

North Wales Water Authority Board of Directors

Minutes of 05/12/2010

Call to order:

The meeting held at the NWWA Offices, 200 W Walnut St, North Wales, PA. 19454 and called to order by Board chair, Joan Nagel, at 6:00 p.m.

Pledge of Allegiance:

Mrs. Nagel led those in attendance in the Pledge of Allegiance.

Roll Call:

Roll call was taken and recorded as follows;

Attendee Name	Organization	Title	Status
Joan Nagel	NWWA	Chair	Present
Albert Tenney	NWWA	Vice Chair	Present
Carene Makinson-Sanders	NWWA	Secretary	Present
Herbert Kavash	NWWA	Treasurer	Present
Donna Mengel	NWWA	Asst. Sec/Treasurer	Present
Robert C. Bender	NWWA	Executive Director	Present
Raymond J. Berry	NWWA	Director of Operations	Present
Laurie Hagey	NWWA	Director of Finance	Present
Michael Clarke, Esq.	Rudolph Pizzo Clarke	Authority Solicitor	Present
Kenneth Heydt, P.E.	Carroll Engineering	Authority Engineer	Present

Public Comment:

There was no public comment.

Mr. Bender reported that due to a delay in obtaining some information from the underwriter, Concord Public Finance would not be attending, as scheduled this meeting, and that the planned presentation will be rescheduled for a future meeting.

Approval of Minutes:

The Board next considered approval of the Minutes of 04/28/2010. Upon a motion of member Kavash, seconded by member Tenney, the minutes were unanimously approved.

Vote Record						
			Yes/Aye	No/Nay	Abstain	Absent
x Approved	Mrs. Nagel		x			
	Mr. Tenney	Initiator	x			
	Mrs. Sanders	Seconded	x			
	Mr. Kavash		x			
	Ms. Mengel		x			

Solicitors Report:

Mr. Clarke asked for a brief executive session after the regular meeting to discuss a real estate matter and that no action would need to be taken.

Mr. Clarke then presented the PSA for E-0967 Bertucci’s Restaurant for approval by the Board Upon a motion by member Mengel, seconded by member Kavash, the agreement was unanimously approved.

Vote Record						
			Yes/Aye	No/Nay	Abstain	Absent
x Approved	Mrs. Nagel		x			
	Mr. Tenney		x			
	Mrs. Sanders		x			
	Mr. Kavash	Seconded	x			
	Ms. Mengel	Initiator	x			

Engineers Report:

Mr. Heydt reported that the DRBC had approved our permit for the WWTP and that we should be receiving it shortly. Advertisements for the project are scheduled for advertisement on the PennBid system on May 20, 2010.

Mr. Heydt also reported that the 28 meters have been installed for the I & I Post monitoring project. These will need to be in for the next 28 days to record results.

Mr. Heydt reported that the Montgomeryville Ground Storage interior painting has been completed and that the exterior painting will be done in the fall. Corrosion was found at the base of the tank and Cor-Pro Systems was engaged to complete an analysis of the tank corrosion. They have recommended that an external cathode protection system be installed at the base of tank as soon as reasonably possible, and that within the next 3-5 years an interior inspection be done on the bottom of the tank. CEC concurs with this recommendation and suggests that funds external protection system be included in the capital budget for the next fiscal year. The board agreed that this should be done although no formal action was taken at this time. This matter will be reviewed again during the upcoming budget process.

Operations Report:

Mr. Berry reported that the Becker and Kneedler Roads project has passed all tests and that water services will be connected within the next week.

Annual system flushing has been completed approx 3 weeks early due to the fact that we utilized the One Call Now public notification system. Mr. Berry also reported that we are also going to be using this system for the CCR report notifications. This will save the Authority approximately \$8000.00 in mailing cost.

Finance Directors Report:

Bills & Requisitions Approval:

Mrs. Hagey stated that there was nothing out of the ordinary in the bills, reviewed the listings, and recommended and requested approval to pay all bills and process all requisitions, as presented.

- **Approval of Bills and Requisitions of 04/28/2010 in the amount of \$ 84,128.46**

☐ Vote Record							
			Yes/Aye	No/Nay	Abstain	Absent	
x Approved		Mrs. Nagel	x				
		Mr. Tenney	x				
		Mrs. Sanders	Seconded	x			
		Mr. Kavash	Initiator	x			
		Ms. Mengel		x			

- **Approval of Bills & Requisitions of 05/05/2010 in the amount of \$ 65,311.23**

☐ Vote Record							
			Yes/Aye	No/Nay	Abstain	Absent	
x Approved		Mrs. Nagel	x				
		Mr. Tenney	x				
		Mrs. Sanders	Seconded	x			
		Mr. Kavash		x			
		Ms. Mengel	Initiator	x			

Executive Directors Report:

Mr. Bender requested a brief Executive Session after the regular meeting to discuss the UGT issue and reminded the board of the following events:

Forest Park Operations Committee Meeting on May 19th at 6:00 pm

Joint Board Meeting on June 3rd at 7:00 pm

Source Water Protection Workshop at Forest Park - hosted along with North Penn Water and DEP - will take place on June 4th

Mr. Bender reported that we will again be participating in North Wales Community Day and that we are promoting our recycling efforts by using biodegradable corn cups and refilling bottles when requested.

Mr. Bender also informed the Board that due to DEP cutbacks, operator training opportunities are not as available for employees to attend as in prior years, and there are concerns that may not be sufficient seminars available through DEP for the NWWA operators to achieve their required Continuing Education Credits as needed to maintain their licenses. We are looking to setup a training area in our office where employees will be able to attend in house training programs, "webinars" and various teleconferencing/internet training events. Preliminary budget estimates are hoped to not exceed \$10,000.00 for the purchase of all equipment needed. Mr. Bender stated that this cost would be recovered over time by savings in not sending employees to out of the area seminars and the resultant deferred travel expenses.

Other / New Business:

None

Adjournment:

Being no further business before the Board, upon motion of Mr. Tenney, seconded by Mr. Kavash, the meeting was adjourned at 6:35 pm. All present voted in favor.

Carene Makinson-Sanders
Secretary