

# North Wales Water Authority Board of Directors

## Minutes of 04/28/2010

### Call to order:

The meeting held at the NWWA Offices, 200 W Walnut St, North Wales, PA. 19454 and called to order by Board chair, Joan Nagel at 6:00 p.m.

### Pledge of Allegiance:

Mrs. Nagel led those in attendance in the Pledge of Allegiance.

### Roll Call:

Roll call was taken and recorded as follows;

Attendee Name	Organization	Title	Status
Joan Nagel	NWWA	Chair	Present
Albert Tenney	NWWA	Vice Chair	Present
Carene Makinson-Sanders	NWWA	Secretary	Present
Herbert Kavash	NWWA	Treasurer	Present
Donna Mengel	NWWA	Asst. Sec/Treasurer	Absent
Robert C. Bender	NWWA	Executive Director	Present
Raymond J Berry	NWWA	Director of Operations	Present
Laurie Hagey	NWWA	Director of Finance	Present
Michael Clarke, Esq.	Rudolph Pizzo Clarke	Authority Solicitor	Present
Kenneth Heydt, P.E.	Carroll Engineering	Authority Engineer	Present

### Public Comment:

There was no public comment.

### Approval of Minutes:

The Board next considered approval of the Minutes of 04/14/2010. Upon a motion of member Sanders, seconded by member Tenney, the minutes of 04/14/2010 were approved.

<b>Vote Record</b>						
			<b>Yes/Aye</b>	<b>No/Nay</b>	<b>Abstain</b>	<b>Absent</b>
x Approved	Mrs. Nagel		X			
	Mr. Tenney	Seconded	x			
	Mrs. Sanders	Initiator	x			
	Mr. Kavash		x			
	Ms. Mengel					x

### Solicitors Report:

The solicitor requested an executive session later in the meeting to discuss potential litigation and that the vehicle to be purchased is included on the COSTARS program

**Engineers Report:**

Mr. Heydt reported that he will be attending the DRBC meeting on 05/05/2010 for final permit approval for the WWTP upgrade.

**Operations Report:**

Mr. Berry provided the following reports:

- March 2010 production report
- March 2010 customer service report
- March 2010 operations report

Mr. Berry reviewed the monthly operations status report noting that there is nothing out of the ordinary and that system flushing will be done by mid May.

Mr. Berry reported on the 16 inch main break that occurred on Broad St in Upper Gwynedd. Mr. Berry asked the Board to approve the solicitation of bids by the Authority for emergency road paving as a result of the main break. This will costs approx \$45k-\$55k

Vote Record							
			Yes/Aye	No/Nay	Abstain	Absent	
x Approved	Mrs. Nagel		x				
	Mr. Tenney	Initiator	x				
	Mrs. Sanders		x				
	Mr. Kavash	Seconded	x				
	Ms. Mengel						x

Mr. Berry next requested Board approval for Resolution 2010-01 for PennDOT reimbursement for the Route 2016 Section OFF project

A motion to approve the Resolution, was made by member Tenney, seconded by member Sanders, and approved as follows:

Vote Record							
			Yes/Aye	No/Nay	Abstain	Absent	
x Approved	Mrs. Nagel		x				
	Mr. Tenney	Initiator	x				
	Mrs. Sanders	Seconded	x				
	Mr. Kavash		x				
	Ms. Mengel						x

Mr. Berry next requested Board approval to purchase a vehicle from the COSTARS program. This item was on our approved capital budget in the amount of \$25,000.00. The COSTARS program costs was \$19,091.03

A motion to approve the purchase in an amount not to exceed \$20,000.00, was made by member Sanders, seconded by member Kavash, and approved as follows:

Vote Record							
			Yes/Aye	No/Nay	Abstain	Absent	
x Approved	Mrs. Nagel		x				
	Mr. Tenney		x				
	Mrs. Sanders	Initiator	x				
	Mr. Kavash	Seconded	x				
	Ms. Mengel						x

**Finance Directors Report:**

**Bills & Requisitions Approval:**

Mrs. Hagey reported that there was nothing out of the ordinary in the bills and requisitions listings and asked for board approval to pay all bills and process all requisitions, as presented.

- **Approval of Bills and Requisitions in the amount of \$ 185,256.79**

<b>Vote Record</b>							
			<b>Yes/Aye</b>	<b>No/Nay</b>	<b>Abstain</b>	<b>Absent</b>	
x Approved	Mrs. Nagel		x				
	Mr. Tenney		x				
	Mrs. Sanders	Seconded	x				
	Mr. Kavash	Initiator	x				
	Ms. Mengel						x

- **Approval of Bills & Requisitions in the amount of \$ 424,765.68**

<b>Vote Record</b>							
			<b>Yes/Aye</b>	<b>No/Nay</b>	<b>Abstain</b>	<b>Absent</b>	
x Approved	Mrs. Nagel		x				
	Mr. Tenney	Initiator	x				
	Mrs. Sanders		x				
	Mr. Kavash	Seconded	x				
	Ms. Mengel						x

**Executive Directors Report:**

Mr. Bender reported that he would need an executive session to discuss a real estate matter dealing with the sewer plant.

Mr. Bender presented for approval the amendment for Grant #C000045944 changing the scope of work from upgrading the WWTP to I & I work

<b>Vote Record</b>							
			<b>Yes/Aye</b>	<b>No/Nay</b>	<b>Abstain</b>	<b>Absent</b>	
x Approved	Mrs. Nagel		x				
	Mr. Tenney	Initiator	x				
	Mrs. Sanders		x				
	Mr. Kavash	Seconded	x				
	Ms. Mengel						x

**Other Business:**

There was no other business presented to the board.

**Adjournment:**

Upon motion of Mrs. Makinson-Sanders, seconded by Mr. Tenney, and majority vote, the meeting was adjourned at 6:15 pm. All present voted in favor.

Carene Makinson-Sanders  
Secretary