

**North Wales Water Authority
Board of Directors Meeting
Minutes of 04/11/2018**

Call to order:

A regular business meeting of the NWWA Board of Directors was held at the NWWA Offices, 200 W. Walnut Street, North Wales, PA., 19454, and was called to order at 5:00 p.m.

Pledge of Allegiance:

Mrs. Nagel led all in attendance in the Pledge of Allegiance

Roll Call:

Roll call was taken and recorded as follows;

<u>Attendee Name</u>	<u>Organization</u>	<u>Title</u>	<u>Status</u>
Joan H. Nagel	NWWA	Chair	Present
Albert S. Tenney	NWWA	Vice Chair	Present
Donna L. Mengel	NWWA	Secretary	Present
Edward Neiderhiser	NWWA	Treasurer	Present
Neil McDevitt	NWWA	Asst. Sec/Treasurer	Present
Robert C. Bender	NWWA	Executive Director	Present
Brad S. Fisher, P.E.	NWWA	Director of Eng. / Ops.	Present
Christine Lezoche	NWWA	Director of Finance	Present
Michael Clarke, Esq.	Rudolph Clarke	Authority Solicitor	Present
Melissa Fiala, Esq.	Rudolph Clarke	Authority Solicitor	Present
Kenneth Heydt, P.E.	Carroll Engineering	Authority Engineer	Present

Becca Suskin from The Communication Connection was present as the ASL interpreter for Mr. McDevitt.

Executive Session Report

None at prior meeting

Approval of Minutes:

The Board next considered approval of the Minutes of 03/14/2018. Upon a motion of member Mengel, seconded by member Tenney, the minutes were approved.

<u>Vote Record</u>						
			Yes/Aye	No/Nay	Abstain	Absent
x	Approved					
	Tabled					
	Failed					
	Mrs. Nagel		x			
	Mr. Tenney	Seconded	x			
	Ms. Mengel	Initiated	x			
	Mr. Neiderhiser		x			
	Mr. McDevitt		x			

Public Comment:

Former Board Member and NW Borough Mayor Gregory D'Angelo was acknowledged as being present at the meeting, but offered no comment.

Lane Bodley of Carroll Engineering was present and had no comment.

Resolutions: None presented at this meeting

Bids and Contracts: None presented at this meeting

Solicitors Report:

Mr. Clarke presented the Cash Escrow Extension Agreement and Deed of Dedication for NWWA Job E-1014 Cottage Realty LLC, for approval. He noted that this is for a project located at 80-100 Cottage Ave, West Point, consisting of 22 single-family homes. Mr. Clarke reported that he had previously represented the Metropolitan Development Group in the past, however, as he has no current involvement, there would not be any conflict, also noting that this is our standard escrow agreement. Several questions were asked regarding the cash escrow and how the numbers were developed and what the process is if there should be more monies needed to complete the project. Mr. Fisher explained all the costs and what they cover and the process. Upon a motion by member Tenney, seconded by member Mengel the agreements were approved as recommended.

Vote Record

			Yes/Aye	No/Nay	Abstain	Absent
x Approved Tabled Failed	Mrs. Nagel		x			
	Mr. Tenney	Initiator	x			
	Ms. Mengel	Seconded	x			
	Mr. Neiderhiser		x			
	Mr. McDevitt		x			

Engineers Report:

Mr. Heydt had nothing for this meeting. He then introduced Lane Bodley, P.E. from Carroll Engineering Corporation. He noted that due to his pending retirement, Mr. Bodley would be working closely him on all NWWA projects and will be attending more meetings in the future.

Operations Report:

Mr. Fisher reviewed the monthly operations report, and mentioned the following:
CEC recently completed the Chapter 94 report for Upper Gwynedd Township and the PaDEP
Mr. Fisher presented the Easement Agreement for St Joseph's Parish in Warrington for signatures. He explained that this will be the second easement upon the property, primarily to allow for a new meter pit to service our Warminster Township interconnect. He explained the need for this new connection and how it will reduce the flows on the existing Bristol Road transmission line. Upon a motion of member Mengel, seconded by member Tenney, execution of the easement agreement was approved.

Vote Record

			Yes/Aye	No/Nay	Abstain	Absent
x Approved Tabled Failed	Mrs. Nagel		x			
	Mr. Tenney	Seconded	x			
	Ms. Mengel	Initiated	x			
	Mr. Neiderhiser		x			
	Mr. McDevitt		x			

Bills & Requisitions Approval:

Mrs. Lezoche reported that there were no payments or activities out of the ordinary on the bills listings and recommended and requested approval to pay all invoices, to process all refunds, and to transfer and/or requisition funds, as presented.

- a. **Ratification of Bills, Refunds, Transfers and Requisitions List dated: 03/15/2018**
- b. **Ratification of Bills, Refunds, Transfers and Requisitions List dated: 03/23/2018**
- c. **Ratification of Bills, Refunds, Transfers and Requisitions List dated: 03/29/2018**
- d. **Ratification of Bills, Refunds, Transfers and Requisitions List dated: 04/05/2018**

Payment of the bills, as presented, was approved by the Board in accordance with the following roll call vote:

Vote Record

		Yes/Aye	No/Nay	Abstain	Absent
x	Approved				
	Tabled				
	Failed				
	Mrs. Nagel	x			
	Mr. Tenney	x			
	Ms. Mengel	Initiated	x		
	Mr. Neiderhiser	Seconded	x		
	Mr. McDevitt		x		

Executive Directors Report:

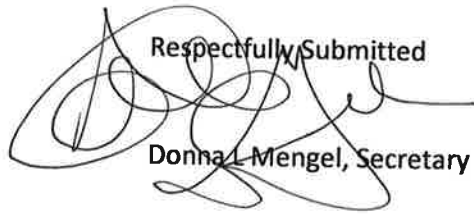
Mr. Bender reviewed the following items with the board:

- Review of Forest Park Water Needs report that was prepared by consultant Howard Woods. Based upon current projected needs, it appears that we will have a sufficient water supply through 2045.
- He reminded the Board of the upcoming April 28th Tour of our Point Pleasant and Forest Park System
- He advised the Board that significant changes are now anticipated for our upcoming 2020 and 2021 DRBC docket renewals. He noted that based upon current information, we should not anticipate simply submitting a renewal application and fees for automatic approval. We have been advised that the DRBC will likely require a total analysis of auxiliary water supplies, including evidence that we are utilizing our existing wells to their fullest safe potential, with justification if not being pumped to that safe yield. Mr. Bender explained that we are required to file our renewal application and supporting data to the DRBC one 1 year in advance of the renewal term. He also noted that as our old pump tests are outdated, we would likely need to conduct new testing in 2018.
- Mr. Neiderhiser inquired about the number of wells in our system. Mr. Fisher stated that we currently have 13 wells that are utilized throughout our system. Ms. Mengel suggested that we compile a listing of the action items required for the DRBC applications. Mr. Bender stated that Howard Woods has already been asked to provide such a template for each well. Mr. Bender noted that in addition to safe yield, there are a number of factors that will be considered, including water quality, taste, odor, filtration, and overall costs of operating the wells, as well as economic impacts on the consumer.
- He updated the Board on several recent meeting with a Central Bucks municipality to answer a number of questions related to water supply options.
- He and Ms. Fila updated the Board on recent communications related to the proposed easement for the new tank in Montgomery Township.

Adjournment:

There being no further business to be brought before the Board, upon motion by member Mengel, seconded by member McDevitt the meeting was adjourned at 5:35 pm.

All present voted in favor.

Respectfully Submitted

Donna L Mengel, Secretary