

North Wales Water Authority  
Board of Directors Meeting  
Minutes of 04/22/2015

**Call to order:**

A regular business meeting of the NWWA Board of Directors was held at the NWWA Offices, 200 W. Walnut Street, North Wales, PA., 19454, and was called to order at 5:00 p.m.

**Pledge of Allegiance:**

Mrs. Nagel led all in attendance in the Pledge of Allegiance

**Roll Call:**

Roll call was taken and recorded as follows;

<u>Attendee Name</u>	<u>Organization</u>	<u>Title</u>	<u>Status</u>
Joan H Nagel	NWWA	Chair	Present
Albert S Tenney	NWWA	Vice Chair	Present
Donna L Mengel	NWWA	Secretary	Present
Herbert W Kavash	NWWA	Treasurer	Present
Gregory J D'Angelo	NWWA	Asst. Sec/Treasurer	Present
Robert C. Bender	NWWA	Executive Director	Present
Bradley Fisher PE	NWWA	Dir. Of Engineering & Operations	Present
Christine Lezoche	NWWA	Director of Finance	Present
Michael Clarke, Esq.	Rudolph Clarke	Authority Solicitor	Present
Kenneth Heydt PE	Carroll Engineering	Authority Engineer	Present
Suzanne Pontious	Rudolph Clarke	Authority Solicitor	Present

Mr. Clarke called and reported that he would be arriving a few minutes late due to traffic congestion.

**Executive Session Report**

Mrs. Nagel reported that there was a brief Executive Session after the last meeting to discuss a real estate acquisition matter, and that no formal action was taken.

**Approval of Minutes:**

The Board considered approval of the Minutes of 04/08/2015. Upon a motion of member Tenney, seconded by member D'Angelo the minutes were approved as presented.

**Vote Record**

			<u>Yes/Aye</u>	<u>No /Nay</u>	<u>Abstain</u>	<u>Absent</u>
x Approved						
Tabled	Mrs. Nagel		x			
Failed	Mr. Tenney	Initiated	x			
	Ms. Mengel		x			

	Mr. Kavash		x			
	Mr. D'Angelo	Seconded	x			

**Public Comment:**

None offered.

**Resolutions:**

Resolution 2015-06 for the disposition of records was presented as required by state law. It was noted that document shredding is set to take place on April 24<sup>th</sup>. Upon a motion of member Tenney, seconded by member Kavash, the Resolution was approved.

**☑ Vote Record**

x Approved Tabled Failed			Yes/Aye	No /Nay	Abstain	Absent
	Mrs. Nagel		x			
	Mr. Tenney	Initiated	x			
	Ms. Mengel		x			
	Mr. Kavash	Seconded	x			
	Mr. D'Angelo		x			

**Bids and Contracts:** None this meeting

**Solicitors Report:**

Ms. Pontious next gave an update on the small systems acquisitions. She noted that the Durham Village Residents Association has approved the sale and the formal Agreement of Sale is ready to be approved and signed by the Authority. The agreement effective date of operations is January 1, 2015. Upon a motion by member Tenney, seconded by member Kavash the agreement was approved.

**☑ Vote Record**

x Approved Tabled Failed			Yes/Aye	No /Nay	Abstain	Absent
	Mrs. Nagel		x			
	Mr. Tenney	Initiator	x			
	Ms. Mengel		x			
	Mr. Kavash	Seconded	x			
	Mr. D'Angelo		x			

(Mr. Clarke arrived)

Ms. Pontious noted that the Logan Square agreement should be ready for approval within the next month.

**Engineers Report:**

Mr. Heydt presented a proposal for engineering work related to the NWWA E-1005N West Walnut Street Water & Sewer Main Replacement Project. Mr. Heydt said that there will approximately 3,300 feet of water main and 2,200 feet of sewer main replaced. The proposal includes a design phase not to exceed \$69,800.00 and the Construction Administration with a range of \$85,000 to \$115,000.00.

Upon a motion by member Tenney, seconded by member D'Angelo the Proposal was approved.

<input checked="" type="checkbox"/> Vote Record						
x	Approved		Yes/Aye	No /Nay	Abstain	Absent
	Tabled	Mrs. Nagel	x			
	Failed	Mr. Tenney	x			
		Ms. Mengel	x			
		Mr. Kavash	x			
		Mr. D'Angelo	x			

Mr. Heydt updated the Board on the Merrybrook project. He reported that the contractor was moving along quickly and that the residents appear to be pleased with the progress.

**Operations Report:**

Mr. Fisher reviewed the monthly operating report, noting the following:

Normal to average pumping for this time of year

Annual flushing has started and will continue until June.

Commended Maria Bilger for doing a great job on arranging the CPR /First Aid training class.

**Bills & Requisitions Approval:**

Mrs. Lezoche noted that there were no other payments or activities out of the ordinary within the bills listings. She recommended and requested approval to pay all invoices, process all refunds, and to transfer and/or requisition funds, as presented.

- a. Approve and Process Bills, Refunds, Transfers and Requisitions List dated: 04/08/2015.
- b. Approve and Process Bills, Refunds, Transfers and Requisitions List dated: 04/15/2015.

Payment of the bills presented was approved by the Board in accordance with the following vote:

<input checked="" type="checkbox"/> Vote Record						
x	Approved		Yes/Aye	No/Nay	Abstain	Absent
	Tabled	Mrs. Nagel	x			
	Failed	Mr. Tenney	x			
		Ms. Mengel	x			
		Mr. Kavash	Initiated	x		
		Mr. D'Angelo	Seconded	x		

**Executive Directors Report:**

Mr. Bender provided an update upon the proposed North Wales Road PennDOT paving project, provided the Board with a draft letter to the residents, and reviewed tentative plans to construct a West Walnut Street parking area on the NWWA lot across the street from our office. He reported that this lot would be made available to the impacted residents along West Walnut Street during construction, be used by the NWWA during business hours afterwards, and would be available to the neighbors and general public during Borough activities, during non-business hours, afterwards. Mr. Bender advised that he had met informally with the North Wales Borough Manager to discuss the idea. This parking area would include nine new parking spaces, include landscaping to buffer nearby homes, and include pervious paving and a rain garden to provide ground water recharge and to handle with storm water runoff. The Board agreed with moving forward if all approvals could be obtained.

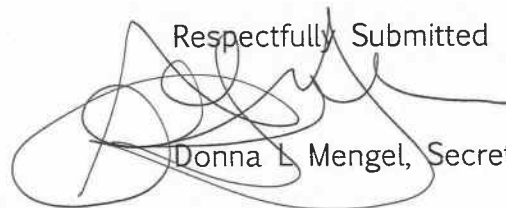
Mr. Bender next requested an executive session after the regular meeting concluded, for the purpose of updating the Board on continued negotiations towards acquisition of real estate, noting that there would be no formal action or decision requested of the Board.

**Adjournment:**

There being no further business to be brought before the Board, upon motion by member Kavash, seconded by member D'Angelo the meeting was adjourned at 5:20 pm.

All present voted in favor.

Respectfully Submitted



Donna L. Mengel, Secretary