

# North Wales Water Authority

## Board of Directors

### Minutes of 05/08/2013

#### Call to order:

A regular business meeting of the Board of Directors was held at the NWWA Offices, 200 W. Walnut St, North Wales, PA., 19454, and was called to order at 2:00 p.m. by Chair Nagel.

#### Pledge of Allegiance:

Mrs. Nagel led all in attendance in the Pledge of Allegiance.

#### Roll Call:

Roll call was taken and recorded as follows;

<u>Attendee Name</u>	<u>Organization</u>	<u>Title</u>	<u>Status</u>
Joan Nagel	NWWA	Chair	Present
Albert Tenney	NWWA	Vice Chair	Present
Donna Mengel	NWWA	Secretary	Present
Herbert Kavash	NWWA	Treasurer	Present
Gregory D'Angelo	NWWA	Asst. Sec/Treasurer	Present
Robert C. Bender	NWWA	Executive Director	Present
Raymond J. Berry	NWWA	Director of Operations	Present
Christine Lezoche	NWWA	Director of Finance	Absent
Michael Clarke	Rudolph Clarke Kirk	Authority Solicitor	Absent
Kenneth Heydt, P.E.	Carroll Engineering	Authority Engineer	Present
Melissa Fiala	Rudolph Clarke Kirk	Authority Solicitor	Present

#### Approval of Minutes:

The Board next considered approval of the Minutes of 04/24/2013. Upon a motion of member Tenney, seconded by member Mengel, the minutes were approved.

#### Vote Record

x Approved		Yes/Aye	No/Nay	Abstain	Absent
	Mrs. Nagel	X			
	Mr. Tenney	Initiated	X		
	Ms. Mengel	Seconded	X		
	Mr. Kavash			X	
	Mr. D'Angelo		x		

#### Public Comment:

None.

**Resolutions:**

The Board of Directors next approved a Resolution authorizing the disposition of records in accordance with the Pennsylvania Municipal Records Manual and schedule. Resolution 2013-05 approved a schedule for the Disposal of Records to occur on May 23, 2013.

<b>☑ Vote Record</b>						
x Approved			<b>Yes/Aye</b>	<b>No/Nay</b>	<b>Abstain</b>	<b>Absent</b>
	Mrs. Nagel		x			
	Mr. Tenney		x			
	Ms. Mengel	Seconded	x			
	Mr. Kavash	Initiated	x			
	Mr. D'Angelo		x			

**Bids and Contracts:**

The Board was asked to approve a motion to Award Bid Contract # 570-13-16 to remove the underground storage tank and install the new above ground storage tank - in the amount of \$21,162.00 - to Miniscalco Construction LLC., and to accept the additional unit prices as identified in the ebid exchange export dates 04/25/2013 for Miniscalco Construction LLC., should the additional work be needed.

Upon motion of member Tenney, seconded by member Kavash, and approved unanimously, the contract was awarded.

<b>☑ Vote Record</b>						
x Approved			<b>Yes/Aye</b>	<b>No/Nay</b>	<b>Abstain</b>	<b>Absent</b>
	Mrs. Nagel		x			
	Mr. Tenney	Initiated	x			
	Ms. Mengel				x	
	Mr. Kavash	Seconded	x			
	Mr. D'Angelo		x			

Motion to Award Bid Contract # 834-13-17 for the 2013 Sanitary Collections System CIPP & Manhole Project to Insituform Technologies LLC as presented. Mr. John Interante of EEMA the consulting engineer for the project gave an overview of the process.

Upon motion of member Mengel, seconded by member D'Angelo, and approved unanimously, the contract was awarded as recommended.

<b>☑ Vote Record</b>						
x Approved			<b>Yes/Aye</b>	<b>No/Nay</b>	<b>Abstain</b>	<b>Absent</b>
	Mrs. Nagel		x			
	Mr. Tenney		x			
	Ms. Mengel	Initiated	x			
	Mr. Kavash		x			
	Mr. D'Angelo	Seconded	x			

**Solicitors Report:**

Ms. Fiala reported that they continue to work on the FPTLEP and the various agreements needed with the other entities.

**Engineers Report:**

Mr. Heydt presented to the Board Change Order #1 for Contract 530-12-25A (Ronca) for approval. Due to soil findings when the test borings were completed, the lines will need to be deeper by 7 feet at the SEPTA site. The firehouse site also requires another 3 feet. This change order is for the SEPTA site only the contractor is not charging for the firehouse site. Mr. Heydt stated that all numbers have been reviewed and follow the contract requirements and asked for approval of Change Order #1 in the amount of \$45,279.82.

Motion to Approve Change Order # 1 for Bid Contract 530-12-25A as presented

Upon motion of member Tenney, seconded by member Kavash, and approved unanimously, the Change Order was approved.

<b><u>Vote Record</u></b>						
x Approved			Yes/Aye	No/Nay	Abstain	Absent
	Mrs. Nagel		x			
	Mr. Tenney	Initiated	x			
	Ms. Mengel		x			
	Mr. Kavash	Seconded	x			
	Mr. D'Angelo		x			

Motion Approve the WWTP Decommissioning Schedule and move the regular meeting date to June 5, 2013. The meeting change of the date will be advertised as required.

Upon motion of member D'Angelo, seconded by member Mengel, and approved unanimously, the Project schedule was approved and the meeting date will be moved.

<b><u>Vote Record</u></b>						
x Approved			Yes/Aye	No/Nay	Abstain	Absent
	Mrs. Nagel		x			
	Mr. Tenney		x			
	Ms. Mengel	Seconded	x			
	Mr. Kavash		x			
	Mr. D'Angelo	Initiated	x			

**Operations Report:**

Mr. Berry reported that annual flushing continues and he had nothing else to report at this time.

**Bills & Requisitions Approval:**

Mr. Bender noted that there was nothing out of the ordinary with the bills listings, recommending and requesting approval to pay all invoices, process all refunds, and to transfer and/or requisition funds, as presented to the Board.

a. **Approval of Bills , Refunds, Transfers and Requisitions List dated: 04/25/2013**

b. **Approval of Bills , Refunds, Transfers and Requisitions List dated: 04/30/2013**

Payment of the bills presented was approved by the Board in accordance with the following vote:

<b><u>Vote Record</u></b>						
x	Approved		Yes/Aye	No/Nay	Abstain	Absent
	Mrs. Nagel		x			
	Mr. Tenney		x			
	MS. Mengel		x			
	Mr. Kavash	Initiated	x			
	Mr. D'Angelo	Seconded	x			

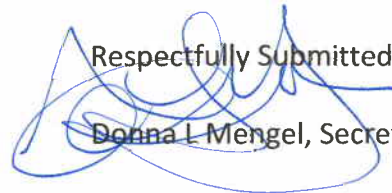
**Executive Directors Report:**

Mr. Bender stated that we have received a proposal from Howard Woods & Associates for a Meter Management Program at Forest Park. This will be a joint project with North Penn Water Authority. The Board agreed with this work being completed.

Mr. Bender reported that the resident at 205 W Walnut St. has expressed an interest in purchasing the property that we own adjacent to his. Originally this location was to be used for additional parking; however the lot does not lend itself to that. Mr. Bender would like to obtain an appraisal for the property and then approach the Board for a decision on whether n or not to sell the property. The Board concurred with Mr. Bender.

**Adjournment:**

There being no further business to be brought before the Board, upon motion by member Kavash, seconded by member D'Angelo, the meeting was adjourned at 2:25 pm. All present voted in favor.

Respectfully Submitted,  
  
Donna L Mengel, Secretary