

**Board Meeting of 04/25/2012**

**North Wales Water Authority**

**Minutes**

The business meeting of the Authority Board of Directors was called to order by the Board Chair, Joan Nagel, at 5:00 p.m. on April 25, 2012, in the NWWA Board Room, 200 West Walnut Street, North Wales, Pennsylvania, 19454

**Pledge of Allegiance & Roll Call:**

<b>Attendee Name</b>	<b>Organization</b>	<b>Title</b>	<b>Status</b>
Joan Nagel	North Wales Water Authority	Chair	Present
Albert Tenney	North Wales Water Authority	Vice Chair	Present
Carene Makinson-Sanders	North Wales Water Authority	Secretary	Present
Herbert Kavash	North Wales Water Authority	Treasurer	Present
Donna Mengel	North Wales Water Authority	Asst. Treasurer/Secretary	Present
Robert C. Bender	North Wales Water Authority	Executive Director	Present
Raymond J Berry	North Wales Water Authority	Director of Operations	Present
Christine Lezoche	North Wales Water Authority	Director of Finance	Present
Michael P Clarke, Esq.	Rudolph, Clarke & Kirk LLC	Authority Solicitor	Present
Kenneth Heydt, P.E.	Carroll Engineering Corp	Authority Engineer	Present
Melissa Fiala	Rudolph Clarke & Kirk LLC	Authority Solicitor	Present

**Minutes Approval**

Upon motion by member Tenney seconded by member Kavash, the minutes of March 28, 2012 were approved.

<b><u>Vote Record - Minutes</u></b>						
			<b>Yes/Aye</b>	<b>No/Nay</b>	<b>Abstain</b>	<b>Absent</b>
X Accepted	Joan Nagel		x			
	Albert Tenney		x			
	Carene Makinson-Sanders		x			
	Herbert Kavash	Seconded	x			
	Donna Mengel	Initiator	x			

**Public Comment** - No public was in attendance

**Bids & Contracts-**

Mr. Bender informed the Board of the RACP Grant Contract that has been received. This Contract will need to be executed by the Chair and returned to the Office of the Budget within 15 days. Mr. Clarke stated that the contract had been reviewed by his office and that this is a standard grant contract and recommended that the Board authorize to approve the contract.

Vote Record -						
			Yes/Aye	No/Nay	Abstain	Absent
X Accepted	Joan Nagel		x			
	Albert Tenney		x			
	Carene Makinson-Sanders	Seconded	x			
	Herbert Kavash		x			
	Donna Mengel	Initiated	x			

Motion to Approve the purchase of new Automatic Meter Reading/Vehicle Transceiver Unit (AMR/VXU) Equipment from the recommended supplier Sensus in the amount of \$16,785.00. Quotes were received per the State Purchasing requirements for the equipment specified.

Vote Record -						
			Yes/Aye	No/Nay	Abstain	Absent
X Accepted	Joan Nagel		x			
	Albert Tenney	Seconded	x			
	Carene Makinson-Sanders		x			
	Herbert Kavash	Initiated	x			
	Donna Mengel		x			

**Resolutions -** None this meeting

**Solicitor’s Report**

Mr. Clarke discussed the RACP Grant contract. Mr. Clarke then distributed a memo regarding the decommissioning of the WWTP and the 3 steps that we are required to follow under the current bond indenture.

**Engineer’s Report**

Mr. Heydt discussed the 2011 Chapter 94 report that the Board received and he noted that there was nothing out of the ordinary.

**Operations Report**

Mr. Berry gave his monthly operations report. He also reviewed the Forest Park reports and noted that the lake level had lowered.

**Bills, Requisitions & Refunds Approval:**

Mrs. Lezoche reported that in the bill listing there was an already approved capital budget item purchased and that the costs was much lower than budgeted for. There is also an additional check request for postage for billing that will need to be approved at this meeting. She had reviewed the bills listings, and that there was nothing out of the ordinary in the bills, recommending and requesting approval to pay the bills, process all refunds, and to requisition funds, as presented.

- a. **Approval of Bills , Refunds, Transfers and Requisitions List dated: 03/28/2012**
- b. **Approval of Bills , Refunds, Transfers and Requisitions List dated: 04/04/2012**

- c. Approval of Bills , Refunds, Transfers and Requisitions List dated: 04/11/2012
- d. Approval of Bills , Refunds, Transfers and Requisitions List dated: 04/18/2012
- e. Approval of Check Request to the Lansdale Post Office in the amount of \$4000

Upon approval, the Board Chair signed all of the lists.

<input checked="" type="checkbox"/> <b>Vote Record –</b>						
			<b>Yes/Aye</b>	<b>No/Nay</b>	<b>Abstain</b>	<b>Absent</b>
x Accepted	Joan Nagel		X			
	Albert Tenney		X			
	Carene Makinson-Sanders		X			
	Herbert Kavash	Seconded	X			
	Donna Mengel	Initiator	X			

**Executive Director’s Report**

Mr. Bender briefed the board on various projects and informed the Board that at the next regular meeting on May 9<sup>th</sup> there will be a presentation on the future financial needs of the Authority for upcoming projects.

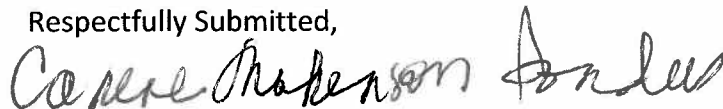
Mr. Bender reported that we may have found two areas in the sewer system that may be the cause of some Inflow and Infiltration that is being seen. Oak St by 5<sup>th</sup> and 9th and Montgomery Ave.

Mr. Bender then asked for a brief Executive Session after the regular meeting to discuss a personnel matter and that no action would need to be taken at this time.

**Adjournment:**

There being no further business before the Board, upon motion by Ms. Mengel, seconded by Mr. Kavash, the meeting was adjourned at 5:25 pm. All present voted in favor.

Respectfully Submitted,



Carene Makinson-Sanders, Secretary