

**North Wales Water Authority
Board of Directors Meeting
Minutes of 07/11/2018**

Call to order:

A regular business meeting of the NWWA Board of Directors was held at the NWWA Offices, 200 W. Walnut Street, North Wales, PA., 19454, and was called to order at 5:00 p.m.

Pledge of Allegiance:

Mrs. Nagel led all in attendance in the Pledge of Allegiance

Roll Call:

Roll call was taken and recorded as follows;

<u>Attendee Name</u>	<u>Organization</u>	<u>Title</u>	<u>Status</u>
Joan H. Nagel	NWWA	Chair	Present
Albert S. Tenney	NWWA	Vice Chair	Present
Donna L. Mengel	NWWA	Secretary	Present
Edward Neiderhiser	NWWA	Treasurer	Present
Neil McDevitt	NWWA	Asst. Sec/Treasurer	Present
Robert C. Bender	NWWA	Executive Director	Present
Brad S. Fisher, P.E.	NWWA	Director of Eng. / Ops.	Present
Christine Lezoche	NWWA	Director of Finance	Present
Michael Clarke, Esq.	Rudolph Clarke	Authority Solicitor	Absent
Melissa Fiala, Esq.	Rudolph Clarke	Authority Solicitor	Present
Kenneth Heydt, P.E.	Carroll Engineering	Authority Engineer	Present
Lane Bodley, P.E.	Carroll Engineering	Authority Engineer	Present

Becca Suskin was present as the interpreter for Mr. McDevitt.

Member McDevitt participated in the meeting by electronic (Skype) connection.

Approval of Minutes:

The Board considered approval of the Minutes of 06/13/2018. Upon a motion of member Tenney, seconded by member Mengel, the minutes were approved, as submitted.

Vote Record

x	Approved		Yes/Aye	No/Nay	Abstain	Absent
	Tabled	Mrs. Nagel	x			
	Failed	Mr. Tenney	Initiated	x		
		Ms. Mengel	Seconded	x		
		Mr. Neiderhiser		x		
		Mr. McDevitt			x	

Mrs. Nagel reported that there was a short executive session at the prior meeting to discuss a real estate matter, with no formal action taken.

Public Comment:

Mayor Greg D’Angelo was welcomed and acknowledged as being present at the meeting, but offered no comment for the record.

Resolutions: None this meeting

Bids and Contracts:

The Board considered the award of Contract 530-18-14 for the Pennlyn Area Water Main Replacement Project. Mr. Heydt presented the Board with results of the bids received through the PennBID program. He advised that the engineers recommend that the contract be awarded to the lowest bidder, being B. P. Patterson, Inc., in the amount of \$657,305.50.

Upon a motion by member Tenney, seconded by member Mengel the bid was awarded.

Vote Record

x	Approved			Yes/Aye	No/Nay	Abstain	Absent
	Tabled	Mrs. Nagel		x			
	Failed	Mr. Tenney	Initiated	x			
		Ms. Mengel	Seconded	x			
		Mr. Neiderhiser		x			
		Mr. McDevitt		x			

The Board next considered the award of Contract 530-18-15 for the Spruce Smith Oak streets Water and Sewer Lines replacement project. Mr. Fisher explained that as both water and sewer lines are being replaced with parallel trenching, it would be prudent and most cost effective to repave the entire road surface, as compared to milling and repaving parallel trenches for almost the entire width of the road. He also noted that there would be some sidewalk and curb replacement required as part of our project, and that the contract was bid in unit values, allowing us to add additional repairs, if either the Borough or residents wished to “piggyback” on our bid. Member Mengel noted long-term concerns by residents about existing mature trees and urged extra caution and sensitivity when working in those areas.

Mr. Heydt presented the tabulated results of the bid, recommending that the contract be awarded to Doli Construction Corporation of Chalfont, in the amount of \$652,888.00

Upon a motion by member Mengel, seconded by member Tenney the bid was awarded.

Vote Record

x	Approved			Yes/Aye	No/Nay	Abstain	Absent
	Tabled	Mrs. Nagel		x			
	Failed	Mr. Tenney	Seconded	x			
		Ms. Mengel	Initiated	x			
		Mr. Neiderhiser		x			
		Mr. McDevitt		x			

Solicitors Report:

Ms. Fiala requested an executive session to discuss a real estate matter at the end of the meeting.

Ms. Fiala and Mr. Bender updated the Board on the property acquisition for the proposed Montgomery 3 tank. Since we still have not had received the easement agreements from the owner of the property, Mr. Bender advised that he intended to have the Solicitor forward notice to the owner of the property

advising that if we did not receive the documents prior to the August meeting, that a request to commence condemnation procedure would be presented to the Board. Mr. Bender explained that we are obligated by our bond indenture to show progress on this project within in a certain period and that deadline is approaching. He also noted the need to proceed with this project, as can not do the required maintenance on the other two water tanks until the new one is constructed. The Board was agreeable to the letter being sent.

Engineers Report:

Mr. Heydt had nothing else to report

Operations Report:

Mr. Fisher reviewed the monthly operations report, and mentioned the following:

- There were no main breaks in the month of June
- Max daily usage was around 17 MGD
- Pre-Construction meeting for the new Warminster County Line Rd connection
- Horsham W & S above ground building connections will start on Wednesday this week

Bills & Requisitions Approval:

Mrs. Lezoche then reported that there were no payments or activities out of the ordinary on the bills listings and recommended and requested approval to pay all invoices, to process all refunds, and to transfer and/or requisition funds, as presented.

- a. Ratification of Bills, Refunds, Transfers and Requisitions List dated: 06/07/2018
- b. Ratification of Bills, Refunds, Transfers and Requisitions List dated: 06/14/2018
- c. Ratification of Bills, Refunds, Transfers and Requisitions List dated: 06/21/2018
- d. Ratification of Bills, Refunds, Transfers and Requisitions List dated: 06/29/2018
- e. Ratification of Bills, Refunds, Transfers and Requisitions List dated: 07/03/2018

Payment of the bills, as presented, was approved by the Board in accordance with the following roll call vote:

Vote Record

x	Approved
	Tabled
	Failed

		Yes/Aye	No/Nay	Abstain	Absent
Mrs. Nagel		x			
Mr. Tenney		x			
Ms. Mengel	Initiator	x			
Mr. Neiderhiser	Seconded	x			
Mr. McDevitt		x			

Executive Directors Report:

Mr. Bender reviewed the following items with the board:

We continue to make progress on acquisitions and all real estate matters are moving ahead

Mr. Woods is almost finished his report on Forest Park and the results will be presented at the next Joint Board Meeting now scheduled for September 6 at North Penn Water offices, commencing at 7:00 pm. The preliminary indications are that the Forest Park plant will not need to expand at this time, as the current 3 MGD upgrade will provide sufficient capacity for all projected needs.

At 5:20 p.m., the Board adjourned the meeting into Executive Session for the purpose of receiving an update and discussing two real estate acquisition matters. They came out of the executive session at 5:33 p.m.

Upon recommencement of the regular meeting, and at the request of the Solicitor and Executive Director, the Board voted to approve the following motion:

“Motion to authorizing the Board Chair to sign a property acquisition confidentiality agreement, once it has been fully drafted and presented for signature by the Solicitor.”

☐ Vote Record

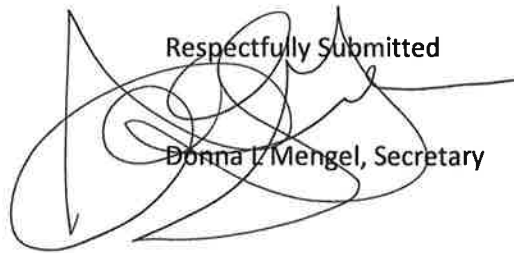
<input checked="" type="checkbox"/>	Approved
<input type="checkbox"/>	Tabled
<input type="checkbox"/>	Failed

		Yes/Aye	No/Nay	Abstain	Absent
Mrs. Nagel		x			
Mr. Tenney	Initiated	x			
Ms. Mengel	Seconded	x			
Mr. Neiderhiser		x			
Mr. McDevitt		x			

Adjournment:

There being no further business to be brought before the Board, upon motion by member Mengel, seconded by member Tenney the business meeting was adjourned at 5:35 pm.

All present and participating voted in favor.

Respectfully Submitted

 Donna L Mengel, Secretary