

**North Wales Water Authority
Board of Directors Meeting
Minutes of 03/12/2014**

Call to order:

A regular business meeting of the NWWA Board of Directors was held at the NWWA Offices, 200 W. Walnut Street, North Wales, PA., 19454, and was called to order at 5:00 p.m. by Chair Nagel

Pledge of Allegiance:

Mrs. Nagel led all in attendance in the Pledge of Allegiance.

Roll Call:

Roll call was taken and recorded as follows;

<u>Attendee Name</u>	<u>Organization</u>	<u>Title</u>	<u>Status</u>
Joan Nagel	NWWA	Chair	Present
Albert Tenney	NWWA	Vice Chair	Present
Donna Mengel	NWWA	Secretary	Present
Herbert Kavash	NWWA	Treasurer	Present
Gregory D'Angelo	NWWA	Asst. Sec/Treasurer	Present
Robert C. Bender	NWWA	Executive Director	Present
Raymond J. Berry	NWWA	Director of Operations	Present
Christine Lezoche	NWWA	Director of Finance	Present
Michael Clarke, Esq.	Rudolph Clarke	Authority Solicitor	Present
Brad Fisher PE	Carroll Engineering	Authority Engineer	Present
Dana Etkowicz, Esq.	Rudolph Clarke	Authority Solicitor	Present

Executive Session Report

Nothing for this meeting

Approval of Minutes:

The Board considered approval of the Minutes of 02/26/2014. Upon a motion of member Mengel, seconded by member Tenney, the minutes were approved as presented.

Vote Record

x Approved		Yes/Aye	No/Nay	Abstain	Absent
	Mrs. Nagel	X			
	Mr. Tenney	Seconded	X		
	Ms. Mengel	Initiator	X		
	Mr. Kavash		X		
	Mr. D'Angelo		X		

Public Comment: No comments offered at the meeting.

Resolutions: None this meeting

Bids and Contracts:

Motion to Approve the annual material bids, as recommended by staff, and as listed upon Page 5 of the meeting agenda packet dated March 12, 2014, and as also illustrated by highlighted blocks on Pages 6-60 of the same packet, for annual terms of either One or Three Years, all beginning and ending on March 1 of each year, with the full and final bid tabulations and all bidding documents being made part of the permanent Authority records.

Upon a motion by member Tenney, seconded by member Kavash the Board approved all the annual material bid results.

Vote Record

x Approved			Yes/Aye	No/Nay	Abstain	Absent
	Mrs. Nagel		x			
	Mr. Tenney	Initiated	x			
	Ms. Mengel		x			
	Mr. Kavash	Seconded	x			
	Mr. D'Angelo		x			

Solicitors Report:

Mr. Clarke reported that they are closer to a resolution on the Chalfont Borough site issue and he should have more information within a few weeks and that work continues on the FPTLE project.

Engineers Report:

Mr. Fisher reported that A & H has 2 crews still working and they are approx. 65% done length wise, however due to the winter weather and rock issues they are behind their schedule.

Mr. Fisher asked the Board to approve and process payment for Payment Application #8 for Almeida & Hudak in the amount of \$739,629.23 for Contract # 530-12-25B. Upon motion by member Mengel, seconded by member D'Angelo, the request for payment was approved.

Vote Record

x Approved			Yes/Aye	No/Nay	Abstain	Absent
	Mrs. Nagel		x			
	Mr. Tenney		x			
	Ms. Mengel	Initiator	x			
	Mr. Kavash		x			
	Mr. D'Angelo	Seconded	x			

Mr. Fisher then asked the Board to approve and process Payment Application # 3, in the amount \$17,367.85, the final retainage payment, for Contract #810-13-19 for the WWTP Decommissioning project.

Vote Record

x Approved			Yes/Aye	No/Nay	Abstain	Absent
	Mrs. Nagel		x			
	Mr. Tenney	Initiator	x			
	Ms. Mengel	Seconded	x			
	Mr. Kavash		x			
	Mr. D'Angelo		x			

Operations Report:

Joseph Murphy, Authority Operations Manager, gave a review of the Forest Park Cross Tie In work that was done on 03/11/2014. This project required that a piece of the 36 inch supply pipe coming out of Forest Park be removed so that a t shaped cross section of pipe with valves could be installed so that water can be supplied to Bucks County as part of the FPTLE project. Careful planning by the Authority staff, Forest Park staff and the contractor resulted in little to no issues for our customers during the event.

Bills & Requisitions Approval:

Mrs. Lezoche noted that the annual North Wales Borough rental was in the check list for the month and there were no other payments or activities out of the ordinary upon the bills listings, recommending and requesting approval to pay all invoices, process all refunds, and to transfer and/or requisition funds, as presented.

- a. **Approve and Process Bills , Refunds, Transfers and Requisitions List dated: 02/26/2014**
- b. **Approve and Process Bills , Refunds, Transfers and Requisitions List dated: 03/05/2014**

Payment of the bills presented was approved by the Board in accordance with the following vote:

<u>Vote Record</u>						
			Yes/Aye	No/Nay	Abstain	Absent
x	Approved					
	Mrs. Nagel		x			
	Mr. Tenney		x			
	Ms. Mengel	Seconded	x			
	Mr. Kavash	Initiator	x			
	Mr. D'Angelo		x			

Executive Directors Report:


The Executive Director advised the Board that he had no other matters for discussion this evening.

Adjournment:

There being no further business to be brought before the Board, upon motion by member Mengel, seconded by member Kavash the meeting was adjourned at 5:20 pm.

All present voted in favor.

Respectfully Submitted,



Donna L Mengel, Secretary