another 15-20 years, and would allow us to proceed with the Walnut Street project, without needing additional funds drawn from our capital funds as it will be within the budget amount previously planned for the tank replacement project. The Board of Directors and the Executive Director concurred, thanking Mr. Fisher for his creativity.

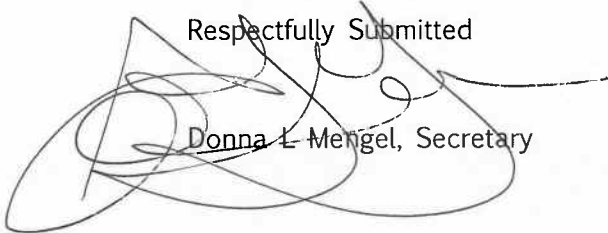
Mr. Bender reported that he and Tom Bradbury had attended the annual meeting for the Olde Colonial Greene HOA the prior evening, noting that these were our newest customers as part of recent system acquisitions. He reported that the NWWA was well received by the residents in attendance. He also noted reported that the Durham Village purchase agreement has been approved by the HOA Board, and is scheduled to be signed on April 1st , and that the Logan Square term sheet has been signed and returned, with that system settlement to be scheduled in the near future. He reported that he is continuing to pursue two or three other systems.

Adjournment:

There being no further business to be brought before the Board, upon motion by member Kavash, seconded by member Mengel the meeting was adjourned at 5:45 pm.

All present voted in favor.

Respectfully Submitted


Donna L. Mengel, Secretary