

North Wales Water Authority

Board of Directors

Minutes of 07/10/13

Call to order:

A regular business meeting of the Board of Directors was held at the NWWA Offices, 200 W. Walnut St, North Wales, PA., 19454, and was called to order at 5:00 p.m. by Chair Nagel.

Pledge of Allegiance:

Mrs. Nagel led all in attendance in the Pledge of Allegiance.

Roll Call:

Roll call was taken and recorded as follows;

<u>Attendee Name</u>	<u>Organization</u>	<u>Title</u>	<u>Status</u>
Joan Nagel	NWWA	Chair	Present
Albert Tenney	NWWA	Vice Chair	Present
Donna Mengel	NWWA	Secretary	Absent
Herbert Kavash	NWWA	Treasurer	Absent
Gregory D'Angelo	NWWA	Asst. Sec/Treasurer	Present
Robert C. Bender	NWWA	Executive Director	Present
Raymond J. Berry	NWWA	Director of Operations	Present
Christine Lezoche	NWWA	Director of Finance	Present
Michael Clarke, Esq.	Rudolph Clarke Kirk	Authority Solicitor	Present
Kenneth Heydt, P.E.	Carroll Engineering	Authority Engineer	Present
Melissa Fiala, Esq.	Rudolph Clarke Kirk	Authority Solicitor	Present

Approval of Minutes:

The Board considered approval of the Minutes of 06/26/2013. Upon a motion of member Tenney, seconded by member D'Angelo, the minutes were approved.

Vote Record

<input checked="" type="checkbox"/> Approved			<u>Yes/Aye</u>	<u>No/Nay</u>	<u>Abstain</u>	<u>Absent</u>
	Mrs. Nagel		X			
	Mr. Tenney	Initiator	X			
	Ms. Mengel					x
	Mr. Kavash					x
	Mr. D'Angelo	Seconded	x			

Public Comment:

None present at the meeting.

Resolutions: None this meeting

Bids and Contracts: None this meeting

Solicitors Report:

Mr. Clarke reported that they continue to work on the Forest Park Transmission Line Extension (FPTLEP) and all matters related to the project.

Mr. Clarke also mentioned that Senate Bill 351, permitting authorities to provide certain storm water services was recently passed, and that it appears that municipalities will need to initiate authorization at the local level. At this time there are no set guidelines for the program to commence.

Mr. Clarke presented Amendment # 2 to the DEP Consent Order for the WWTP, for approval. This amendment extends the deadline for connection to the UGT sewer system by a short period, to correlate with the UGT part of the project. As part of the agreement, we will contribute the sum of \$2500.00 to DEP or the Clean Water Fund, as required.

A motion to approve Amendment # 2 of the 2010 DEP Consent Order and Agreement and to authorize the Board Chair, Executive Director, and Solicitor to execute the documents was made by member D'Angelo, seconded by member Tenney, and approved unanimously.

Vote Record

x Approved			Yes/Aye	No/Nay	Abstain	Absent
	Mrs. Nagel		x			
	Mr. Tenney	Seconded	x			
	Ms. Mengel					x
	Mr. Kavash					x
	Mr. D'Angelo	Initiated	x			

Engineers Report:

Mr. Heydt gave an update on the WWTP Decommissioning project. The connection was made to UGT and flow is now going to their plant. The contractor should have the decommissioning and dewatering portion of the project complete within the next week or so.

Mr. Heydt reported that there was a meeting today with the Bucks County Conservation District field inspector and water main contractor Ronca, for purpose of reviewing the E & S procedures that need to be followed on the project. The county inspector was pleased with the outcome.

Mr. Heydt presented Change Order #3 from Michael Ronca & Sons for Bid Contract # 530-12-25A (FPTLEP). This change order is for a CREDIT back to the Authority in the amount of \$50,039.11. This credit is due to a change in plans for the line crossing along Railroad Ave. The original plans called for boring under the North Penn Line, however after discussion it was decided that open cutting the road is feasible, thereby realizing the reduced costs. All parties agreed to the change.

Motion to Approve Change Order #3 was made by member Tenney, seconded by member D'Angelo, and approved unanimously.

☑ Vote Record

x Approved			Yes/Aye	No/Nay	Abstain	Absent
	Mrs. Nagel		x			
	Mr. Tenney	Initiator	x			
	Ms. Mengel					x
	Mr. Kavash					x
	Mr. D'Angelo	Seconded	x			

Operations Report: None this meeting

Bills & Requisitions Approval:

Mrs. Lezoche distributed a summary of the cash flow requirements for the FPTLE pipeline project.

Mrs. Lezoche noted that there was nothing out of the ordinary with the bills listings, recommending and requesting approval to pay all invoices, process all refunds, and to transfer and/or requisition funds, as presented to the Board.

- a. **Approval of Bills , Refunds, Transfers and Requisitions List dated: 06/28/2013**
- b. **Approval of Bills , Refunds, Transfers and Requisitions List dated: 07/02/2013**

Payment of the bills presented was approved by the Board in accordance with the following vote:

☑ Vote Record

x Approved			Yes/Aye	No/Nay	Abstain	Absent
	Mrs. Nagel		x			
	Mr. Tenney	Initiator	x			
	MS. Mengel					x
	Mr. Kavash					x
	Mr. D'Angelo	Seconded	x			

Executive Directors Report:

Mr. Bender reported upon the following items:

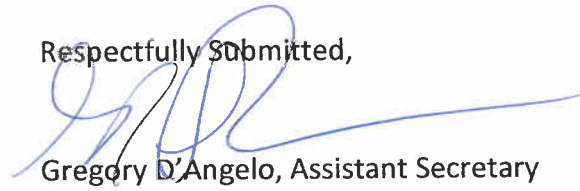
- PWEA Workshop on Inflow and Infiltration repairs on Private Property, in New Cumberland PA. We will be sending 3-4 employees.
- Reviewed letter that was sent to Upper Gwynedd Township regarding a payment schedule and establishing monthly payments instead of quarterly, and a standard day of the month and consistent time of day for meter readings. The Board concurred with the recommendations.

Mr. Bender requested like a brief executive session after the regular meeting to update the Board on a personnel matter, noting that no action from the Board would be required.

Adjournment:

There being no further business to be brought before the Board, upon motion by member D'Angelo, seconded by member Tenney, the meeting was adjourned at 5:30 pm. All present voted in favor.

Respectfully Submitted,

A handwritten signature in blue ink, appearing to read 'G. D'Angelo', with a long horizontal flourish extending to the right.

Gregory D'Angelo, Assistant Secretary