

Board Meeting of 06/23/2010

North Wales Water Authority

The 6:00 p.m. meeting of the Board of Directors was called to order by Board Chair, Nagel, on June 23, 2010 in the NWWA Board Room, 200 West Walnut Street, North Wales, Pennsylvania.

Pledge of Allegiance & Roll Call:

Attendee Name	Organization	Title	Status
Joan Nagel	North Wales Water Authority	Chair	Present
Albert Tenney	North Wales Water Authority	Vice Chair	Present
Carene Makinson-Sanders	North Wales Water Authority	Secretary	Present
Herbert Kavash	North Wales Water Authority	Treasurer	Present
Donna Mengel	North Wales Water Authority	Asst. Treasurer/Secretary	Present
Robert C Bender	North Wales Water Authority	Executive Director	Present
Raymond J Berry	North Wales Water Authority	Director of Operations	Present
Laurie A. Hagey	North Wales Water Authority	Director of Finance	Absent
Kenneth Heydt, P.E.	Carroll Engineering	Authority Engineer	Present
Michael P Clarke, Esq.	Rudolph, Pizzo & Clarke	Authority Solicitor	Present

Minutes Approval

The Board considered approval of the Minutes of the June 9, 2010 meeting of the Board. Upon a motion of member Kavash, seconded by member Tenney, the Minutes were approved.

✓ Vote Record – Minutes of 06/09/2010						
			Yes/Aye	No/Nay	Abstain	Absent
X	Accepted	Mrs. Nagel	<input checked="" type="checkbox"/>			
		Mr. Tenney	<input checked="" type="checkbox"/>	Seconded		
		Mrs. Sanders	<input checked="" type="checkbox"/>			
		Mr. Kavash	<input checked="" type="checkbox"/>	Initiator		
		Ms. Mengel	<input checked="" type="checkbox"/>			

Public Portion

There were no members of the public in attendance.

Solicitor’s Report

Mr. Clarke reported that the Board met in Executive Session at the adjournment of the regular meeting on June 6, 2010 to discuss real estate matters. No formal action was required.

Mr. Clarke also requested an Executive Session at the end of this meeting to discuss potential litigation and a real estate matter.

Engineer's Report

Mr. Heydt presented a payment request for payment application #2, Contract 530-10-01 for work at Becker & Kneedler Roads, in the amount of \$30,909.69 to Couzins, Incorporated. A Mengel - Kavash motion for payment was made as follows:

✓ Vote Record – Payment 2 for Contract 530-10-01							
			Yes/Aye	No/Nay	Abstain	Absent	
X	Accepted	Mrs. Nagel	<input checked="" type="checkbox"/>				
		Mr. Tenney	<input checked="" type="checkbox"/>				
		Mrs. Sanders	<input checked="" type="checkbox"/>				
		Mr. Kavash	Seconded	<input checked="" type="checkbox"/>			
		Ms. Mengel	Initiator	<input checked="" type="checkbox"/>			

Mr. Heydt reported that Upper Gwynedd Twp has asked that we wait 30 days for the final paving to allow for sufficient settling of the road. The contractor had no objections to doing this and we do not have any objection. Mr. Heydt asked for approval to extend Contract 530-10-01 for a period of 30 days at no cost to the Authority. A Tenney- Sanders motion to approve was made.

✓ Vote Record – 30 day Contract Extension for Contract 530-10-01						
			Yes/Aye	No/Nay	Abstain	Absent
X	Accepted	Mrs. Nagel	<input checked="" type="checkbox"/>			
		Mr. Tenney	Initiator	<input checked="" type="checkbox"/>		
		Mrs. Sanders	Seconded	<input checked="" type="checkbox"/>		
		Mr. Kavash		<input checked="" type="checkbox"/>		
		Ms. Mengel		<input checked="" type="checkbox"/>		

Mr. Heydt reported that the Post Monitoring meters have been removed after 1 week. This past Sunday the flow at the WWTP was recorded as 1008 gpm for a 15 minute span and the preceding Sunday the flow was at 218 gpm. The data that was collected will be analyzed for the I & I plan and ready in 30 days for Board review.

Mr. Heydt distributed raw bid numbers for the WWTP upgrade project. He stated that all bid documents still need to be reviewed for accuracy. He should have a recommendation for award by the next meeting.

Director of Operation's Report

Mr. Berry discussed the following reports:

- May 2010 Production Report
- May 2010 Customer Service Report
- May 2010 Operations Report
- Forest Park reports

Mr. Berry reviewed the monthly operations status report noting that there was nothing out of the ordinary.

Mr. Berry requested Board approval to approve Resolution 2010-02 Reimbursement for PennDOT Route 2038 Section MW1. This project is on County Line Rd and effects about 1,964 lineal feet of piping that is in the public right of way. A Tenney – Sanders motion to approve the Resolution was made and unanimously carried.

✓ Vote Record – Resolution 2010-02 PennDOT Route 2038 Sec MW1 Reimbursement						
			Yes/Aye	No/Nay	Abstain	Absent
X	Accepted	Mrs. Nagel	<input checked="" type="checkbox"/>			
		Mr. Tenney	Initiator	<input checked="" type="checkbox"/>		
		Mrs. Sanders		<input checked="" type="checkbox"/>		
		Mr. Kavash		<input checked="" type="checkbox"/>		
		Ms. Mengel	Seconded	<input checked="" type="checkbox"/>		

Finance Director’s Report

Mr. Bender reported that there was nothing out of the ordinary with the bill lists contained in the Board packages, however a check will be voided on the 06/16/2010 bill run so that a vendor correction can be made and requested Board approval to pay the bills and requisitions on the lists for 06/09/2010 and 06/16/2010, A Mengel – Kavash motion to pay the bills and requisitions for 06/09/2010 in the amount of \$156,495.09, unanimously carried as follows:

✓ Vote Record – Payment of Bills and Requisitions of 06/09/2010 \$156,495.09						
			Yes/Aye	No/Nay	Abstain	Absent
X	Accepted	Mrs. Nagel	<input checked="" type="checkbox"/>			
		Mr. Tenney		<input checked="" type="checkbox"/>		
		Mrs. Sanders		<input checked="" type="checkbox"/>		
		Mr. Kavash	Seconded	<input checked="" type="checkbox"/>		
		Ms. Mengel	Initiator	<input checked="" type="checkbox"/>		

A Kavash – Mengel motion to pay the bills and requisitions for 06/16/2010 in the amount of \$304,992.39, unanimously carried as follows:

✓ Vote Record – Payment of Bills and Requisitions of 06/16/2010 \$304,992.39						
			Yes/Aye	No/Nay	Abstain	Absent
X	Accepted	Mrs. Nagel	<input checked="" type="checkbox"/>			
		Mr. Tenney		<input checked="" type="checkbox"/>		
		Mrs. Sanders		<input checked="" type="checkbox"/>		
		Mr. Kavash	Initiator	<input checked="" type="checkbox"/>		
		Ms. Mengel	Seconded	<input checked="" type="checkbox"/>		

Executive Director’s Report

Mr. Bender reported that all but 2 of the homeowners in the Spring House Farms development have responded to our letter. Several more meters were found to have the same issue and a plan is in place to replace for those meters.

Mr. Bender reported on the following:

The meeting with BCWSA has taken place

Howard Woods has completed his review and that we should have a report back by the next meeting.

Background checks on all the job candidates should be complete in within 2 weeks and Mr. Bender said he should have a recommendation by the next meeting.

Other Business

There was no other business presented to the Board.

Adjourn

Chair Nagel entertained a Motion to adjourn the meeting at 6:30 p.m. A Tenney – Sanders motion unanimously carried as follows:

✓ Vote Record – Adjourn						
			Yes/Aye	No/Nay	Abstain	Absent
X	Accepted	Mrs. Nagel	<input checked="" type="checkbox"/>			
		Mr. Tenney	Initiator	<input checked="" type="checkbox"/>		
		Mrs. Sanders	Seconded	<input checked="" type="checkbox"/>		
		Mr. Kavash		<input checked="" type="checkbox"/>		
		Ms. Mengel		<input checked="" type="checkbox"/>		

Respectfully Submitted,

Carene Makinson-Sanders
Secretary