

North Wales Water Authority Board of Directors

Minutes of 05-11-2011

Call to order:

The meeting was held at the NWWA Offices, 200 W Walnut St, North Wales, PA. 19454, and called to order by Board Chair, Joan Nagel, at 5:00 p.m.

Pledge of Allegiance:

Mrs. Nagel led all in attendance in the Pledge of Allegiance.

Roll Call:

Roll call was taken and recorded as follows;

Attendee Name	Organization	Title	Status
Joan Nagel	NWWA	Chair	Present
Albert Tenney	NWWA	Vice Chair	Present
Carene Makinson-Sanders	NWWA	Secretary	Present
Herbert Kavash	NWWA	Treasurer	Absent
Donna Mengel	NWWA	Asst. Sec/Treasurer	Present
Robert C. Bender	NWWA	Executive Director	Present
Raymond J. Berry	NWWA	Director of Operations	Present
Christine Lezoche	NWWA	Director of Finance	Present
Michael Clarke	Rudolph Clarke Kirk	Authority Solicitor	Present
Kenneth Heydt, P.E.	Carroll Engineering	Authority Engineer	Present

Approval of Minutes:

The Board next considered approval of the Minutes of 04/27/2011. Upon a motion of member Tenney, seconded by member Mengel, the minutes were approved.

Vote Record						
			Yes/Aye	No/Nay	Abstain	Absent
x Approved	Mrs. Nagel		x			
	Mr. Tenney	Initiator	x			
	Mrs. Sanders				x	
	Mr. Kavash					x
	Ms. Mengel	Seconded	x			

Public Comment:

No members of the public were present

Solicitors Report:

Mr. Clarke informed the Board that he is preparing the documents for the acquisition of the Chalfont property for the proposed pipeline extension.

Upon motion of member Mengel, seconded by member Sanders, Mrs. Nagel and Mr. Bender were authorized to sign all documents associated with the condemnation and settlement of the Chalfont property.

Vote Record						
			Yes/Aye	No/Nay	Abstain	Absent
x Approved	Mrs. Nagel		x			
	Mr. Tenney		x			
	Mrs. Sanders	Second	x			
	Mr. Kavash					x
	Ms. Mengel	Initiator	x			

Mr. Clarke also informed the board of a meeting with Whitpain Township regarding water shutoffs for nonpayment of Whitpain Township sewer bills. An agreement is being prepared to work with Whitpain Township to assist them in shutting off North Wales Water Authority customers who have outstanding sewer bills.

Engineers Report:

Nothing to report at this time

Operations Report:

Mr. Berry presented the results of the Bid Contract # 570-11-21 for lawn maintenance. These services were reviewed by NWWA staff and the recommendation is to award to Mathe's Landscaping for a 3 year contract not to exceed \$90,230.

Upon a motion by member Tenney, seconded by member Mengel the contract was awarded and was approved as follows.

Vote Record						
			Yes/Aye	No/Nay	Abstain	Absent
x Approved	Mrs. Nagel		x			
	Mr. Tenney	Initiator	x			
	Mrs. Sanders					
	Mr. Kavash					x
	Ms. Mengel	Seconded	x			

Mr. Berry also presented an update on IT Capital Purchases. The items were previously approved in the budget and were reviewed by NWWA staff and solicitor. The recommendation is to approve the purchase of IT Capital Purchases through the PA COSTARS or National Joint Powers Alliance Purchasing Programs in an amount not to exceed \$59,000.

Upon a motion by member Mengel, seconded by member Tenney the contract was awarded and was approved as follows.

Vote Record						
			Yes/Aye	No/Nay	Abstain	Absent
x Approved	Mrs. Nagel		x			
	Mr. Tenney	Seconded	x			
	Mrs. Sanders		x			
	Mr. Kavash					x
	Ms. Mengel	Initiator	x			

Mr. Berry also presented a deed of dedication and extension agreement for E-0957, 480 Morris Rd. Mr. Berry recommend that the NWWA Board execute the extension agreement and deed of dedication of public water easements as prepared by the solicitor between the Authority and Laurence P. Genuardi concerning the development located at 480 Morris Rd, tax parcel number 66-00-04309-00-8, subject to receipt by the Authority of all payments required of the Developer under the terms of the Agreement for engineer, legal and administrative fees, all other items deemed necessary by the Executive Director and duly executed copies of the agreement.

Upon a motion by member Mengel, seconded by member Tenney the contract was awarded and was approved as follows.

Vote Record						
			Yes/Aye	No/Nay	Abstain	Absent
x Approved	Mrs. Nagel		x			
	Mr. Tenney	Initiator	x			
	Mrs. Sanders	Seconded	x			
	Mr. Kavash					x
	Ms. Mengel				x	

Bills & Requisitions Approval:

Mrs. Lezoche stated that there was nothing out of the ordinary in the bills listing.

- a. **Approval of Bills and Requisitions of 4/27/11 in the amount of \$102,374.59**
- b. **Approval of Bills and Requisitions of 5/5/11 in the amount of \$198,812.57**

Payment of the bills as presented was approved by the Board in accordance with the following vote:

Vote Record						
			Yes/Aye	No/Nay	Abstain	Absent
x Approved	Mrs. Nagel		x			
	Mr. Tenney	Seconded	x			
	Mrs. Sanders		x			
	Mr. Kavash					X
	Ms. Mengel	Initiator	x			

Executive Directors Report:

Mr. Bender discussed the I&I program and customer incentives to participate.

A motion to Authorize the Executive Director and Solicitor to Develop and Implement an Incentive Program for NWWA Sewer Customers participation in the upcoming Infiltration and Inflow correction program, in the amount not to exceed \$25 per customer/household, for the initial voluntary inspection credit, and up to \$500 per customer/household for reimbursement of actual out of pocket costs associated with the compliance inspection. These credits are intended to be applied against future sewer bills, and shall be properly documented for auditing purposes with oversight by the NWWA Director of Finance.

Vote Record						
			Yes/Aye	No/Nay	Abstain	Absent
x Approved	Mrs. Nagel		x			
	Mr. Tenney	Seconded	x			
	Mrs. Sanders		x			
	Mr. Kavash					X
	Ms. Mengel	Initiator	x			

Mr. Bender also discussed the impact of the H2O grant and how it benefits our customers.

Adjournment:

There being no further business before the Board, upon motion by Mr. Tenney, seconded by Ms. Mengel, the meeting was adjourned at 5:55 pm. All present voted in favor.

Secretary

