

## Board Meeting of 05/14/2008

### North Wales Water Authority

Meeting called to order at 6:05 pm by Mrs Nagel on 05/14/2008 at NWWA - Board Room, 200 W Walnut St, North Wales, PA.

Pledge of Allegiance & Roll Call

Attendee Name	Organization	Title	Status
Joan Nagel	North Wales Water Authority	Chair	Present
Albert Tenney	North Wales Water Authority	Vice Chair	Present
Lawrence Clever	North Wales Water Authority	Secretary	Present
Herbert Kavash	North Wales Water Authority	Treasurer	Present
Carene Makinson-Sanders	North Wales Water Authority	Asst Treasurer/Secretary	Absent
Raymond J Berry	North Wales Water Authority	Interim Executive Director & Director of Operations	Present
Michael P Clarke	Rudolph Pizzo Clarke	Authority Solicitor	Present
Kenneth Heydt	Carroll Engineering	Authority Engineer	Present
Chris Gibbons	Concord Public Finance	Authority Financial Advisor	Present

## Minutes Approval

» Accept the Minutes of 04/23/2008 by the majority of those that were present at the meeting.

✓ Vote Record -		Yes/Aye	No/Nay	Abstain	Absent
x Accepted	Joan Nagel	<input checked="" type="checkbox"/>			
	Albert Tenney	<input checked="" type="checkbox"/>	Initiator		
	Lawrence Clever	<input checked="" type="checkbox"/>			
	Herbert Kavash	<input checked="" type="checkbox"/>	Secunder		
	Carene Makinson-Sanders				<input checked="" type="checkbox"/>

## Public Portion

No members of the public were present

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Mrs Nagel noted the Thank You note that were received and congratulated Nancy Wright, John Dent and Mark Reilley for their years of service to the Authority.

## Discussions & Motions

Chris Gibbons of Concord Public Finance gave a report on the state of the Authority's investments and reviewed the Commerce Bank report that we received from Commerce Bank. He stated that in this current market, Commerce Bank's investment choices are reflecting the state of the market. He has spoken with our Trustee about permitted use of our investments as it relates to our sewer assets. There are various options available at this point.

Mr Heydt asked if the report was for water and sewer. Mr Gibbons stated that this is only water at this point.

Mr Clarke stated that when we purchased the sewer system, the Board decided that we would not co-mingle the revenues and expenses for water and sewer. Now that we have had ownership of the sewer system for over 1 year, could we remove the no co-mingling of funds restriction, if we needed to make improvements?

Mr Gibbons said the flexibility was there, and there were ways that it could be done.

1. Refinance the sewer bonds, but this could be costly
2. Wait until 11/2010 when the 2003 Revenue Bonds are called and refinance also costly
3. Could we take a loan from the water redemption bond funds? Mr Gibbons spoke with our Auditor and this may be able to be done.
4. Line of credit which we have now

Mr Clever asked if the sewer funds were to be reported separately? Mr Berry stated that he will make inquiries about the sewer report from Commerce.

The Board then voted on the Janitorial Services bid that was received.

Motion to Award Contract #570-08-16 for Janitorial Services to We Care Cleaning Services of Harleysville in the amount of \$39,600

✓ Vote Record –						
			Yes/Aye	No/Nay	Abstain	Absent
x	Accepted	Joan Nagel	<input checked="" type="checkbox"/>			
		Albert Tenney	Seconder	<input checked="" type="checkbox"/>		
		Lawrence Clever	Initiator	<input checked="" type="checkbox"/>		
		Herbert Kavash		<input checked="" type="checkbox"/>		
		Carene Makinson-Sanders				<input checked="" type="checkbox"/>

The Board then voted on the certificate of completion for E-0918 Steever Manor House project

Motion to Approve Certificate of Completion and Dedication of Improvements for E-0918 Steever Manor House

✓ Vote Record –						
			Yes/Aye	No/Nay	Abstain	Absent
x	Accepted	Joan Nagel	<input checked="" type="checkbox"/>			
		Albert Tenney	Initiator	<input checked="" type="checkbox"/>		
		Lawrence Clever	Seconder	<input checked="" type="checkbox"/>		
		Herbert Kavash		<input checked="" type="checkbox"/>		
		Carene Makinson-Sanders				<input checked="" type="checkbox"/>

Mr Berry reported on the items in the Executive Director area of the agenda.  
 Mr Berry also discussed a training opportunity for an employee. The Board then voted.

Motion to Approve a CAD training class for Chase Howse

✓ Vote Record –		Yes/Aye	No/Nay	Abstain	Absent
x Accepted	Joan Nagel	<input checked="" type="checkbox"/>			
	Albert Tenney	Initiator	<input checked="" type="checkbox"/>		
	Lawrence Clever		<input checked="" type="checkbox"/>		
	Herbert Kavash	Secunder	<input checked="" type="checkbox"/>		
	Carene Makinson-Sanders				<input checked="" type="checkbox"/>

Mr Clarke reported that the Forest Park Trail Easement that had been approved will need to be approved again as North Penn had wording changes in the agreement. He will have it ready for review and resigning at the next meeting.

The new retirement plan documents have arrived and on the May 23<sup>rd</sup> will be reviewed by staff and special council. They should be ready for the Board to sign at the meeting on June 11<sup>th</sup>

The Warrington agreement should also be ready for signing on the 28<sup>th</sup>. Mr Tenney asked that any changes that were made be marked. Mr Clarke will provide these.

The Board then went into an Executive Session at 6:40 pm. The Board came out of the session at 7:05 pm. The purpose was to discuss two matters of potential litigation.

Mr Heydt gave an update on the water and sewer projects and explained why the North Wales Borough will not be participating in our project bid.

The Borough is looking for CDBG money that has federal requirements attached. These requirements would have applied to both the Borough and the Authority projects. These requirements would result in our project cost increasing substantially and would require a rebid of our project.

Mr Tenney asked about the \$5000 payment to Johnson Kendall & Johnson.  
 Mr Berry answered that this is for the required PennDOT Hi Way Maintenance Bond.

Mr Tenney asked what the next step would be in the retreat planning.

Mr Berry, Mr Clarke and Mr Heydt will put together an agenda and decide upon a date.

## Bills & Requisitions Approval

» Accept the Bills & Requisitions in the amount of \$173,045.51

North Wales Water Authority - Minutes

✓ Vote Record – Bills & Requisitions in the amount \$173,045.51							
				Yes/Aye	No/Nay	Abstain	Absent
x	Accepted	Joan Nagel		<input checked="" type="checkbox"/>			
		Albert Tenney		<input checked="" type="checkbox"/>			
		Lawrence Clever	Initiator	<input checked="" type="checkbox"/>			
		Herbert Kavash	Secunder	<input checked="" type="checkbox"/>			
		Carene Makinson-Sanders					<input checked="" type="checkbox"/>

**Statements**

There being no further business a motion was made by Mr Kavash, seconded by Mr Clever, to adjourn the meeting at 7:15 pm. All present voted in favor.

Lawrence Clever

Secretary

MINUTES