

**North Wales Water Authority  
Board of Directors Meeting  
Minutes of April 23, 2014**

**Call to order:**

A regular business meeting of the NWWA Board of Directors was held at the NWWA Offices, 200 W. Walnut Street, North Wales, PA., 19454, and was called to order at 5:00 p.m. by Chair Nagel

**Pledge of Allegiance:**

Mrs. Nagel led all in attendance in the Pledge of Allegiance.

**Roll Call:**

Roll call was taken and recorded as follows;

| <b><u>Attendee Name</u></b> | <b><u>Organization</u></b> | <b><u>Title</u></b>    | <b><u>Status</u></b> |
|-----------------------------|----------------------------|------------------------|----------------------|
| Joan Nagel                  | NWWA                       | Chair                  | Present              |
| Albert Tenney               | NWWA                       | Vice Chair             | Present              |
| Donna Mengel                | NWWA                       | Secretary              | Present              |
| Herbert Kavash              | NWWA                       | Treasurer              | Absent               |
| Gregory D'Angelo            | NWWA                       | Asst. Sec/Treasurer    | Present              |
| Robert C. Bender            | NWWA                       | Executive Director     | Present              |
| Raymond J. Berry            | NWWA                       | Director of Operations | Present              |
| Christine Lezoche           | NWWA                       | Director of Finance    | Present              |
| Michael Clarke, Esq.        | Rudolph Clarke             | Authority Solicitor    | Present              |
| Kenneth Heydt, P.E.         | Carroll Engineering        | Authority Engineer     | Present              |
| Dana Etkowicz, Esq.         | Rudolph Clarke             | Authority Solicitor    | Present              |

**Executive Session Report**

Nothing to report this meeting

**Approval of Minutes:**

The Board next considered approval of the Minutes of 04/09/2014. Upon motion of member Tenney, seconded by member Mengel, the minutes were approved as presented.

**Vote Record**

| <input checked="" type="checkbox"/> Approved |              |           | <b>Yes/Aye</b> | <b>No/Nay</b> | <b>Abstain</b> | <b>Absent</b> |
|--|--------------|-----------|----------------|---------------|----------------|---------------|
|  | Mrs. Nagel   |           | X              |               |                |               |
|  | Mr. Tenney   | Initiated | X              |               |                |               |
|  | Ms. Mengel   | Seconded  | X              |               |                |               |
|  | Mr. Kavash   |           |                |               |                | X             |
|  | Mr. D'Angelo |           | X              |               |                |               |

**Public Comment:** No comments offered at the meeting.

**Resolutions:** None this meeting

**Bids and Contracts:**

Presentation of the Award of Bid Contract 530-14-15 for Leak Detection Services to Aqua Tech Specialty Services Inc. for a three year term, in the amount of \$21,777.00 in year one, \$21,807.00 in year two, and \$22,712.00 in year three. There was also a daily rate for additional services and emergencies at year one - \$1,177.00, year two - \$1,267.00 and year three - \$1,269.00 per 8 hour day. Upon a motion by member Mengel, seconded by member D'Angelo, all members in attendance voted to approve.

**Vote Record**

| x Approved |              |           | Yes/Aye | No/Nay | Abstain | Absent |
|------------|--------------|-----------|---------|--------|---------|--------|
|            | Mrs. Nagel   |           | x       |        |         |        |
|            | Mr. Tenney   |           | x       |        |         |        |
|            | Ms. Mengel   | Initiator | x       |        |         |        |
|            | Mr. Kavash   |           |         |        |         | x      |
|            | Mr. D'Angelo | Seconded  | x       |        |         |        |

The Board next considered the Award of Bid Contract 570-14-16 for Lawn Maintenance Services, awarding a single year contract to low bidder Greenscapes Landscape Contractors, of Glenside Pa, for a 1 year term, in the amount of \$34,060.00. Upon a motion by member Tenney, seconded by member D'Angelo, all those present voted in favor of the award.

**Vote Record**

| x Approved |              |           | Yes/Aye | No/Nay | Abstain | Absent |
|------------|--------------|-----------|---------|--------|---------|--------|
|            | Mrs. Nagel   |           | x       |        |         |        |
|            | Mr. Tenney   | Initiator | x       |        |         |        |
|            | Ms. Mengel   |           | x       |        |         |        |
|            | Mr. Kavash   |           |         |        |         | x      |
|            | Mr. D'Angelo | Seconded  | x       |        |         |        |

**Solicitors Report:**

Mr. Clarke requested that the Board hold a brief executive session after the regular meeting, to discuss a personnel issue, and to update the Board on a pending insurance claim/litigation issue, with no formal Board action to be taken.

Mr. Clarke also reported that they are in the final stages of preparing the Agreement of Sale and preparing for settlement on the NWWA property located at 101 North Main Street, Chalfont Borough, (former firehouse site) being sold to Chalfont Borough. Mr. Clarke said that he expects to have documents prepared in time for review by the next meeting.

**Engineers Report:**

Mr. Heydt requested Board approve and authorize payment of Payment Application #10 for Michael F. Ronca & Sons, Inc., in the amount of \$1,614,290.82, for Contract # 530-12-25A. Upon motion by member Tenney, seconded by member Mengel, the request for payment was approved.

**☑ Vote Record**

| x Approved |              | Yes/Aye   | No/Nay | Abstain | Absent |
|------------|--------------|-----------|--------|---------|--------|
|            | Mrs. Nagel   | x         |        |         |        |
|            | Mr. Tenney   | Initiated | x      |         |        |
|            | Ms. Mengel   | Seconded  | x      |         |        |
|            | Mr. Kavash   |           |        |         | x      |
|            | Mr. D'Angelo |           | x      |         |        |

**Operations Report:**

Mr. Berry reviewed the operations reports, noting normal activities and operations. He noted that the production report indicated an unusually low water pumping from Forest Park for the day that our Forest Park water line connection was temporarily shut down to complete the interconnection with the new water transmission line now being installed. He also noted that annual flushing of the pipeline system is underway and is on schedule.

**Bills & Requisitions Approval:**

Mrs. Lezoche noted that there were no payments or financial activities out of the ordinary, presenting the bills listings, and recommending and requesting approval to pay all invoices, process all refunds, and to transfer and/or requisition funds, as presented.

- a. **Approve and Process Bills , Refunds, Transfers and Requisitions List dated: 04/10/2014**
- b. **Approve and Process Bills , Refunds, Transfers and Requisitions List dated: 04/16/2014**

Payment of the bills presented was approved by the Board in accordance with the following vote:

**☑ Vote Record**

| x Approved |              | Yes/Aye   | No/Nay | Abstain | Absent |
|------------|--------------|-----------|--------|---------|--------|
|            | Mrs. Nagel   | x         |        |         |        |
|            | Mr. Tenney   |           | x      |         |        |
|            | Ms. Mengel   | Initiated | x      |         |        |
|            | Mr. Kavash   |           |        |         | x      |
|            | Mr. D'Angelo | Seconded  | x      |         |        |

**Executive Directors Report:**

Mr. Bender reviewed the Forest Park Rate Resolution # 2014-01 with the Board. This resolution will establish the initial base rate per thousand gallons, which Forest Park will charge customers of the water treatment plant. He noted that there are several components of the rate, including fixed costs, variable costs, debt service, and capital reserve funding, explaining each component. After review and discussion, all members present voted in favor.

**Vote Record**

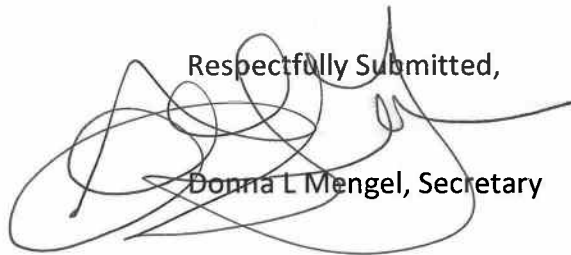
| x Approved   |           | Yes/Aye | No/Nay | Abstain | Absent |
|--------------|-----------|---------|--------|---------|--------|
| Mrs. Nagel   |           | x       |        |         |        |
| Mr. Tenney   |           | x       |        |         |        |
| Ms. Mengel   | Initiated | x       |        |         |        |
| Mr. Kavash   |           |         |        |         | x      |
| Mr. D'Angelo | Seconded  | x       |        |         |        |

Mr. Bender next reviewed the upcoming sewer lateral inspection and leak correction program, outlined a potential program for funding, and distributed materials on a similar program now underway in Petaluma Ca. Although no official action was taken, the consensus of the Board was to support the concept. This matter will be placed on a future agenda for additional discussions.

**Adjournment:**

There being no further business to be brought before the Board, upon motion by member Mengel, seconded by member Tenney, the meeting was adjourned at 5:40 pm.

All present voted in favor.

Respectfully Submitted,  
  
Donna L Mengel, Secretary