

**North Wales Water Authority
Board of Directors Meeting
Minutes of April 09, 2014**

Call to order:

A regular business meeting of the NWWA Board of Directors was held at the NWWA Offices, 200 W. Walnut Street, North Wales, PA., 19454, and was called to order at 5:00 p.m. by Chair Nagel

Pledge of Allegiance:

Mrs. Nagel led all in attendance in the Pledge of Allegiance.

Roll Call:

Roll call was taken and recorded as follows;

<u>Attendee Name</u>	<u>Organization</u>	<u>Title</u>	<u>Status</u>
Joan Nagel	NWWA	Chair	Present
Albert Tenney	NWWA	Vice Chair	Present
Donna Mengel	NWWA	Secretary	Present
Herbert Kavash	NWWA	Treasurer	Present
Gregory D'Angelo	NWWA	Asst. Sec/Treasurer	Present
Robert C. Bender	NWWA	Executive Director	Present
Raymond J. Berry	NWWA	Director of Operations	Present
Christine Lezoche	NWWA	Director of Finance	Absent
Michael Clarke, Esq.	Rudolph Clarke	Authority Solicitor	Present
Kenneth Heydt, P.E.	Carroll Engineering	Authority Engineer	Present
Dana Etkowicz, Esq.	Rudolph Clarke	Authority Solicitor	Present

Executive Session Report

Nothing to report this meeting

Approval of Minutes:

The Board next considered approval of the Minutes of 03/26/2014. Upon motion of member Tenney, seconded by member Mengel, the minutes were approved as presented.

Vote Record

<input checked="" type="checkbox"/> Approved			Yes/Aye	No/Nay	Abstain	Absent
	Mrs. Nagel		X			
	Mr. Tenney	Initiated	X			
	Ms. Mengel	Seconded	X			
	Mr. Kavash		X			
	Mr. D'Angelo				X	

Public Comment: No comments offered at the meeting.

Resolutions: None this meeting

Bids and Contracts: None this meeting

Solicitors Report:

Mr. Clarke presented the proposed lease renewal for the North Wales Borough 2nd floor operations recovery and data storage site. The lease terms include an initial 3-year term, with recurrent one year terms thereafter, with a 2% rental increase each year, until cancelled by the Authority. Upon a motion of member Mengel, seconded by member Tenney, the lease agreement was approved as presented.

*Upon inquiry, Solicitor Clarke stated that as there would not be any financial gain by either member Mengel (husband on Council) or member D'Angelo (serving as Mayor) that they could vote on the lease without incurring a conflict of interest.

Vote Record

x Approved			Yes/Aye	No/Nay	Abstain	Absent
	Mrs. Nagel		x			
	Mr. Tenney	Seconded	x			
	Ms. Mengel	Initiated	x			
	Mr. Kavash		X*			
	Mr. D'Angelo		X*			

Mr. Clarke requested a brief executive session with the Board, after the regular meeting, to discuss a potential litigation issue, and a land acquisition issue, with no formal action required.

Engineers Report:

Mr. Heydt asked the Board to approve and process payment for Payment Application #9 for Almeida & Hudak in the amount of \$599,053.42 for Contract # 530-12-25B. Upon motion by member Tenney, seconded by member Kavash, the request for payment was approved.

Vote Record

x Approved			Yes/Aye	No/Nay	Abstain	Absent
	Mrs. Nagel		x			
	Mr. Tenney	Initiated	x			
	Ms. Mengel		x			
	Mr. Kavash	Seconded	x			
	Mr. D'Angelo		x			

Mr. Heydt also reported on the new water transmission line. He stated that the project ending is near and that CEC anticipates the targeted date of May 15th as the estimated date of completion for pipe installation and the flow of water, noting that both contractors are rapidly moving ahead. Paving for the entire project will not be complete until later in the project.

Operations Report:

Mr. Berry reported that the annual water main flushing program has started and phone calls using the public notification system are going out to the selected areas to advise residents will know ahead of time. The Upper Dublin and Whitpain areas have been completed and everything looks good.

Bills & Requisitions Approval:

Mr. Bender noted that there were no payments or activities out of the ordinary upon the bills listings, recommending and requesting approval to pay all invoices, process all refunds, and to transfer and/or requisition funds, as presented.

- a. **Approve and Process Bills , Refunds, Transfers and Requisitions List dated: 03/27/2014**
- b. **Approve and Process Bills , Refunds, Transfers and Requisitions List dated: 03/31/2014**
- c. **Approve and Process Bills , Refunds, Transfers and Requisitions List dated: 04/02/2014**

Payment of the bills presented was approved by the Board in accordance with the following vote:

<input checked="" type="checkbox"/> Vote Record			Yes/Aye	No/Nay	Abstain	Absent
x	Approved					
	Mrs. Nagel		x			
	Mr. Tenney	Seconded	x			
	Ms. Mengel		x			
	Mr. Kavash	Initiator	x			
	Mr. D'Angelo		x			

Executive Directors Report:

The Executive Director recognized the thank you letter that was received from a customer recently. There was a main break during the winter and she was told we would be out to repair the lawn area in the spring. The customer thanked the Authority for completing the repairs and the great job that was done.

Other Business:

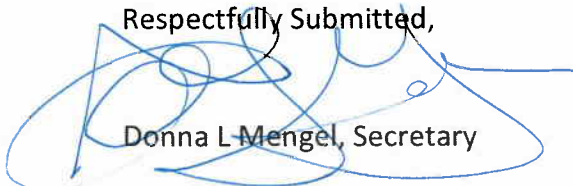
Mr. Kavash mentioned that he will be available by email should he be needed during his upcoming vacation.

Adjournment:

There being no further business to be brought before the Board, upon motion by member Kavash, seconded by member Mengel the meeting was adjourned at 5:20 pm.

All present voted in favor.

Respectfully Submitted,



Donna L. Mengel, Secretary