

North Wales Water Authority Board of Directors

Minutes of 04-27-2011

Call to order:

The meeting was held at the NWWA Offices, 200 W Walnut St, North Wales, PA. 19454, and called to order by Board Chair, Joan Nagel, at 5:00 p.m.

Pledge of Allegiance:

Mrs. Nagel led all in attendance in the Pledge of Allegiance.

Roll Call:

Roll call was taken and recorded as follows;

Attendee Name	Organization	Title	Status
Joan Nagel	NWWA	Chair	Present
Albert Tenney	NWWA	Vice Chair	Present
Carene Makinson-Sanders	NWWA	Secretary	Absent
Herbert Kavash	NWWA	Treasurer	Absent
Donna Mengel	NWWA	Asst. Sec/Treasurer	Present
Robert C. Bender	NWWA	Executive Director	Present
Raymond J. Berry	NWWA	Director of Operations	Present
Christine Lezoche	NWWA	Director of Finance	Present
Michael Clarke	Rudolph Clarke Kirk	Authority Solicitor	Present
Kenneth Heydt, P.E.	Carroll Engineering	Authority Engineer	Present

Approval of Minutes:

The Board next considered approval of the Minutes of 04/13/2011. Upon a motion of member Tenney, seconded by member Mengel, the minutes were approved.

Vote Record						
			Yes/Aye	No/Nay	Abstain	Absent
x Approved	Mrs. Nagel		x			
	Mr. Tenney	Initiator	x			
	Mrs. Sanders					x
	Mr. Kavash					x
	Ms. Mengel	Seconded	x			

Public Comment:

No members of the public were present

Solicitors Report:

Mr. Clarke informed the Board that he has received a letter from the Chalfont Fire Co. accepting the terms of the proposed agreement of sale; however they would like the property to be taken by eminent domain. Mr. Clarke will prepare a Resolution authorizing same for the next meeting.

Mr. Clarke then updated the Board on the issue concerning the items for Bid Contract # 531-11-19 that was tabled at the meeting on 02/23/2011. In Mr. Clarke's legal opinion these items can now be awarded to the lowest responsible bidder in each category as no bidders could fully comply with the Steel Procurement Act Certification process.

Upon a motion by member Mengel, seconded by member Tenney, items 1 thru 4 from Bid Contract #531-11-19 are awarded to Kennedy Culvert Co. of Horsham, Pa. in the aggregate amount of \$4,379.30 and items 5-31 are awarded to Ferguson Supply of White Hall Pa. in the aggregate amount of \$28,137.44. It was noted that LB Water at first appeared to be the lowest bidder at \$19,226.59, however they did not include several items which were included within the Ferguson bid, as shown on the attached tabulation sheet.

Vote Record						
			Yes/Aye	No/Nay	Abstain	Absent
x Approved	Mrs. Nagel		X			
	Mr. Tenney	Seconded	X			
	Mrs. Sanders					X
	Mr. Kavash					x
	Ms. Mengel	Initiator	X			

Engineers Report:

Nothing to report at this time

Operations Report:

Mr. Berry presented the monthly operations reports for review and noted that there was nothing out of the ordinary. Mr. Berry noted that the annual hydrant flushing program has started and that hydrant maintenance figures will pick up for the next few months. It was decided that the Forest Park reports will hereafter be distributed by email in PDF format in the future to eliminate paper consumption. The summary will be included in the agenda packet. Mr. Berry reported that the DEP had asked us to provide samples for iodine testing and this has been completed. No trace of iodine was found in the samples. Mr. Berry reported that we had a recent SSO at 8th & Walnut St. Lastly, Mr. Berry then asked the Board for approval to re-apply for the green energy grant for solar and the Board said to continue the project.

Mr. Berry next presented the results of the Bid Contract # 530-11-22 for Leak Detection/Water Loss Control Services. These services were reviewed by NWWA staff and the recommendation is to award to Aqua Tech Leak Detection Service Inc for a 3 year term at a cost of \$68,400.00.

Upon a motion by member Mengel, seconded by member Tenney the contract was awarded and was unanimously approved.

Vote Record						
			Yes/Aye	No/Nay	Abstain	Absent
x Approved	Mrs. Nagel		x			
	Mr. Tenney	Seconded	x			
	Mrs. Sanders					x
	Mr. Kavash					x
	Ms. Mengel	Initiator	x			

Bills & Requisitions Approval:

Mrs. Lezoche reported that the final draft of the annual audit was received and that she will distribute it to the Board after final approval.

Mrs. Lezoche then stated that there was nothing out of the ordinary in the bills listing, noting an additional check to be approved for the postage for mailing the annual CCR water quality report. The check in the amount of \$3,521.96 is to Print Works. She then recommended and requested approval to pay all bills, process all requisitions, and to issue the additional check, as presented.

- a. **Approval of Bills and Requisitions of 04/13/2011 in the amount of \$ 126,476.59**
- b. **Approval of Bills and Requisitions of 04/20/2011 in the amount of \$ 127,277.70**
- c. **Approval of Check to Print Works in the amount of \$3,521.96**

Payment of the bills as presented was approved by the Board in accordance with the following vote:

Vote Record						
			Yes/Aye	No/Nay	Abstain	Absent
x Approved	Mrs. Nagel		x			
	Mr. Tenney	Seconded	x			
	Mrs. Sanders					X
	Mr. Kavash					X
	Ms. Mengel	Initiator	x			

Mrs. Lezoche asked for approval of Resolutions 2011-04 & 2011-05 to add and remove signatures from the TD Bank accounts and PLGIT accounts. All of those present agreed to the changes.

Executive Directors Report:

Nothing to report at this time

Adjournment:

There being no further business before the Board, upon motion by Mr. Tenney, seconded by Ms. Mengel, the meeting was adjourned at 5:25 pm. All present voted in favor.



Secretary