

## Board Meeting of 06/13/2007

### North Wales Water Authority

The meeting was called to order at 6:00 pm by Mrs Nagel on 06/13/2007 at 200 W Walnut St North Wales PA 19454

Attendee Name	Organization	Title	Status
Joan Nagel	North Wales Water Authority	Chair	Present
Albert Tenney	North Wales Water Authority	Vice Chair	Present
John Lopuszanski	North Wales Water Authority	Treasurer	Absent
Lawrence Clever	North Wales Water Authority	Secretary	Present
Herbert Kavash	North Wales Water Authority	Asst Treasurer/Secretary	Present
George Schwartz	North Wales Water Authority	Executive Director	Present
Raymond J Berry	North Wales Water Authority	Director of Operations	Present
Michael P Clarke	Rudolph, Pizzo & Clarke	Authority Solicitor	Present
Kenneth Heydt	Carroll Engineering Corp	Authority Engineer	Present

Mr Lopuszanski could not attend the meeting

### Public Portion

None were present

Mr Clarke reported that an Executive Session was held after the regular meeting on 05/23/2007 to discuss personnel matters.

### Minutes Approval

Motion to Accept the Minutes of 05/23/2007

✓ Vote Record - Minutes Acceptance of 05/23/2007						
			Yes/Aye	No/Nay	Abstain	Absent
X     Accepted	Joan Nagel		<input checked="" type="checkbox"/>			
	Albert Tenney		<input checked="" type="checkbox"/>			
	John Lopuszanski					<input checked="" type="checkbox"/>
	Lawrence Clever	Initiator	<input checked="" type="checkbox"/>			
	Herbert Kavash	Seconder	<input checked="" type="checkbox"/>			

### Motions

Motion to Approve the Communication Site License Agreement between Clearwire US LLC and the Authority at the Five Points water tank in Montgomery Twp pending approval from the Solicitor after a final review

✓ Vote Record –Clearwire US LLC Communications Site Lease						
			Yes/Aye	No/Nay	Abstain	Absent
X     Accepted	Joan Nagel		<input checked="" type="checkbox"/>			
	Albert Tenney	Initiator	<input checked="" type="checkbox"/>			
	John Lopuszanski					<input checked="" type="checkbox"/>
	Lawrence Clever	Seconder	<input checked="" type="checkbox"/>			
	Herbert Kavash		<input checked="" type="checkbox"/>			

Motion to Approve the Operations and Maintenance Manual for the trailer mounted water tanker

✓ Vote Record –O & M Manual fro Tanker						
			Yes/Aye	No/Nay	Abstain	Absent
X	Accepted	Joan Nagel	<input checked="" type="checkbox"/>			
		Albert Tenney	Seconder	<input checked="" type="checkbox"/>		
		John Lopuszanski				<input checked="" type="checkbox"/>
		Lawrence Clever	Initiator	<input checked="" type="checkbox"/>		
		Herbert Kavash		<input checked="" type="checkbox"/>		

Motion to Authorize a draw of \$65, 000 from the line of credit for daily operating expenses for the sewer

✓ Vote Record –Line of Credit Draw in the amount of \$65k						
			Yes/Aye	No/Nay	Abstain	Absent
X	Accepted	Joan Nagel	<input checked="" type="checkbox"/>			
		Albert Tenney	Initiator	<input checked="" type="checkbox"/>		
		John Lopuszanski				<input checked="" type="checkbox"/>
		Lawrence Clever	Seconder	<input checked="" type="checkbox"/>		
		Herbert Kavash		<input checked="" type="checkbox"/>		

Motion to Approve the attendance, at the billing software conference, of 3 employees to be selected by the Executive Director

✓ Vote Record –Billing software conference attendance						
			Yes/Aye	No/Nay	Abstain	Absent
X	Accepted	Joan Nagel	<input checked="" type="checkbox"/>			
		Albert Tenney	Seconder	<input checked="" type="checkbox"/>		
		John Lopuszanski				<input checked="" type="checkbox"/>
		Lawrence Clever	Initiator	<input checked="" type="checkbox"/>		
		Herbert Kavash		<input checked="" type="checkbox"/>		

Motion to authorize the purchase of a new server for the financial software system

✓ Vote Record –						
			Yes/Aye	No/Nay	Abstain	Absent
X	Accepted	Joan Nagel	<input checked="" type="checkbox"/>			
		Albert Tenney	Seconder	<input checked="" type="checkbox"/>		
		John Lopuszanski				<input checked="" type="checkbox"/>
		Lawrence Clever	Initiator	<input checked="" type="checkbox"/>		
		Herbert Kavash		<input checked="" type="checkbox"/>		

## Discussions-

A Bond Booklet was handed out at the meeting. Mr Kavash made an inquiry regarding the Owners bills that are mailed out with the first billing notice. Mr Schwartz stated that this process was being reviewed and he will report back to the Board.

Mr Berry explained the Clearwire Lease. Clearwire, a wireless internet provider, will be moving into a space that was vacated by ATT/T-mobile in the tank site and will generate approx \$2000 month in revenue.

Mr Clarke stated that there are minor changes that need to be made to the document and that he and Mr Berry will be working on that.

Mr Clever asked if Clearwire was a subsidiary of another company

Mr Berry could not answer that question at this time, but it does not appear so

Mr Clarke also said that this appeared to be a single entity

Mr Clever asked for clarification on the DMR report.

Mr Heydt explained the reports to the Board. We have 2 limits on our permit. He then showed on the report where these limits were noted and showed our test results.

Mr Clever noted that we are not close to any of our limits.

Mr Schwartz asked for approval of the tanker O & M manual

Mr Clarke noted that this was for the trailer mounted tanker and will be given to anyone that uses the tanker for an emergency or borrows the tanker. Full instructions are given on the operation and maintenance of the tanker. The Board approved the manual.

Mr Schwartz informed the Board that the DEP will be conducting Radon sampling test at our ground water facilities. DEP will be responsible for the entire project.

Mr Clever asked what the risk or value was to the Authority

Mr Schwartz stated that we may have to change the way we treat our product at the source.

Mr Berry stated that this was a regulation that had been mandated a few years ago to test for radon and that the DEP was just now realizing that they needed a better standard for testing.

Mr Schwartz said that this will insure continuity in the sampling and will establish the standard MCL level for the Radon.

Mr Kavash asked what the corrective actions could be

Mr Berry stated that air-stripping is a possibility, however we will need to evaluate the well it may be that we will just shut the well down and no further action would be required.

Mr Kavash wanted to know if this was for surface water

Mr Schwartz stated only ground water sources will be affected

The letter from Upper Gwynedd Township regarding their Interceptor project was discussed

The Liberty Trust project was discussed. Mr Clarke stated that there are some difficulties as this is 2 projects. They are the relocation of the water main and the renovation of the building. Discussions are occurring with Liberty Trust as to who will be paying for the projects.

Mr Tenney asked if we had planned on replacing this pipe before Liberty Trust started their project

Mr Berry stated that the Ac pipe is now under the sidewalk and as long as it was undisturbed it would be fine.

Mr Tenney then asked why we had to pay for any of the work

Mr Berry stated that we will need to move this line as it is located in the right of way and it give us the opportunity to increase the size from 10 inch to 12 inch and install ductile iron pipe (DIP). We would like to receive 100 percent reimbursement for the relocation, however we will need to negotiate a value of the betterment of our system. These cost will be worked on with a week or so.

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Mr Clarke stated that ultimately the Board has the say on whether we will contribute to the project or make Liberty Trust responsible for the entire cost.

Mr Tenney asked what the cost difference was between 10 inch and 12 inch pipe

Mr Berry stated that 10 inch DIP is \$18.70 per foot and 12 inch DIP is \$25.37. There is approx 2000 feet of pipe to be replaced on this project

Mr Tenney asked who this pipe serves

Mr Berry said this is for the main supply for Ft Washington Industrial Park.

Several questions were asked about the drawings that are available and if any other utilities are in the area.

Mr Schwartz asked for a draw on the Line of Credit in the amount of \$65,000. This is to pay the North Wales Borough for approx \$44,000 in A/R and \$21,000 for cash for sewer operations  
The Board approved the draw.

Mr Clarke stated that a letter had been drafted to the Nor-Gwyn Baseball Association in regards to their donation request. It was explained that we are not able to do this.

Mr Clarke also informed the Board that a letter for the transfer of responsibilities from the North Wales Borough to the Authority has been drafted. This letter is regarding downspouts and sump pump ordinances. He also stated that another letter will need to be sent regarding the inspection of laterals and permits.

Mr Kavash wanted to know when these inspections were done

Mr Clark said that currently only when repairs are going to be made does an inspection occur

Mr Berry stated that when a Use and Occupancy permit is applied for a video of the lateral is required. The video is then given to Rick Schatz for viewing and he lets North Wales Borough, the seller and Mr Berry know what needs to be repaired or the lateral is ok.

Mr Clarke said we will need to work with the Borough as they have enforcement rights in some areas that we do not.

Mr Kavash wanted to know if we are going to inspect all homes at some time.

Mr Clarke said we will need to start a homeowner's education plan regarding the sump pump and downspout issue.

Mr Schwartz said that we may start visual inspections for these connections while we are at the house for other reasons and track any issues.

Mr Heydt stated that items 1-2 and 4 of the Engineers tab are routine letters.

Item 3 deals with the DEP response to the letter he wrote in regards to the Dec 2006 meeting and the July 2008 requirements. He has asked for another meeting with the DEP. The new clarifier has arrived and may help with issues, but he is concerned about the metals requirement. Improvements may need to be made sooner than expected.

Mr Kavash asked if these were the maintenance improvements

Mr Heydt stated that they are the process improvements only. Maintenance improvements were submitted with the CAP report. If we are required to meet the July 2008 requirements then we may need to make short term repairs.

Mr Schwartz then went on to discuss several other items on the agenda. He went over the IRS rebate application and we have received approx \$43,000 so far. Another application has been submitted for approx \$138,000.

Mr Schwartz mentioned that the NBNC Association has requested \$500 for a study. More information will be needed before a decision can be reached.

Mr Schwartz asked for approval for employees to attend the billing software and the safety conferences. The Board asked where they were going to be and what the topics were.

Mr Schwartz answered that the billing conference was in St Louis and the Safety Conference was in Chicago

The Board approved the attendance of 3 employees to the billing conference, but will hold off on the safety conference until they have more details.

Mr Schwartz asked for approval to purchase anew server. This server will be for the financial software. This software needs to be updated and the new version requires newer hardware.

Mr Clever asked what the difference was between the non hot plug and a hot plug drive

Mr Schwartz explained that the hot plug drive allow for replacement of bad parts with out shutting down the entire system.

The Board approved the purchase.

The Board decided to table the AMR demonstration and the Delaware River Diversion outline until the 1<sup>st</sup> meeting in July.

## Bills & Requisitions Approval

» Accept the Bills & Requisitions in the amount of \$ 505,030.67

✓ Vote Record – Bills & Requisitions in the amount \$505,030.672						
		Yes/Aye	No/Nay	Abstain	Absent	
x	Accepted					
	Joan Nagel	<input checked="" type="checkbox"/>				
	Albert Tenney	<input checked="" type="checkbox"/>				
	John Lopuszanski				<input checked="" type="checkbox"/>	
	Lawrence Clever	Initiator	<input checked="" type="checkbox"/>			
Herbert Kavash	Seconder	<input checked="" type="checkbox"/>				

## Statements

There being no further business a motion was made by Mr Clever , seconded by Mr Kavash, to adjourn the meeting at 7:30 PM. All present voted in favor.

Lawrence Clever

Secretary