

**North Wales Water Authority  
Board of Directors Meeting  
Minutes of 03/14/2018**

**Call to order:**

A regular business meeting of the NWWA Board of Directors was held at the NWWA Offices, 200 W. Walnut Street, North Wales, PA., 19454, and was called to order at 5:00 p.m.

**Pledge of Allegiance:**

Mrs. Nagel led all in attendance in the Pledge of Allegiance

**Roll Call:**

Roll call was taken and recorded as follows;

<u>Attendee Name</u>	<u>Organization</u>	<u>Title</u>	<u>Status</u>
Joan H. Nagel	NWWA	Chair	Present
Albert S. Tenney	NWWA	Vice Chair	Present
Donna L. Mengel	NWWA	Secretary	Present
Edward Neiderhiser	NWWA	Treasurer	Present
Neil McDevitt	NWWA	Asst. Sec/Treasurer	Present
Robert C. Bender	NWWA	Executive Director	Present
Brad S. Fisher, P.E.	NWWA	Director of Eng. / Ops.	Present
Christine Lezoche	NWWA	Director of Finance	Present
Michael Clarke, Esq.	Rudolph Clarke	Authority Solicitor	Present
Melissa Fiala, Esq.	Rudolph Clarke	Authority Solicitor	Present
Kenneth Heydt, P.E.	Carroll Engineering	Authority Engineer	Present

Becca Suskin from The Communication Connection was present as the ASL interpreter for Mr. McDevitt.

**Executive Session Report**

None at prior meeting

**Approval of Minutes:**

The Board next considered approval of the Minutes of 02/14/2018. Upon a motion of member McDevitt, seconded by member Mengel, the minutes were approved.

**Vote Record**

			<b>Yes/Aye</b>	<b>No/Nay</b>	<b>Abstain</b>	<b>Absent</b>
x Approved Tabled Failed	Mrs. Nagel		x			
	Mr. Tenney		x			
	Ms. Mengel	Seconded	x			
	Mr. Neiderhiser		x			
	Mr. McDevitt	Initiated	x			

**Public Comment:**

Former Board Member and Mayor Greg D'Angelo was acknowledged as being present at the meeting, but offered no comment.

**Resolutions:**

**TABLED FOR FURTHER REVIEW** -----2018-02- Adds the right to collect legal fees when filing a municipal claim This Item was tabled for further review of the draft documents.

**Vote Record** **TABLED**

Approved			Yes/Aye	No/Nay	Abstain	Absent
X Tabled	Mrs. Nagel					
Failed	Mr. Tenney					
	Ms. Mengel					
	Mr. Neiderhiser					
	Mr. McDevitt					

2018-03 - Amends the Authorized signers for PennDOT documents adding Lane P. Bodley of Carroll Engineering. Documents vary and may pertain to permits, contracts, motor vehicle forms etc. Upon a motion by member Mengel, seconded by member Tenney the resolution was passed.

**Vote Record**

Approved			Yes/Aye	No/Nay	Abstain	Absent
x Tabled	Mrs. Nagel		x			
Failed	Mr. Tenney	Seconded	x			
	Ms. Mengel	Initiated	x			
	Mr. Neiderhiser		x			
	Mr. McDevitt		x			

2018-04- Reaffirms the Authority policy and procedures for the Identity Theft and Red Flag Rules. Mr. Neiderhiser spoke regarding annual training on this issue. Mr. Bender reported that we are in the process of finalizing our new training/learning management system and this topic will be included. Upon a motion by member Mengel, seconded by member Tenney the resolution was passed.

**Vote Record**

Approved			Yes/Aye	No/Nay	Abstain	Absent
x Tabled	Mrs. Nagel		x			
Failed	Mr. Tenney	Seconded	x			
	Ms. Mengel	Initiator	x			
	Mr. Neiderhiser		x			
	Mr. McDevitt		x			

**Bids and Contracts:**

Mr. Fisher presented the recommendations of award for Bid Contract 570-18-16 Lawn care Services. The apparent low bidder per the Penn Bid was Steve Mathe Landscaping and he recommends awarding the contract for a three (3) year term.

Upon a motion by member Tenney, seconded by member Neiderhiser the bid was awarded as recommended.

A copy of the complete bidder's tabulation will be retained in the business office.

**☑ Vote Record**

x Approved Tabled Failed			Yes/Aye	No/Nay	Abstain	Absent
	Mrs. Nagel			x		
Mr. Tenney	Initiated		x			
Ms. Mengel			x			
Mr. Neiderhiser	Seconded		x			
Mr. McDevitt			x			

**Solicitors Report:**

Mr. Clarke presented for approval the Contract for Professional Services for NWWA Job E-1039 Overlook at Gwynedd Valley - Prospect Acquisitions LP. This is a project located at 604 DeKalb Pike, where the Lynch Home was previously.

Upon a motion by member Mengel, seconded by member Tenney the contract was approved as recommended.

**☑ Vote Record**

x Approved Tabled Failed			Yes/Aye	No/Nay	Abstain	Absent
	Mrs. Nagel			x		
Mr. Tenney	Seconded		x			
Ms. Mengel	Initiated		x			
Mr. Neiderhiser			x			
Mr. McDevitt			x			

**Engineers Report:**

Mr. Heydt had nothing for this meeting

**Operations Report:**

Mr. Fisher reviewed the monthly operations report, and mentioned the following:

- Only 1 main break for the month
- New transfer station on County Line Rd is being built for the Horsham connection
- BCWSA has completed work on the Bauman Dr. Project and we are working with Upper Dublin Twp. on the restoration work that will need to be completed.

**Bills & Requisitions Approval:**

Mrs. Lezoche reported that there were no payments or activities out of the ordinary on the bills listings and recommended and requested approval to pay all invoices, to process all refunds, and to transfer and/or requisition funds, as presented.

- Ratification of Bills, Refunds, Transfers and Requisitions List dated: 02/09/2018**
- Ratification of Bills, Refunds, Transfers and Requisitions List dated: 02/14/2018**
- Ratification of Bills, Refunds, Transfers and Requisitions List dated: 02/21/2018**
- Ratification of Bills, Refunds, Transfers and Requisitions List dated: 02/28/2018**
- Ratification of Bills, Refunds, Transfers and Requisitions List dated: 03/09/2018**

Mr. Tenney inquired about the Pollution Insurance payment and what this covered. This is required coverage for our sanitary sewer operations, and covers issues resultant from our diesel tanks.

Payment of the bills, as presented, was approved by the Board in accordance with the following roll call vote:

<b>Vote Record</b>						
x	Approved		Yes/Aye	No/Nay	Abstain	Absent
	Tabled	Mrs. Nagel	x			
	Failed	Mr. Tenney	x			
		Ms. Mengel	Initiator	x		
		Mr. Neiderhiser		x		
		Mr. McDevitt	Seconded	x		


**Executive Directors Report:**

Mr. Bender reviewed the following items with the board:

- Advised that the NWWA was in the process of submitting for reimbursement for the H2O grant in the amount of approximately \$260, 000, 00, completing Phase II of the I&I project. He advised the Board that unless there is objection, we would proceed with the next Phase concentrating upon the individual laterals. This would require a program to assist customers repair or replace malfunctioning sewer laterals. The cost of this would be offset over time by reduced sewer treatment and pumping costs, aside for abatement of I&I and the continued reduction of Sanitary sewer overflows. He noted that State law now clearly allows us to provide this technical and financial assistance. He said that he would be back to the board with a formal program.
- He noted that initial discussions have commenced with Ambler Borough with regard to a possible long-term water sale agreement and interconnection of the systems. He noted that we already have an emergency interconnect, however the current discussions are related to a more permanent arrangement.
- He updated everyone on the proposed revisions to the Warminster Water Sale Agreement – including a proposed new interconnection at Valley Road near County Line Road, needed to help supply their eastern zone and facilitate an increase in daily flows up to 3.5 MGD. He noted that completion of the project would also relieve daily flows along the Bristol Road supply line, making additional water available to our Warwick Township interconnect.
- Update on the Forest Park Plant expansion from 40MGD to 43MGD
- Update on the planned Employee baseball game outing for Sunday July 15
- Discussed a Point Pleasant/Forest Park Tour on Saturday April 28th

**Adjournment:**

There being no further business to be brought before the Board, upon motion by member Mengel, seconded by member McDevitt the meeting was adjourned at 5:45 pm.  
All present voted in favor.

Respectfully Submitted  
  
 Donna L Mengel, Secretary