

**North Wales Water Authority
Board of Directors Meeting
Minutes of 06/13/2018**

Call to order:

A regular business meeting of the NWWA Board of Directors was held at the NWWA Offices, 200 W. Walnut Street, North Wales, PA., 19454, and was called to order at 5:00 p.m.

Pledge of Allegiance:

Mrs. Nagel led all in attendance in the Pledge of Allegiance

Roll Call:

Roll call was taken and recorded as follows;

<u>Attendee Name</u>	<u>Organization</u>	<u>Title</u>	<u>Status</u>
Joan H. Nagel	NWWA	Chair	Present
Albert S. Tenney	NWWA	Vice Chair	Present
Donna L. Mengel	NWWA	Secretary	Present
Edward Neiderhiser	NWWA	Treasurer	Present
Neil McDevitt	NWWA	Asst. Sec/Treasurer	Absent
Robert C. Bender	NWWA	Executive Director	Present
Brad S. Fisher, P.E.	NWWA	Director of Eng. / Ops.	Present
Christine Lezoche	NWWA	Director of Finance	Absent
Michael Clarke, Esq.	Rudolph Clarke	Authority Solicitor	Absent
Melissa Fiala, Esq.	Rudolph Clarke	Authority Solicitor	Present
Kenneth Heydt, P.E.	Carroll Engineering	Authority Engineer	Present
Lane Bodley, P.E.	Carroll Engineering	Authority Engineer	Present

Approval of Minutes:

The Board considered approval of the Minutes of 05/09/2018. Upon a motion of member Mengel, seconded by member Tenney, the minutes were approved, as submitted.

Vote Record

x	Approved		Yes/Aye	No/Nay	Abstain	Absent
	Tabled					
	Failed					
		Mrs. Nagel	x			
		Mr. Tenney	Seconded	x		
		Ms. Mengel	Initiated	x		
		Mr. Neiderhiser		x		
		Mr. McDevitt				x

Public Comment:

Former Board Member and Mayor Greg D'Angelo was welcomed and acknowledged as being present at the meeting, but offered no comment.

There were two other visitors were present:

Ms. Lisa Maeyer- A summer law intern and Mr. Bruin M O'Connell

Resolutions:

The Board next considered Resolution 2018-05 authorizing implementation of Phase 3 of the Inflow and infiltration (I&I) Abatement Program. Mr. Bender presented and explained the documentation for the program. He explained that we first started with home inspections for items such as sump pumps and downspouts, followed by sewer mains and manhole repairs, with the next phase focusing upon the street lateral, being that section from the main to the ROW. He explained that this phase would concentrate on the remaining section of collection pipe, being the private sewer lateral section from the house to the curb line. In a manner similar to prior phases, property owners will be offered various financing and shared cost opportunities.

Upon a motion by member Mengel, seconded by member Neiderhiser the resolution was approved.

☒ Vote Record

<input checked="" type="checkbox"/>	Approved
<input type="checkbox"/>	Tabled
<input type="checkbox"/>	Failed

		Yes/Aye	No/Nay	Abstain	Absent
Mrs. Nagel		x			
Mr. Tenney		x			
Ms. Mengel	Initiator	x			
Mr. Neiderhiser	Seconded	x			
Mr. McDevitt					x

Bids and Contracts: None this meeting

Solicitors Report:

Ms. Fiala presented the Contract for Professional Services for E-1042 DeSantis Homes, LLC, located at 1325 Gypsy Hill Road, Lower Gwynedd Township for a 7-unit development. Upon a motion by member Tenney, seconded by member Mengel the contract was approved.

☒ Vote Record

<input checked="" type="checkbox"/>	Approved
<input type="checkbox"/>	Tabled
<input type="checkbox"/>	Failed

		Yes/Aye	No/Nay	Abstain	Absent
Mrs. Nagel		x			
Mr. Tenney	Initiator	x			
Ms. Mengel	Seconded	x			
Mr. Neiderhiser		x			
Mr. McDevitt					x

Engineers Report:

Mr. Heydt reported on the Susquehanna & Blue Bell Tanks Project. The debris removed from both tanks was tested as required and the Blue Bell tank confirmed the presence of lead in the old paint, which is typical of paint from 20+ years ago, and that this debris has been properly collected and disposed of by the environmental cleaner/hauler.

Operations Report:

Mr. Fisher distributed and reviewed the monthly operations report, and mentioned the following:

- There were no main breaks in the month of May
- Water service was installed at Weingartner Park in March and will be used as a water sampling station
- The development formerly known as Cottage Ave. is now Gwynedd Walk
- CIS Infinity Billing and Customer Information System training has begun. For the past 2 weeks a core team had been training on the functionality in the new system. The new system will

provide customers easier access to their usage and billing history and improve the customer's interaction with the Authority for any service needs.

Bills & Requisitions Approval:

Mr. Bender then reported that there were no payments or activities out of the ordinary on the bills listings and recommended and requested approval to pay all invoices, to process all refunds, and to transfer and/or requisition funds, as presented.

- a. Ratification of Bills, Refunds, Transfers and Requisitions List dated: 05/11/2018
- b. Ratification of Bills, Refunds, Transfers and Requisitions List dated: 05/17/2018
- c. Ratification of Bills, Refunds, Transfers and Requisitions List dated: 05/24/2018
- d. Ratification of Bills, Refunds, Transfers and Requisitions List dated: 06/01/2018

Payment of the bills, as presented, was approved by the Board in accordance with the following roll call vote:

Vote Record

<input checked="" type="checkbox"/> Approved
<input type="checkbox"/> Tabled
<input type="checkbox"/> Failed

		Yes/Aye	No/Nay	Abstain	Absent
Mrs. Nagel		x			
Mr. Tenney		x			
Ms. Mengel	Initiator	x			
Mr. Neiderhiser	Seconded	x			
Mr. McDevitt					x

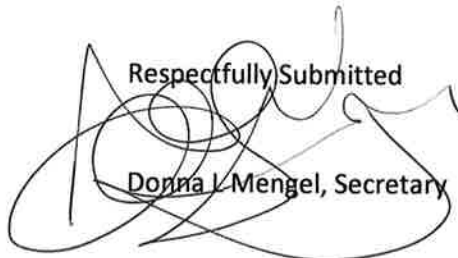
Executive Directors Report:

Mr. Bender reviewed the following items with the board:

- McKee Risk Control Audit Letter that was received after the insurance risk manager Mr. Alex Smith toured the facilities. Mr. Smith stated that no improvements were needed and that the Authority has a very good program in place.
- Mr. Bender requested a brief executive session after the regular meeting to update the Board on a real estate matters, noting that there would be no action requested or required.

Adjournment:

There being no further business to be brought before the Board, upon motion by member Tenney, seconded by member Mengel the business meeting was adjourned at 5:32 pm. All present voted in favor.

Respectfully Submitted

 Donna L. Mengel, Secretary