

## Board Meeting of 03/12/2008

### North Wales Water Authority

Meeting called to order at 6:11 pm by Mrs Nagel on 03/12/2008 at NWWA - Board Room, 200 W Walnut St, North Wales, PA.

Pledge of Allegiance & Roll Call

Attendee Name	Organization	Title	Status
Joan Nagel	North Wales Water Authority	Chair	Present
Albert Tenney	North Wales Water Authority	Vice Chair	Present
Lawrence Clever	North Wales Water Authority	Secretary	Present
Herbert Kavash	North Wales Water Authority	Treasurer	Present
Carene Makinson-Sanders	North Wales Water Authority	Asst Treasurer/Secretary	Present
Raymond J Berry	North Wales Water Authority	Interim Executive Director & Director of Operations	Present
Michael P Clarke	Rudolph Pizzo Clarke	Authority Solicitor	Present
Kenneth Heydt	Carroll Engineering	Authority Engineer	Present
Matt Bass	Curtin & Heefner	Special Counsel on Pension Matters	Present

## Minutes Approval

» Accept the Minutes of 02/27/2008 and 03/05/2008 by the majority of those that were present at the meeting.

✓ Vote Record - Minutes Acceptance of 02/27/2008 and 03/05/2008						
			Yes/Aye	No/Nay	Abstain	Absent
x	Accepted	Joan Nagel		<input checked="" type="checkbox"/>		
		Albert Tenney	Initiator	<input checked="" type="checkbox"/>		
		Lawrence Clever	Secunder	<input checked="" type="checkbox"/>		
		Herbert Kavash		<input checked="" type="checkbox"/>		
		Carene Makinson-Sanders		<input checked="" type="checkbox"/>		

## Public Portion

No members of the public were present

---

Information packets on the Associated Press pharmaceuticals in water story were handed out at the meeting

## Motions

Motion to approve the Professional Services Agreement for E-0943 with Real Pro Enterprises LP Crystal Ave & Maple Dr Montgomery Twp

✓ Vote Record –						
			Yes/Aye	No/Nay	Abstain	Absent
x	Accepted	Joan Nagel	<input checked="" type="checkbox"/>			
		Albert Tenney	Initiator	<input checked="" type="checkbox"/>		
		Lawrence Clever	Seconder	<input checked="" type="checkbox"/>		
		Herbert Kavash		<input checked="" type="checkbox"/>		
		Carene Makinson-Sanders		<input checked="" type="checkbox"/>		

Motion to Approve Resolution 2008-01 Incumbency Certificate for Commerce Bank Trust Account Updates removing a past Board Member and past employee and adding the new Board Member

✓ Vote Record –						
			Yes/Aye	No/Nay	Abstain	Absent
x	Accepted	Joan Nagel	<input checked="" type="checkbox"/>			
		Albert Tenney	Seconder	<input checked="" type="checkbox"/>		
		Lawrence Clever	Initiator	<input checked="" type="checkbox"/>		
		Herbert Kavash		<input checked="" type="checkbox"/>		
		Carene Makinson-Sanders		<input checked="" type="checkbox"/>		

Motion to Approve Resolution 2008-02 PLIGIT Account Updates removing a past employee

✓ Vote Record –						
			Yes/Aye	No/Nay	Abstain	Absent
x	Accepted	Joan Nagel	<input checked="" type="checkbox"/>			
		Albert Tenney	Initiator	<input checked="" type="checkbox"/>		
		Lawrence Clever	Seconder	<input checked="" type="checkbox"/>		
		Herbert Kavash		<input checked="" type="checkbox"/>		
		Carene Makinson-Sanders		<input checked="" type="checkbox"/>		

Motion to Approve Resolution 2008-03 Commerce Bank Accounts Signature Updates removing a past Board Member and past employee and adding the Board Member

✓ Vote Record –						
			Yes/Aye	No/Nay	Abstain	Absent
x	Accepted	Joan Nagel	<input checked="" type="checkbox"/>			
		Albert Tenney	Initiator	<input checked="" type="checkbox"/>		
		Lawrence Clever		<input checked="" type="checkbox"/>		
		Herbert Kavash	Seconder	<input checked="" type="checkbox"/>		
		Carene Makinson-Sanders		<input checked="" type="checkbox"/>		

## Discussions

Matt Bass of Curtin & Heefner discussed the proposals that were received from the potential pension advisors, Mr White of One America and Mr Fogli of Nationwide. He returned with the information that had been requested at the last meeting.

Mr Tenney asked Mr Bass to explain why Mr White's compensation comes from the mutual funds. Mr Bass explained that Mr White may have an agreement with a certain firm to be compensated directly from them. Several more questions were asked by the Board.

Mr Clever asked if this was a professional service and as such if they do not work up expectations may they be removed?

Mr Clarke stated that yes this is a professional service.

### Motion to Approve One America and Mr White as the new employee pension advisor

✓ Vote Record –			Yes/Aye	No/Nay	Abstain	Absent
x	Accepted	Joan Nagel	<input checked="" type="checkbox"/>			
		Albert Tenney	Initiator	<input checked="" type="checkbox"/>		
		Lawrence Clever	Secunder	<input checked="" type="checkbox"/>		
		Herbert Kavash		<input checked="" type="checkbox"/>		
		Carene Makinson-Sanders		<input checked="" type="checkbox"/>		

Mr Bass will contact both Mr White and Mr Fogli regarding the outcome of the discussion.

The Board then went into an Executive Session at 6:27 pm. The purpose was to discuss a personnel matter. The Board then came out of the Executive Session at 6:45 pm and resumed the regular meeting.

### Motion to Accept the Resignation of George Schwartz as of March 7, 2008

✓ Vote Record –			Yes/Aye	No/Nay	Abstain	Absent
x	Accepted	Joan Nagel	<input checked="" type="checkbox"/>			
		Albert Tenney	Initiator	<input checked="" type="checkbox"/>		
		Lawrence Clever		<input checked="" type="checkbox"/>		
		Herbert Kavash	Secunder	<input checked="" type="checkbox"/>		
		Carene Makinson-Sanders		<input checked="" type="checkbox"/>		

The Board then went into another Executive Session at 6:48 pm. The purpose was to discuss a personnel matter. The Board then came out of the Executive Session at 6:51 pm and resumed the regular meeting.

### Motion to Approve the Separation Agreement for George Schwartz as presented

✓ Vote Record –			Yes/Aye	No/Nay	Abstain	Absent
x	Accepted	Joan Nagel	<input checked="" type="checkbox"/>			
		Albert Tenney	Initiator	<input checked="" type="checkbox"/>		
		Lawrence Clever	Secunder	<input checked="" type="checkbox"/>		
		Herbert Kavash		<input checked="" type="checkbox"/>		
		Carene Makinson-Sanders		<input checked="" type="checkbox"/>		

Motion to Appoint Raymond J Berry as the Interim Executive Director of the Authority

✓ Vote Record –						
			Yes/Aye	No/Nay	Abstain	Absent
x	Accepted	Joan Nagel	<input checked="" type="checkbox"/>			
		Albert Tenney	Initiator	<input checked="" type="checkbox"/>		
		Lawrence Clever		<input checked="" type="checkbox"/>		
		Herbert Kavash	Seconder	<input checked="" type="checkbox"/>		
		Carene Makinson-Sanders		<input checked="" type="checkbox"/>		

Motion to Approve the additional compensation above his normal salary for the Interim Executive Director in the amount of \$1000 per month retroactive to March 1<sup>st</sup> 2008 and for as long as he serves as the Interim Executive Director

✓ Vote Record –						
			Yes/Aye	No/Nay	Abstain	Absent
x	Accepted	Joan Nagel	<input checked="" type="checkbox"/>			
		Albert Tenney		<input checked="" type="checkbox"/>		
		Lawrence Clever	Initiator	<input checked="" type="checkbox"/>		
		Herbert Kavash	Seconder	<input checked="" type="checkbox"/>		
		Carene Makinson-Sanders		<input checked="" type="checkbox"/>		

The Board then discussed the Liquid Engineering contract and Mr Berry explained what the actual service was. Mr Clever asked if this was a professional service and does this need to be bid. Mr Clarke stated that this was a professional service and does not need to be bid. Mr Berry explained that these are highly trained specialist.

Motion to Approve the contract from Liquid Engineering not to exceed the amount of \$5,695.00

✓ Vote Record –						
			Yes/Aye	No/Nay	Abstain	Absent
X	Accepted	Joan Nagel	<input checked="" type="checkbox"/>			
		Albert Tenney	Seconder	<input checked="" type="checkbox"/>		
		Lawrence Clever	Initiator	<input checked="" type="checkbox"/>		
		Herbert Kavash		<input checked="" type="checkbox"/>		
		Carene Makinson-Sanders		<input checked="" type="checkbox"/>		

The Board then went over the Aquatech proposal and Mr Berry explained the process of 100% correlation.

Motion to Accept the proposal from Aquatech Leak Detection for 3 weeks of leak detection services at an amount not to exceed \$15,300.00.

✓ Vote Record –						
			Yes/Aye	No/Nay	Abstain	Absent
x	Accepted	Joan Nagel	<input checked="" type="checkbox"/>			
		Albert Tenney	Initiator	<input checked="" type="checkbox"/>		
		Lawrence Clever	Seconder	<input checked="" type="checkbox"/>		
		Herbert Kavash		<input checked="" type="checkbox"/>		
		Carene Makinson-Sanders		<input checked="" type="checkbox"/>		

Mr Clever asked about the current DEP status. Mr Clarke explained that we are just waiting now and that we did have another SSO incident.

Mr Berry informed the Board that the North Wales Borough was holding a tabletop emergency response exercise next Wednesday the 19<sup>th</sup> and that we had been invited to participate. Several of our employees will be attending.

Mr Berry also mentioned that we had received a T-Mobile agreement and Mr Clarke will explain further.

North Wales Water Authority - Minutes

Mrs Nagel discussed the Associated Press story regarding the pharmaceuticals found in water and stated that it was not necessary for the Authority to comment to the press at this time due to the fact that we are not one of the affected water systems.

Mrs Nagel inquired as to whether there had been many inquiries regarding the story.

Mr Berry reported that as today had only been 3.

Mrs Makinson-Sanders asked if the calls were from residents or the press.

Mr Berry stated that they were from residents.

Mr Clarke stated that the Authority meets or exceeds all of the most stringent water quality regulations and standards required by the federal and state government.

Mr Heydt reported that there are currently no guidelines regarding testing for pharmaceuticals and there is no information regarding the health effects of pharmaceuticals in drinking water available at this time.

Mr Heydt went over the last payment for Contract 870-07-15 to Derstine Company LLC in the amount of \$10,300.00.

Motion to Approve payment #3 to Derstine Co LLC in the amount of \$10,300.00 for Contract #810-07-15 Wastewater Treatment Plant Upgrades to close out the contract.

✓ Vote Record –		Yes/Aye	No/Nay	Abstain	Absent
x Accepted	Joan Nagel	<input checked="" type="checkbox"/>			
	Albert Tenney Initiator	<input checked="" type="checkbox"/>			
	Lawrence Clever	<input checked="" type="checkbox"/>			
	Herbert Kavash	<input checked="" type="checkbox"/>			
	Carene Makinson-Sanders Seconder	<input checked="" type="checkbox"/>			

Mr Clarke reported that we have received the T-Mobile agreement and that it will be ready for review at the next meeting. This agreement form will benefit the Authority.  
 The Warrington agreements are currently being edited and will be ready for review soon.  
 Our suggested changes to the Borough code for the sewer have been revised and they are going to the Borough for review.

The Board was reminded about the upcoming events:

The PMAA Regional Dinner on April 10<sup>th</sup> –Deadline for registration is April 1st  
 PA-AWWA Annual Conference May 13<sup>th</sup> -15<sup>th</sup> Deadline for Registration is April 1st

\*\*\* After the meeting on April 23<sup>rd</sup> a Pre Planning meeting will be held for the Board Retreat\*\*\*

## Bills & Requisitions Approval

» Accept the Bills & Requisitions in the amount of \$ 407,587.69

✓ Vote Record – Bills & Requisitions in the amount \$ 407,587.69							
			Yes/Aye	No/Nay	Abstain	Absent	
x	Accepted	Joan Nagel	<input checked="" type="checkbox"/>				
		Albert Tenney	<input checked="" type="checkbox"/>				
		Lawrence Clever	Initiator	<input checked="" type="checkbox"/>			
		Herbert Kavash		<input checked="" type="checkbox"/>			
		Carene Makinson-Sanders	Seconder	<input checked="" type="checkbox"/>			

## Statements

There being no further business a motion was made by Mr Clever, seconded by Mrs Makinson-Sanders, to adjourn the meeting at 7:35 pm. All present voted in favor.

Lawrence Clever

Secretary

MINUTES