

Board Meeting of 06/13/2012

North Wales Water Authority

Minutes

The business meeting of the Authority Board of Directors was called to order by the Board Chair; Joan Nagel, at 5:00 p.m. on June 13, 2012, in the NWWA Board Room, 200 West Walnut Street, North Wales, Pennsylvania, 19454

Pledge of Allegiance & Roll Call:

Attendee Name	Organization	Title	Status
Joan Nagel	North Wales Water Authority	Chair	Present
Albert Tenney	North Wales Water Authority	Vice Chair	Present
Carene Makinson-Sanders	North Wales Water Authority	Secretary	Present
Herbert Kavash	North Wales Water Authority	Treasurer	Absent
Donna Mengel	North Wales Water Authority	Asst. Treasurer/Secretary	Present
Robert C. Bender	North Wales Water Authority	Executive Director	Present
Raymond J Berry	North Wales Water Authority	Director of Operations	Present
Christine Lezoche	North Wales Water Authority	Director of Finance	Present
Michael P Clarke, Esq.	Rudolph, Clarke & Kirk LLC	Authority Solicitor	Present
Kenneth Heydt, P.E.	Carroll Engineering Corp	Authority Engineer	Present

Minutes Approval

Upon motion by member Tenney seconded by member Mengel the minutes of May 23, 2012 were approved.

<u>Vote Record - Minutes</u>						
			Yes/Aye	No/Nay	Abstain	Absent
X Accepted	Joan Nagel		x			
	Albert Tenney	Initiator	x			
	Carene Makinson-Sanders		x			
	Herbert Kavash					x
	Donna Mengel	Seconded	x			

Public Comment - No public was in attendance

Bids & Contracts-

Mr. Heydt asked for a motion to award the following bid noting that both were line items approved within the 2011-12 capital improvements budget and that the bids were advertised and processed through the PennBid system. Six (6) bidders participated and all were deemed qualified. Pre-construction meetings and daily inspections will be occurring on the project.

Upon a Motion by member Tenney, seconded by member Mengel the Board voted to Award Contract #530-12-16 to B P Patterson Inc., in the amount of \$398,666.40 for the Cedar Hill Road Main Extension E-0978 N and the Penllyn area water main replacement project E-0979 N.

Vote Record -						
			Yes/Aye	No/Nay	Abstain	Absent
X Accepted	Joan Nagel		x			
	Albert Tenney	Initiator	x			
	Carene Makinson-Sanders		x			
	Herbert Kavash					x
	Donna Mengel	Seconded		x		

Mr. Bender presented the Rentricity agreement for Board approval. He explained that the project will generate electricity by way of installing an in-line generator in the existing water distribution system. Authority will contribute \$2500.00 towards filing fees and up to \$41,000.00 for equipment. The remaining costs will be paid by Rentricity. Actual equipment fees will be determined after design.

Upon a Motion by member Mengel, seconded by member Sanders, the Board voted to Accept the proposal from Rentricity for the installation of a Sustainable Energy and Monitoring System (SEMS) with the inclusion that copies of the equipment warranties be provided for the project.

Vote Record -						
			Yes/Aye	No/Nay	Abstain	Absent
X Accepted	Joan Nagel		x			
	Albert Tenney		x			
	Carene Makinson-Sanders	Seconded	x			
	Herbert Kavash					x
	Donna Mengel	Initiator	x			

Mr. Berry introduced Mr. Steven G. Lowry of Steven G. Lowry and Associates, consultant for the Supervisory Control and Data Acquisition (SCADA) system upgrade project. It was noted that this system monitors and provides electronic control to most of our tanks, pumps and valves and chlorine systems.

Mr. Lowry reviewed the status of the existing system, which has been in operation since 1997, noting that while overall performance has been good, the software is no longer being supported and the hardware is so old that technology and parts are now very difficult to acquire. Also noted was the fact that the original system only had 20 stations to be monitored and we now have more than 40 stations, and will likely be adding more in the future. Most of the high tech equipment that we have will be reused and all tech equipment will be purchased from COSTARS program vendors.

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The Board was advised that a Request for Professional Services was solicited through PennBid for programming of the new software and support, and there were three (3) respondents that all met the criteria as being qualified to perform the work as outlined. After review by Mr. Lowry and Authority staff the recommendation is to approve the lowest qualified bidder; Optimum Controls Corporation, as the provider of service.

Upon a Motion by member Tenney, seconded by member Mengel the Board voted to Approve the proposal from Optimum Controls Corporation for the SCADA System upgrade in the amount of \$158,746.00 and yearly maintenance in the amount of \$5,250.00 as recommended by the consultant Steven G Lowry and Associates as he presented

Vote Record -						
			Yes/Aye	No/Nay	Abstain	Absent
X Accepted	Joan Nagel		x			
	Albert Tenney	Initiator	x			
	Carene Makinson-Sanders		x			
	Herbert Kavash					x
	Donna Mengel	Seconded	x			

Resolutions - None this meeting

Solicitor's Report

Solicitor Clarke asked the Board to execute a PSA for Project E-0981 Montgomeryville Associates at the Montgomery Mall (Wegman's). This is to move the current water lines that are being discontinued as part of the Wegman's build.

Vote Record -						
			Yes/Aye	No/Nay	Abstain	Absent
X Accepted	Joan Nagel		x			
	Albert Tenney		x			
	Carene Makinson-Sanders	Initiator	x			
	Herbert Kavash					x
	Donna Mengel	Seconded	x			

Mr. Clarke then asked the Board to Authorize payment of estimated just compensation, in the amount of \$11,000.00, for the easement upon the Bachman property at 3572 County Line Road. The amount is based on the formal appraisal.

Upon a Motion by member Tenney, seconded by member Sanders the Board voted to authorize the payment as requested.

Vote Record -						
			Yes/Aye	No/Nay	Abstain	Absent
X Accepted	Joan Nagel		x			
	Albert Tenney	Initiator	x			
	Carene Makinson-Sanders	Seconded	x			
	Herbert Kavash					x
	Donna Mengel		x			

Engineer’s Report

Mr. Heydt had nothing to report this meeting

Operations Report

Mr. Berry had nothing to report at this meeting

Bills, Requisitions & Refunds Approval:

Mrs. Lezoche noted for the Board that the bill listing includes payment to Psi Personnel for the temp worker in the finance department, and that and all other bills were customary and routine payments, recommending and requesting approval to pay all invoices, process all refunds, and to transfer and/or requisition funds, as presented.

- a. **Approval of Bills , Refunds, Transfers and Requisitions List dated: 05/23/2012**
- b. **Approval of Bills , Refunds, Transfers and Requisitions List dated: 05/31/2012**
- c. **Approval of Bills , Refunds, Transfers and Requisitions List dated: 06/06/2012**

Upon approval, the Board Chair signed all of the lists.

Vote Record –						
			Yes/Aye	No/Nay	Abstain	Absent
x Accepted	Joan Nagel		X			
	Albert Tenney		X			
	Carene Makinson-Sanders	Seconded	X			
	Herbert Kavash					X
	Donna Mengel	Initiator	X			

Executive Director’s Report

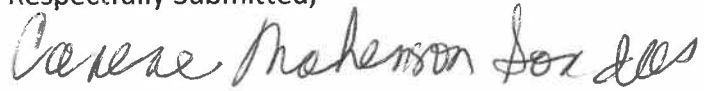
Mr. Bender reported on a proposed Senate Bill pertaining to Authority business.

Mr. Bender also distributed a copy of the Gannett Fleming proposal for the Forest Park Surge Tank and pumps for advance review by the Board. He advised that this matter will be scheduled for approval at the next regular meeting.

Adjournment:

There being no further business before the Board, upon motion by Ms. Mengel, seconded by Ms. Sanders, the meeting was adjourned at 6:15 pm. All present voted in favor.

Respectfully Submitted,

A handwritten signature in cursive script that reads "Carene Makinson Sanders".

Carene Makinson-Sanders, Secretary