

North Wales Water Authority Board of Directors

Minutes of 05-25-2011

Call to order:

The meeting was held at the NWWA Offices, 200 W Walnut St, North Wales, PA. 19454, and called to order by Board Chair, Joan Nagel, at 5:00 p.m.

Pledge of Allegiance:

Mrs. Nagel led all in attendance in the Pledge of Allegiance and a moment of silence for Molly Kavash.

Roll Call:

Roll call was taken and recorded as follows;

Attendee Name	Organization	Title	Status
Joan Nagel	NWWA	Chair	Present
Albert Tenney	NWWA	Vice Chair	Present
Carene Makinson-Sanders	NWWA	Secretary	Present
Herbert Kavash	NWWA	Treasurer	Absent
Donna Mengel	NWWA	Asst. Sec/Treasurer	Present
Robert C. Bender	NWWA	Executive Director	Present
Raymond J. Berry	NWWA	Director of Operations	Present
Christine Lezoche	NWWA	Director of Finance	Present
Michael Clarke	Rudolph Clarke Kirk	Authority Solicitor	Present
Kenneth Heydt, P.E.	Carroll Engineering	Authority Engineer	Present

Approval of Minutes:

The Board next considered approval of the Minutes of 05/11/2011. Upon a motion of member Tenney, seconded by member Mengel, the minutes were approved.

Vote Record						
			Yes/Aye	No/Nay	Abstain	Absent
x Approved	Mrs. Nagel		x			
	Mr. Tenney	Initiator	x			
	Mrs. Sanders		x			
	Mr. Kavash					x
	Ms. Mengel	Seconded	x			

Public Comment:

No members of the public were present

Solicitors Report:

Mr. Clarke had nothing to report at this time

Engineers Report:

Mr. Heydt had nothing to report at this time

Operations Report:

Mr. Berry reviewed the monthly departmental status reports. Mr. Tenney asked about the increase in phone calls for the month of April. Mr. Berry and Mr. Bender explained that we are now using the One Call Geo public notification system for flushing announcements and overdue bill announcements, which has resulted in more return calls about why we contacted the customer. This process has also helped our collections of overdue amounts. Customers appreciated receiving a reminder call for the overdue balance.

Mrs. Nagel inquired about the 1 occupied shut off location. Mr. Bender explained that this was shut off at the request of Upper Gwynedd Township for an unpaid sewer invoice.

Bills & Requisitions Approval:

Mrs. Lezoche presented to the Board the Final Audit report that was just received and noted that the Forest Park reports were emailed.

Mrs. Lezoche stated that there was nothing out of the ordinary in the bills listing. Mr. Tenney inquired about the payments to PA Clean Water Fund and Inverse Paradox.

a. **Approval of Bills and Requisitions of 05/11/11 in the amount of \$131,388.77**

b. **Approval of Bills and Requisitions of 05/16/11 in the amount of \$96,084.78**

Payment of the bills as presented was approved by the Board in accordance with the following vote:

Vote Record						
			Yes/Aye	No/Nay	Abstain	Absent
x Approved	Mrs. Nagel		x			
	Mr. Tenney	Initiator	x			
	Mrs. Sanders		x			
	Mr. Kavash					X
	Ms. Mengel	Seconded	x			

Executive Directors Report:

Mr. Bender reported that he is on the agenda for the June 14th Borough Council meeting to present our Inflow & Infiltration program.

Adjournment:

There being no further business before the Board, upon motion by Ms. Mengel, seconded by Mrs. Sanders, the meeting was adjourned at 5:10 pm. All present voted in favor.

Secretary