

## Board Meeting of 07/09/2008

### North Wales Water Authority

Meeting called to order at 6:02 pm by Mrs Nagel on 07/09/2008 at NWWA - Board Room, 200 W Walnut St, North Wales, PA.

**Pledge of Allegiance & Roll Call**

Attendee Name	Organization	Title	Status
Joan Nagel	North Wales Water Authority	Chair	Present
Albert Tenney	North Wales Water Authority	Vice Chair	Present
Lawrence Clever	North Wales Water Authority	Secretary	Present
Herbert Kavash	North Wales Water Authority	Treasurer	Present
Carene Makinson-Sanders	North Wales Water Authority	Asst Treasurer/Secretary	Absent
Raymond J Berry	North Wales Water Authority	Interim Executive Director & Director of Operations	Present
Michael P Clarke	Rudolph Pizzo Clarke	Authority Solicitor	Present
Kenneth Heydt	Carroll Engineering	Authority Engineer	Present

## Minutes Approval

» Accept the Minutes of 06/25/2008 corrections, by the majority of those that were present at the meeting.

✓ Vote Record - Minutes Acceptance of 06/25/2008						
			Yes/Aye	No/Nay	Abstain	Absent
x Accepted	Joan Nagel		<input checked="" type="checkbox"/>			
	Albert Tenney	Initiator	<input checked="" type="checkbox"/>			
	Lawrence Clever		<input checked="" type="checkbox"/>			
	Herbert Kavash	Seconder	<input checked="" type="checkbox"/>			
	Carene Makinson-Sanders					<input checked="" type="checkbox"/>

## Public Portion

Mr John Lopuszanski was present to observe the meeting

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On 06/25/2008 after the regular meeting the Board held an Executive Session to discuss a personnel matter.

On 07/02/2008 The Board held an Executive Session to discuss a personnel matter.

The Board held an Executive Session before the meeting on 07/09/2008 to discuss a personnel matter.

## Discussions and Motions

Mrs Nagel mentioned the correspondence that was received. Mr Clever asked if we needed to act on the North Wales Library donation letter. Mrs Nagel said that Mr Berry will be meeting with them to discuss the issue.

The Board voted to table the discussion and voting on Resolution 2008-12 until the next meeting.

Motion to Approve Resolution **2008-12** for Sewer Tapping Fees as presented

✓ Vote Record –						
			Yes/Aye	No/Nay	Abstain	Absent
x	TABLED	Joan Nagel	<input checked="" type="checkbox"/>			
		Albert Tenney	Initiator	<input checked="" type="checkbox"/>		
		Lawrence Clever	Seconder	<input checked="" type="checkbox"/>		
		Herbert Kavash		<input checked="" type="checkbox"/>		
		Carene Makinson-Sanders				<input checked="" type="checkbox"/>

Mr Clarke explained that Resolutions **2008-13 to 16** were needed for changes to authorized signers on various financial accounts due to an employee leaving the Authority. The Board discussed then voted on each.

Motion to Approve Resolution **2008-13** for Commerce Bank Trust Account Incumbency Certificate Updates removing prior employee and adding Interim Executive Director and Accountant

✓ Vote Record –						
			Yes/Aye	No/Nay	Abstain	Absent
x	Accepted	Joan Nagel	<input checked="" type="checkbox"/>			
		Albert Tenney	Initiator	<input checked="" type="checkbox"/>		
		Lawrence Clever	Seconder	<input checked="" type="checkbox"/>		
		Herbert Kavash		<input checked="" type="checkbox"/>		
		Carene Makinson-Sanders				<input checked="" type="checkbox"/>

Motion to Approve Resolution **2008-14** Commerce Bank Accounts Signatures removing prior employee and adding Interim Executive Director and Accountant

✓ Vote Record –						
			Yes/Aye	No/Nay	Abstain	Absent
x	Accepted	Joan Nagel	<input checked="" type="checkbox"/>			
		Albert Tenney		<input checked="" type="checkbox"/>		
		Lawrence Clever	Initiator	<input checked="" type="checkbox"/>		
		Herbert Kavash	Seconder	<input checked="" type="checkbox"/>		
		Carene Makinson-Sanders				<input checked="" type="checkbox"/>

Motion to Approve Resolution **2008-15** PLIGIT account updates removing a prior employee and adding the Board, Interim Executive Director and Accountant

✓ Vote Record –						
			Yes/Aye	No/Nay	Abstain	Absent
x	Accepted	Joan Nagel	<input checked="" type="checkbox"/>			
		Albert Tenney	Seconder	<input checked="" type="checkbox"/>		
		Lawrence Clever		<input checked="" type="checkbox"/>		
		Herbert Kavash	Initiator	<input checked="" type="checkbox"/>		
		Carene Makinson-Sanders				<input checked="" type="checkbox"/>

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Motion to Approve Resolution **2008-16** Paychex account updates removing a prior employee and current employee and adding the Chair and Vice Chair and adding a 2 signature requirement to the account

✓ Vote Record –			Yes/Aye	No/Nay	Abstain	Absent
x	Accepted	Joan Nagel	<input checked="" type="checkbox"/>			
		Albert Tenney	Initiator	<input checked="" type="checkbox"/>		
		Lawrence Clever	Seconder	<input checked="" type="checkbox"/>		
		Herbert Kavash		<input checked="" type="checkbox"/>		
		Carene Makinson-Sanders				<input checked="" type="checkbox"/>

Mr Heydt reviewed the change order for Contract #530.07-17 the E Walnut Streetscape project. The Board discussed and then voted.

Motion to Approve the change order for Contract #530-07-17 E Walnut St Streetscape Project in the amount of \$48,825.85

✓ Vote Record –			Yes/Aye	No/Nay	Abstain	Absent
x	Accepted	Joan Nagel	<input checked="" type="checkbox"/>			
		Albert Tenney		<input checked="" type="checkbox"/>		
		Lawrence Clever	Initiator	<input checked="" type="checkbox"/>		
		Herbert Kavash	Seconder	<input checked="" type="checkbox"/>		
		Carene Makinson-Sanders				<input checked="" type="checkbox"/>

Mr Heydt represented the N Abbonizio contract for signing for Contract # 530-08-15. The Board then voted.

Motion to Authorize the signing of documents for N Abbonizio for Contract #530-08-15

✓ Vote Record –			Yes/Aye	No/Nay	Abstain	Absent
x	Accepted	Joan Nagel	<input checked="" type="checkbox"/>			
		Albert Tenney	Initiator	<input checked="" type="checkbox"/>		
		Lawrence Clever		<input checked="" type="checkbox"/>		
		Herbert Kavash	Seconder	<input checked="" type="checkbox"/>		
		Carene Makinson-Sanders				<input checked="" type="checkbox"/>

Mr Berry reported on several items. He discussed the letter that was received from Friedman & Schumann. They will need to obtain the Record Request form from us and we will forward to them a cost.

Mr Tenney asked if the form was available on the website. Mr Berry stated that we send them the form at this time.

The training request for the InHance Users Conference was tabled for the next meeting

Motion to Approve the attendance of 2 employees at the InHance Users Conference in November 2008

✓ Vote Record –			Yes/Aye	No/Nay	Abstain	Absent
x	TABLED	Joan Nagel	<input checked="" type="checkbox"/>			
		Albert Tenney	Seconder	<input checked="" type="checkbox"/>		
		Lawrence Clever	Initiator	<input checked="" type="checkbox"/>		
		Herbert Kavash		<input checked="" type="checkbox"/>		
		Carene Makinson-Sanders				<input checked="" type="checkbox"/>

Mr Berry mentioned the PMAA Conference Registration forms deadline was July 31<sup>st</sup>. The deadline to make room cancellations is September 4<sup>th</sup>. Ritajeon will email everyone the forms and session outlines.

Mr Clarke reported that we are close to ending the Montgomery Walk project issues.

Mr Heydt explained the proposed pipeline project with Horsham Water & Sewer. He showed a map of where the project was taking place. At this time Horsham Water & Sewer are getting ready to bid a project that will have water and sewer lines being installed on Welsh Rd. They will be installing their facilities on the Upper Dublin Twp side of the road. If this happens and we want to install any water lines in the future we would need to be in the center of the road. This means for us higher expense with a complete road opening. Horsham asked if we would like to participate in their project with them. Mr Heydt explained that we would be able to piggyback on the Horsham bid and have our lines installed when theirs are. The engineering costs would not be significant to do this. He asked for approval to proceed with the project. The Board agreed and gave approval.

## Bills & Requisitions Approval

» Accept the Bills & Requisitions in the amount of \$ 152,147.50

✓ Vote Record – Bills & Requisitions in the amount \$ 152,147.50						
			Yes/Aye	No/Nay	Abstain	Absent
x Accepted	Joan Nagel		<input checked="" type="checkbox"/>			
	Albert Tenney		<input checked="" type="checkbox"/>			
	Lawrence Clever	Initiator	<input checked="" type="checkbox"/>			
	Herbert Kavash	Secunder	<input checked="" type="checkbox"/>			
	Carene Makinson-Sanders					<input checked="" type="checkbox"/>

## Statements

There being no further business a motion was made by Mr Clever, seconded by Mr Tenney, to adjourn the meeting at 6:40 pm. All present voted in favor.

Lawrence Clever

Secretary