

North Wales Water Authority

Board of Directors

Minutes of 03/13/2013

Call to order:

A regular business meeting of the Board of Directors was held at the NWWA Offices, 200 W. Walnut St, North Wales, PA., 19454, and was called to order at 5:00 p.m. by Chair Nagel.

Pledge of Allegiance:

Mrs. Nagel led all in attendance in the Pledge of Allegiance.

Roll Call:

Roll call was taken and recorded as follows;

Attendee Name	Organization	Title	Status
Joan Nagel	NWWA	Chair	Present
Albert Tenney	NWWA	Vice Chair	Present
Donna Mengel	NWWA	Secretary	Present
Herbert Kavash	NWWA	Treasurer	Present
Gregory D'Angelo	NWWA	Asst. Sec/Treasurer	Present
Robert C. Bender	NWWA	Executive Director	Present
Raymond J. Berry	NWWA	Director of Operations	Present
Christine Lezoche	NWWA	Director of Finance	Present
Michael Clarke	Rudolph Clarke Kirk	Authority Solicitor	Present
Kenneth Heydt, P.E.	Carroll Engineering	Authority Engineer	Present
Melissa Fiala	Rudolph Clarke Kirk	Authority Solicitor	Present

Approval of Minutes:

The Board next considered approval of the Minutes of 02/27/2013. Upon a motion of member Kavash, seconded by member D'Angelo the minutes were approved.

<u>Vote Record</u>		Yes/Aye	No/Nay	Abstain	Absent
x Approved	Mrs. Nagel	x			
	Mr. Tenney	x			
	Ms. Mengel	x			
	Mr. Kavash	Initiated	x		
	Mr. D'Angelo	Seconded	x		

Public Comment: No members of the public were present.

Resolutions: None this meeting

Bids and Contracts:

Motion to approve the purchase a service truck chassis and body from the COSTARS program as presented. Member Kavash made the motion, seconded by member D'Angelo all were in agreement

Vote Record						
			Yes/Aye	No/Nay	Abstain	Absent
x Approved	Mrs. Nagel		x			
	Mr. Tenney		x			
	Ms. Mengel		x			
	Mr. Kavash	Initiated	x			
	Mr. D'Angelo	Seconded	x			

Motion to approve the bidder request to withdraw bids for PennBID Items 22 & 23 NWWA Line Items 17 & 18 as submitted in an email from Luke Heist of Ferguson dated 02/13/2013 that the Authority withdraw the bids for these items. Member Tenney made the motion, seconded by member Mengel with the request that a letter be sent to the bidder. All were in agreement.

Vote Record						
			Yes/Aye	No/Nay	Abstain	Absent
x Approved	Mrs. Nagel		x			
	Mr. Tenney	Initiated	x			
	Ms. Mengel	Seconded	x			
	Mr. Kavash		x			
	Mr. D'Angelo		x			

Motion to award various contracts for the purchase of materials and supplies as presented in the Bidder Tabulation Sheets dated March 13, 2013. Motion by member Mengel, seconded by member D'Angelo to award as presented. All were in agreement.

Vote Record						
			Yes/Aye	No/Nay	Abstain	Absent
x Approved	Mrs. Nagel		x			
	Mr. Tenney		x			
	Ms. Mengel	Initiated	x			
	Mr. Kavash		x			
	Mr. D'Angelo	Seconded	x			

Motion to accept the water supply agreement from Horsham Water and Sewer Authority. Motion by member Tenney, seconded by member Kavash to accept the agreement. All approved.

Vote Record						
			Yes/Aye	No/Nay	Abstain	Absent
x Approved	Mrs. Nagel		x			
	Mr. Tenney	Initiated	x			
	Ms. Mengel		x			
	Mr. Kavash	Seconded	x			
	Mr. D'Angelo		x			

Solicitors Report:

Mr. Clarke asked the board to accept the 3rd Amendment to the H2O PA Grant for the I & I program. This amendment extends the date for the grant to June 30, 2014. Upon a motion by member Mengel, seconded by member D'Angelo the Board agreed to the extension.

Vote Record						
			Yes/Aye	No/Nay	Abstain	Absent
x Approved	Mrs. Nagel		x			
	Mr. Tenney		x			
	Ms. Mengel	Initiated	x			
	Mr. Kavash		x			
	Mr. D'Angelo	Seconded	x			

Mr. Clarke reported that we now have site control for the FPTLE project as all of the easements needed have been obtained.

Engineers Report:

Mr. Heydt had nothing to report.

Operations Report:

Mr. Berry reported that the annual hydrant flushing program will be starting soon.

Bills & Requisitions Approval:

Mrs. Lezoche noted that the annual lease payment for the disaster recovery site was included in the payment and that there was nothing else out of the ordinary with the bills listings, recommending and requesting approval to pay all invoices, process all refunds, and to transfer and/or requisition funds, as presented to the Board.

- a. **Approval of Bills , Refunds, Transfers and Requisitions List dated: 02/27/2013**
- b. **Approval of Bills , Refunds, Transfers and Requisitions List dated: 02/28/2013**
- c. **Approval of Bills , Refunds, Transfers and Requisitions List dated: 03/06/2013**

Payment of the bills as presented was approved by the Board in accordance with the following vote:

Vote Record						
			Yes/Aye	No/Nay	Abstain	Absent
x Approved	Mrs. Nagel		x			
	Mr. Tenney		x			
	MS. Mengel	Seconded	x			
	Mr. Kavash	Initiated	x			
	Mr. D'Angelo		x			

Executive Directors Report:

Mr. Bender set Wednesday May 8th as the day for the Board to be given a tour of facilities. The tour will start with the Forest Park facility and will end at NWWA. As this is a regular business meeting date the meeting will be advertised for the special time at 2:00 pm.

Adjournment:

There being no further business before the Board, upon motion by member Kavash, seconded by member D'Angelo, the meeting was adjourned at 5:30 pm. All present voted in favor.

Respectfully Submitted,

Donna L Mengel, Secretary