

Board Meeting of 03/14/2012

North Wales Water Authority

Minutes

The business meeting of the Authority Board of Directors was called to order by the Board Chair, Joan Nagel, at 5:00 p.m. on March 14, 2012, in the NWWA Board Room, 200 West Walnut Street, North Wales, Pennsylvania, 19454

Pledge of Allegiance & Roll Call:

Attendee Name	Organization	Title	Status
Joan Nagel	North Wales Water Authority	Chair	Present
Albert Tenney	North Wales Water Authority	Vice Chair	Present
Carene Makinson-Sanders	North Wales Water Authority	Secretary	Absent
Herbert Kavash	North Wales Water Authority	Treasurer	Present
Donna Mengel	North Wales Water Authority	Asst. Treasurer/Secretary	Present
Robert C. Bender	North Wales Water Authority	Executive Director	Present
Raymond J Berry	North Wales Water Authority	Director of Operations	Present
Christine Lezoche	North Wales Water Authority	Director of Finance	Absent
Michael P Clarke, Esq.	Rudolph, Clarke & Kirk LLC	Authority Solicitor	Present
Kenneth Heydt, P.E.	Carroll Engineering Corp	Authority Engineer	Present
Melissa Fiala	Rudolph Clarke & Kirk LLC	Authority Solicitor	Present

Minutes Approval

Upon motion by member Kavash seconded by member Mengel, the minutes of February 22, 2012 were approved as presented by a 4-0 vote.

<u>Vote Record - Minutes</u>						
			Yes/Aye	No/Nay	Abstain	Absent
X Accepted	Joan Nagel		x			
	Albert Tenney		x			
	Carene Makinson-Sanders					x
	Herbert Kavash	Initiator	x			
	Donna Mengel	Seconded	x			

Public Comment - No public was in attendance

Bids & Contracts-

Mr. Heydt asked the Board for a Motion to Approve Payment Application #2 to Joao & Bradley Construction for Contract 530-11-23 in the amount of \$ 53,105.00.

Vote Record - Minutes						
			Yes/Aye	No/Nay	Abstain	Absent
X Accepted	Joan Nagel		x			
	Albert Tenney	Initiator	x			
	Carene Makinson-Sanders					x
	Herbert Kavash	Seconded	x			
	Donna Mengel		x			

Resolutions - None this meeting

Solicitor's Report

Mr. Clarke had nothing to report at this time

Engineer's Report

Mr. Heydt had nothing to report at this time

Operations Report

Mr. Berry reported that the annual spring flushing is due to start in April and that all customers will be notified using the public notification system. Since implementing this system the Authority has saved approximately \$15,000 to \$17,000 dollars on newspaper ads. Also as a reminder the PMAA Spring Meeting will be taking place on Thursday April 26th if anyone would like to attend.

Bills, Requisitions & Refunds Approval:

Mr. Bender distributed copies of a "Year-To-Date" Budget report as prepared by the finance Director. He also reported that he had reviewed the bills listings with Mrs. Lezoche, and that there was nothing out of the ordinary in the bills, recommending and requesting approval to pay the bills, process all refunds, and to requisition funds, as presented. This request was approved as follows with the bill total for item "d" being corrected to read "\$87,088.46"

- a. **Approval of Bills , Refunds, Transfers and Requisitions List dated: 02/17/2012 - (\$132,632.76)**
- b. **Approval of Bills , Refunds, Transfers and Requisitions List dated: 02/23/2012 - (\$99,573.08)**
- c. **Approval of Bills , Refunds, Transfers and Requisitions List dated: 02/29/2012 - (\$54,718.98)**
- d. **Approval of Bills , Refunds, Transfers and Requisitions List dated: 03/07/2012 - (\$87,088.46)**

Upon approval, the Board Chair signed all of the lists.

Vote Record -						
			Yes/Aye	No/Nay	Abstain	Absent
x Accepted	Joan Nagel		X			
	Albert Tenney		X			
	Carene Makinson-Sanders					x
	Herbert Kavash	Initiator	X			
	Donna Mengel	Seconded	x			

Executive Director's Report

Mr. Bender reported that a meeting with two North Wales Borough representatives had occurred to discuss options related to the ownership of the after sewer plant tract once the WWTP is decommissioned, with the possible transfer of lot ownership back to North Wales Borough. The Board consensus was that discussions by the Executive Director and Solicitor should continue on the possible transfer of the property. Mr. Bender will also contact the Wissahickon Valley Watershed regarding the discussions as they have expressed an interest in the property.

Mr. Bender has coordinated a meeting regarding the finances that will be needed for funding the upcoming transmission line project and the WWTP decommissioning.

Mr. Bender updated the Board on pending discussion related to bulk water sales from the proposed County Line Road Transmission Line.

Adjournment:

There being no further business before the Board, upon motion by Mr. Kavash, seconded by Ms. Mengel, the meeting was adjourned at 5:25 pm. All present voted in favor.

Respectfully Submitted,



Carene Makinson-Sanders, Secretary