

North Wales Water Authority

Board of Directors

Minutes of 04/10/2013

Call to order:

A regular business meeting of the Board of Directors was held at the NWWA Offices, 200 W. Walnut St, North Wales, PA., 19454, and was called to order at 5:00 p.m. by Chair Nagel.

Pledge of Allegiance:

Mrs. Nagel led all in attendance in the Pledge of Allegiance.

Roll Call:

Roll call was taken and recorded as follows;

Attendee Name	Organization	Title	Status
Joan Nagel	NWWA	Chair	Present
Albert Tenney	NWWA	Vice Chair	Present
Donna Mengel	NWWA	Secretary	Present
Herbert Kavash	NWWA	Treasurer	Present
Gregory D'Angelo	NWWA	Asst. Sec/Treasurer	Present
Robert C. Bender	NWWA	Executive Director	Present
Raymond J. Berry	NWWA	Director of Operations	Present
Christine Lezoche	NWWA	Director of Finance	Present
Michael Clarke	Rudolph Clarke Kirk	Authority Solicitor	Absent
Kenneth Heydt, P.E.	Carroll Engineering	Authority Engineer	Present
Melissa Fiala	Rudolph Clarke Kirk	Authority Solicitor	Present

Approval of Minutes:

The Board next considered approval of the Minutes of 03/27/2013. Upon a motion of member Mengel, seconded by member Kavash, the minutes were approved.

<input checked="" type="checkbox"/> Vote Record						
			Yes/Aye	No/Nay	Abstain	Absent
x Approved	Mrs. Nagel		x			
	Mr. Tenney		x			
	Ms. Mengel	Initiated	x			
	Mr. Kavash	Seconded	x			
	Mr. D'Angelo		x			

Public Comment: No members of the public were present.

Resolutions: None this meeting

Bids and Contracts:

Mr. Bender presented the Board with a letter dated March 29, 2013, from the Warwick Township Water and Sewer Authority, requesting an extension to the recently approved water supply agreement. The letter explained that they have experienced delays that have put them behind their original interconnection construction schedule; therefore an extension until July 1 2013 would be needed. Mr. Bender advised the Board that he supported the request, suggesting a letter of approval to memorialize the extension be sent from the NWWA Solicitor.

Upon motion of member Tenney, seconded by member Kavash, and approved unanimously, the extension was approved and the Solicitor instructed to send the approval letter.

<u>Vote Record</u>		Yes/Aye	No/Nay	Abstain	Absent
x Approved	Mrs. Nagel	x			
	Mr. Tenney Initiated	x			
	Ms. Mengel	x			
	Mr. Kavash Seconded	x			
	Mr. D'Angelo	x			

Solicitors Report:

Ms. Fiala reported that after end of the regular meeting on 03/27/2013, the Board went into a brief Executive Session to be updated on potential litigation with PECO. No action was taken.

Engineers Report:

Mr. Heydt presented the Board with a draft Hold Harmless Addendum for Contract 521-09-20 for V & T Painting LLC. He reported that when V & T was hired to repaint the Montgomery Storage Tank, the contract required that the older lead based paint would need to be removed from the tank and site, and then be properly disposed – with proof of such disposal furnished to the NWWA. He went on to advise that the disposal company used by V & T has now gone out of business, prior to sending the disposal manifest copies. As such, neither the NWWA nor V&T can now obtain the required disposal manifests. We are holding final payment until the matter is resolved and discussions towards a resolution have been held. It has been suggested by the Solicitor that in lieu of the manifests, that V&T provides the NWWA with a Hold Harmless Agreement in addition to the required insurance. That document is now being finalized. The Board took no action and this matter will be reconsidered at the next meeting.

Operations Report:

Mr. Berry reported that the I&I Slip lining & Manhole restoration project has been advertised on PennBid as previously agreed. He noted that this project will provide for the slip lining of approximately 11,000 lineal feet of eight 8 inch sewer pipe using a polymer lining cured in place.

Bills & Requisitions Approval:

Mrs. Lezoche noted that there was nothing out of the ordinary with the bills listings, recommending and requesting approval to pay all invoices, process all refunds, and to transfer and/or requisition funds, as presented to the Board.

- a. **Approval of Bills , Refunds, Transfers and Requisitions List dated: 03/29/2013**
- b. **Approval of Bills , Refunds, Transfers and Requisitions List dated: 04/03/2013**

Payment of the bills presented was approved by the Board in accordance with the following vote:

<input checked="" type="checkbox"/> Vote Record						
			Yes/Aye	No/Nay	Abstain	Absent
x Approved	Mrs. Nagel		x			
	Mr. Tenney		x			
	MS. Mengel		x			
	Mr. Kavash	Initiated	x			
	Mr. D'Angelo	Seconded	x			

Executive Directors Report:

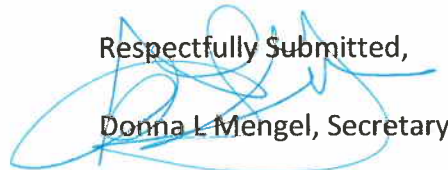
Mr. Bender reported that the DEP was recently here for the annual inspection of our system, and that we had no violations, or issues that required correction. Mr. Bender presented the Board with a copy of the DEP checklist for review noting the items that the DEP reviews when completing their inspection. Mr. Bender commended the operations staff for this excellent outcome.

Mr. Bender presented the Board with an outline of a new DEP program providing for Internships of new DEP staff, recommending that we participate in the program. This will include DEP placing an intern at the Authority to view and learn about our daily operations. The Board was in favor of participating in the program.

Adjournment:

There being no further business to be brought before the Board, upon motion by member Kavash, seconded by member Mengel, the meeting was adjourned at 5:20 pm. All present voted in favor.

Respectfully Submitted,



Donna L Mengel, Secretary