

Board Meeting of 04/23/2008

North Wales Water Authority

Meeting called to order at 6:05 pm by Mrs Nagel on 04/23/2008 at NWWA Board Room, 200 W Walnut St, North Wales, PA.

Pledge of Allegiance & Roll Call

Attendee Name	Organization	Title	Status
Joan Nagel	North Wales Water Authority	Chair	Present
Albert Tenney	North Wales Water Authority	Vice Chair	Present
Lawrence Clever	North Wales Water Authority	Secretary	Present
Herbert Kavash	North Wales Water Authority	Treasurer	Present
Carene Makinson-Sanders	North Wales Water Authority	Asst Treasurer/Secretary	Present
Raymond J Berry	North Wales Water Authority	Interim Executive Director & Director of Operations	Present
Michael P Clarke	Rudolph Pizzo Clarke	Authority Solicitor	Present
Kenneth Heydt	Carroll Engineering	Authority Engineer	Present

Mr Clever called to let us know he would arrive by 6:30 pm

Minutes Approval

» Accept the Minutes of 04/09/2008 by the majority of those that were present at the meeting.

✓ Vote Record -		Yes/Aye	No/Nay	Abstain	Absent
x Accepted	Joan Nagel	<input checked="" type="checkbox"/>			
	Albert Tenney Initiator	<input checked="" type="checkbox"/>			
	Lawrence Clever				<input checked="" type="checkbox"/>
	Herbert Kavash	<input checked="" type="checkbox"/>			
	Carene Makinson-Sanders Seconder	<input checked="" type="checkbox"/>			

Public Portion

No members of the public were present

Discussions & Motions

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Mrs Nagel remarked on the Thank you note that was received.

The Board then reviewed the specification and cost sheets for a new 35,000 GVW dump truck and Resolution 2008-11 authorizing the Authority to participate in the PA Capitol City purchasing program. The Board then voted.

Motion to Approve Resolution 2008-11 that authorizes the Authority to participate in the 2008 PA Capitol City Automotive & Equipment Contract and to purchase a 35,000 GVW dump truck in the amount of \$87,570.94 off of the PACC contract

✓ Vote Record –						
			Yes/Aye	No/Nay	Abstain	Absent
x	Accepted	Joan Nagel	<input checked="" type="checkbox"/>			
		Albert Tenney	Initiator	<input checked="" type="checkbox"/>		
		Lawrence Clever				<input checked="" type="checkbox"/>
		Herbert Kavash	Seconder	<input checked="" type="checkbox"/>		
		Carene Makinson-Sanders		<input checked="" type="checkbox"/>		

The Board then reviewed the document for project # E-0892. The Board then voted.

Motion to Approve the Certificate of Completion and Dedication of Improvements for E-0892 Weber Tract in Lower Gwynedd

✓ Vote Record –						
			Yes/Aye	No/Nay	Abstain	Absent
x	Accepted	Joan Nagel	<input checked="" type="checkbox"/>			
		Albert Tenney	Seconder	<input checked="" type="checkbox"/>		
		Lawrence Clever				<input checked="" type="checkbox"/>
		Herbert Kavash		<input checked="" type="checkbox"/>		
		Carene Makinson-Sanders	Initiator	<input checked="" type="checkbox"/>		

The professional service agreement was presented for E-0945 Rhees North Wales LP. The Board then voted.

Motion to Approve the PSA for E-0945 with Rhees North Wales LP for 1230 Welsh Rd in Montgomery Twp

✓ Vote Record –						
			Yes/Aye	No/Nay	Abstain	Absent
x	Accepted	Joan Nagel	<input checked="" type="checkbox"/>			
		Albert Tenney	Initiator	<input checked="" type="checkbox"/>		
		Lawrence Clever				<input checked="" type="checkbox"/>
		Herbert Kavash	Seconder	<input checked="" type="checkbox"/>		
		Carene Makinson-Sanders		<input checked="" type="checkbox"/>		

Mr Berry reviewed the monthly reports. He noted that we have had an increase in the number of customers that have enrolled in our Lateral Maintenance plan program. This is due to an article that ran in the Water Rings newsletter.

On the Operations report Mr Berry noted that the Fixed Base reading system has been added to the report.

The Wissahickon Watershed creek clean up event was discussed and several questions were asked.

Mr Berry then discussed the Water for People Silent Auction donation request. The Board asked if we had donated any items in the past. Mr Berry will look into this. If we have, the Board will authorize the same type of donation.

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Mr Berry then went over the Forest Park reports. He noted that due to an upgrade in software the report figures were in error. The correct reports were handed out to the Board. He also noted that we have a new report on the chemical use at the plant.

Mr Clarke reported that for the last few months- He, Mr Berry and Mr Heydt have been working on the changes to the North Wales Borough code as it relates to sewer issues. This has been submitted to the North Wales Borough Counsel for review and they are reviewing it this evening.

Mr Clarke reported that at the last meeting there was a wording change to Resolution 2008-10 that needed to be done and that since this has changed he recommends that the Board re vote on this.

He also explained Resolution 2008-08 and 2008- 09 that were presented at the previous meeting. Resolution 2008-09 is to change the employer match amount form 2% to 6%. Resolution 2008-08 allows the Retirement Oversight Committee to make de minimis changes to the plans and then report back to the Board for approval.

Mr Clever asked what will happen if the Committee makes and decision and the Board does not approve. Mr. Clarke stated that the Board has the right to make the final decision. He then explained the Committees responsibilities. The Committee is Raymond J Berry, Albert Tenney and Ritajean Joyce.

The Board then voted.

Motion to Approve Resolution 2008-08 allowing the Retirement Oversight Committee to make certain de minimis changes to the plan and report back to the Board for Approval

✓ Vote Record –							
			Yes/Aye	No/Nay	Abstain	Absent	
x	Accepted	Joan Nagel	<input checked="" type="checkbox"/>				
		Albert Tenney	<input checked="" type="checkbox"/>				
		Lawrence Clever	Initiator	<input checked="" type="checkbox"/>			
		Herbert Kavash		<input checked="" type="checkbox"/>			
		Carene Makinson-Sanders	Seconder	<input checked="" type="checkbox"/>			

Motion to Approve Resolution 2008-10 Changing the definition of compensation on the retirement plan to the IRS Alternate Safe Harbor definition and allowing overtime to be included and changing the contribution percentage from 9% to 8.5%

✓ Vote Record –							
			Yes/Aye	No/Nay	Abstain	Absent	
x	Accepted	Joan Nagel	<input checked="" type="checkbox"/>				
		Albert Tenney	Initiator	<input checked="" type="checkbox"/>			
		Lawrence Clever		<input checked="" type="checkbox"/>			
		Herbert Kavash		<input checked="" type="checkbox"/>			
		Carene Makinson-Sanders	Seconder	<input checked="" type="checkbox"/>			

Mr Clarke then mentioned he had paperwork for the planning meeting that was to occur and explained certain formalities would need to be followed in the way the meeting will be run so as not to conflict with the Sunshine Law.

Mr Heydt reported on his documents. He also mentioned that the 2008 Water & Sewer projects had been advertised and that there will be a pre-bid meeting on May 8th and the bids are due to be opened on May 22nd.

He also noted that the Authority offered the North Wales Borough the opportunity to include their CDBG storm water project with our bid. Their bid will be an addendum added to our document for this purpose. The Borough must have the documents submitted to Carroll Engineering by May 2, 2008.

Mr Heydt also reported that Walnut St, from Main St to 4th St is due to be milled and paved on the 24th & 25th. Milling and paving up to the railroad will not be done until the Borough completes their storm water project as part of the proposed CDBG grant. Mr Kavash asked who would close the SEPTA railroad crossing. Mr Heydt stated that the North Wales Borough would need to apply for the permit if it is required.

Bills & Requisitions Approval

» Accept the Bills & Requisitions in the amount of \$412,684.26 plus 2 additional checks in the amount of \$5,616.99 for a total amount of \$418,301.25

✓ Vote Record – Bills & Requisitions in the amount \$418,301.25							
				Yes/Aye	No/Nay	Abstain	Absent
x	Accepted	Joan Nagel		<input checked="" type="checkbox"/>			
		Albert Tenney		<input checked="" type="checkbox"/>			
		Lawrence Clever	Initiator	<input checked="" type="checkbox"/>			
		Herbert Kavash	Secunder	<input checked="" type="checkbox"/>			
		Carene Makinson-Sanders		<input checked="" type="checkbox"/>			

Statements

There being no further business a motion was made by Mr Kavash, seconded by Mr Tenney, to adjourn the meeting at 6:50 pm. All present voted in favor.

Lawrence Clever

Secretary