

**North Wales Water Authority  
Board of Directors Meeting  
Minutes of 06/14/2017**

**Call to order:**

A regular business meeting of the NWWA Board of Directors was held at the NWWA Offices, 200 W. Walnut Street, North Wales, PA., 19454, and was called to order at 5:00 p.m.

**Pledge of Allegiance:**

Mrs. Nagel led all in attendance in the Pledge of Allegiance

**Roll Call:**

Roll call was taken and recorded as follows;

<u>Attendee Name</u>	<u>Organization</u>	<u>Title</u>	<u>Status</u>
Joan H. Nagel	NWWA	Chair	Present
Albert S. Tenney	NWWA	Vice Chair	Present
Donna L. Mengel	NWWA	Secretary	Present
Herbert W. Kavash	NWWA	Treasurer	Absent
Gregory J. D'Angelo	NWWA	Asst. Sec/Treasurer	Present
Robert C. Bender	NWWA	Executive Director	Present
Brad S. Fisher, P.E.	NWWA	Director of Eng. / Ops.	Absent
Christine Lezoche	NWWA	Director of Finance	Present
Michael Clarke, Esq.	Rudolph Clarke	Authority Solicitor	Present
Melissa Fiala, Esq.	Rudolph Clarke	Authority Solicitor	Absent
Kenneth Heydt, P.E.	Carroll Engineering	Authority Engineer	Present

**Executive Session Report**

None at prior meeting

**Approval of Minutes:**

The Board considered approval of the Minutes of 05/10/2017. Upon a motion of member Tenney, seconded by member Mengel, the minutes were approved as presented.

**Vote Record**

<b>Approved</b>			<b>Yes/Aye</b>	<b>No/Nay</b>	<b>Abstain</b>	<b>Absent</b>
<b>Tabled</b>	Mrs. Nagel		x			
<b>Failed</b>	Mr. Tenney	Initiated	x			
	Ms. Mengel	Seconded	x			
	Mr. Kavash					x
	Mr. D'Angelo		x			

**Public Comment:**

There was no public comment.

**Visitors**

Christopher Gibbons of Concord Public Finance was in attendance to present the Board with the Bryn Mawr Trust financing proposal.

Mr. Bender reported that Bryn Mawr Trust has agreed in writing to all the terms and conditions that the Authority required and meets all collateralization and Act 72 requirements.

He also reported that the borrowing will also be for approximately \$14 million dollars, a lower amount than previously considered due to funds accrued within our existing Debt Service Fund that can be applied towards the new tank project, resulting in the lower borrowing amount, and an interest payment savings of approximately \$65, 000.00 dollars, over term.

Mr. Gibbons confirmed the information provided by Mr. Bender, and provided several handouts to the Board providing debt service tables and amortization projections for the new borrowing.

**Resolutions:**

Mr. Gibbons and Solicitor Clarke next presented Resolution 2017-06 allowing for the new borrowing Series 2017 with Bryn Mawr Trust, for Board approval.

Upon a motion by member Mengel, seconded by member Tenney the Resolution was approved.

**Roll Call Vote Record**

Approved Tabled Failed			Yes/Aye	No/Nay	Abstain	Absent
	Mrs. Nagel		x			
	Mr. Tenney	Seconded	x			
	Ms. Mengel	Initiated	x			
	Mr. Kavash					x
	Mr. D'Angelo		x			

Resolution 2017-05 allows for Reimbursement from PennDOT for a specified amount for the 5 points intersection project that is in design phase now. PennDOT will incorporate our water main replacement plan into their bid and their contractor will install once the project gets underway.

Upon a motion by member Tenney, seconded by member D'Angelo the documents were approved.

**Roll Call Vote Record**

Approved Tabled Failed			Yes/Aye	No/Nay	Abstain	Absent
	Mrs. Nagel		x			
	Mr. Tenney	Initiated	x			
	Ms. Mengel		x			
	Mr. Kavash					x
	Mr. D'Angelo	Seconded	x			

**Bids and Contracts:**

Mr. Heydt presented the following Bid Tabulations for Award:

1. Bid Contract 530-16-09 E1009 Symphony Ln Water Main Replacement-Awarded to Passerini & Sons Inc. In the amount \$107,323.00. There were 4 bidders.
2. Bid Contract 833-17-14 E1015 Sewer Lateral Grant Phase 2- Awarded to Joao & Bradley Construction Co in the amount of \$348,477.52. There were 5 bidders.

3. Bid Contract 530-17-15 E1017 Dickerson Rd Water Main Installation and Replacement- Awarded to Barrasso Excavating Inc. in the amount \$ 88,708.00. There were 4 bidders.

All bids were received through the Penn BID system on June 1, 2017. All were awarded as recommended by the engineer.

**☑ Vote Record 530-16-09**

Approved Tabled Failed			Yes/Aye	No/Nay	Abstain	Absent
	Mrs. Nagel		x			
	Mr. Tenney	Seconded	x			
	Ms. Mengel	Initiated	x			
	Mr. Kavash					x
	Mr. D'Angelo		x			

**☑ Vote Record 833-17-14**

Approved Tabled Failed			Yes/Aye	No/Nay	Abstain	Absent
	Mrs. Nagel		x			
	Mr. Tenney	Initiated	x			
	Ms. Mengel	Seconded	x			
	Mr. Kavash					x
	Mr. D'Angelo		x			

**☑ Vote Record 530-17-15**

Approved Tabled Failed			Yes/Aye	No/Nay	Abstain	Absent
	Mrs. Nagel		x			
	Mr. Tenney	Initiated	x			
	Ms. Mengel	Seconded	x			
	Mr. Kavash					x
	Mr. D'Angelo		x			

**Solicitors Report:**

Mr. Clarke presented the temporary access easement for the Horsham Interconnection site, explaining that as the new transfer station will be located on property owned by Horsham Township, an easement from the township is required to permit the Horsham Water & Sewer Authority and NWWA to access the location. Upon a motion by member Tenney, seconded by member Mengel, the easement was approved as recommended.

**☑ Vote Record**

Approved Tabled Failed			Yes/Aye	No/Nay	Abstain	Absent
	Mrs. Nagel		x			
	Mr. Tenney	Initiated	x			
	Ms. Mengel	Seconded	x			
	Mr. Kavash					x
	Mr. D'Angelo		x			

Mr. Clarke presented the revised temporary access easement for the proposed Montgomery 3 tank site. The property in questions is owned by Airport Sq. Shopping Associates. This easement allows us to enter the location for various due diligence investigations. Mr. Heydt reported that the approximate timeline for this project includes design of the tank, bidding for the project, and at least 1 year of construction. Mr. Bender stated that we had yet to make final color selections, but that we expected to add the NWWA Wave logo and the name of the township. This would become standard practice on any tanks that are undergoing refurbishment in the future.

Upon a motion by member Tenney, seconded by member Mengel, the easement was approved as recommended.

<b>☑ Vote Record</b>						
Approved			Yes/Aye	No/Nay	Abstain	Absent
Tabled	Mrs. Nagel		x			
Failed	Mr. Tenney	Initiated	x			
	Ms. Mengel	Seconded	x			
	Mr. Kavash					x
	Mr. D'Angelo		x			

**Engineers Report:**

Mr. Heydt reported that the item on the agenda for the final change order for the Gwynedd Manor Rd project will need to be tabled until the next meeting.

**Operations Report:**

Mr. Bender presented the monthly operations report noting that nothing is out of the ordinary. He reported that we are currently watching the usage for Merck as they have recently discovered a large leak in their system and they are working on getting it repaired. Mr. Bender noted that both Pine Run and Normandy Farms are expanding and as such there will be water services/mains that will need to be moved.

A Certificate of Completion for E1007 Narayan Guest House was presented for approval. Upon a motion by member Mengel, seconded by member Tenney the certificate was approved.

<b>☑ Vote Record</b>						
Approved			Yes/Aye	No/Nay	Abstain	Absent
Tabled	Mrs. Nagel		x			
Failed	Mr. Tenney	Seconded	x			
	Ms. Mengel	Initiated	x			
	Mr. Kavash					x
	Mr. D'Angelo		x			

**Bills & Requisitions Approval:**

Mrs. Lezoche noted that we have sent Upper Gwynedd Township a payment for 2 new sewer EDU's in the North Wales Borough for the lots at 432 Shearer Street.

She then reported that there were no payments or activities out of the ordinary on the bills listings, and recommended and requested Board approval to pay all invoices, to process all refunds, and to transfer and/or requisition funds, as presented.

- a. **Ratification of Bills, Refunds, Transfers and Requisitions List dated: 05/17/2017**
- b. **Ratification of Bills, Refunds, Transfers and Requisitions List dated: 05/26/2017**
- c. **Ratification of Bills, Refunds, Transfers and Requisitions List dated: 05/31/2017**

Payment of the bills presented was approved by the Board in accordance with the following roll call vote:

**Roll Call Vote Record**

Approved Tabled Failed			Yes/Aye	No/Nay	Abstain	Absent
	Mrs. Nagel		x			
	Mr. Tenney	Seconded	x			
	Ms. Mengel	Initiated	x			
	Mr. Kavash					x
	Mr. D'Angelo		x			

**Executive Directors Report:**

Mr. Bender presented a draft motion to approve an inter-municipal cooperation agreement between the Authority and BCWSA, providing for the replacement of aged water main owned by the Authority, within Bauman Dr., Upper Dublin Twp., as well as sharing of roadway restoration and repaving costs, with a work to be completed by the BCWSA, with the Authority direct payment to the BCWSA not to exceed \$175,000.00. Additionally, the Authority will provide and deliver certain materials and inspection services. For a total Authority project expense not to exceed \$255,000.00. The BCWSA bid process will be reviewed by the solicitor for compliance with all regulations.

Upon a motion by member Tenney, seconded by member Mengel the agreement was approved by all those present.

**Vote Record**

Approved Tabled Failed			Yes/Aye	No/Nay	Abstain	Absent
	Mrs. Nagel		x			
	Mr. Tenney	Initiated	x			
	Ms. Mengel	Seconded	x			
	Mr. Kavash					x
	Mr. D'Angelo		x			

Mr. Bender reported upon recent legislation regarding the timing of annual reporting by Authorities.

**Adjournment:**

There being no further business to be brought before the Board, upon motion by member Mengel, seconded by member Tenney the meeting was adjourned at 5:45 pm.

All present voted in favor.

Respectfully Submitted

Donna L Mengel, Secretary