

North Wales Water Authority
Board of Directors Meeting
Minutes of 07/15/2015

Call to order:

A regular business meeting of the NWWA Board of Directors was held at the NWWA Offices, 200 W. Walnut Street, North Wales, PA., 19454, and was called to order at 5:00 p.m.

Pledge of Allegiance:

Mrs. Nagel led all in attendance in the Pledge of Allegiance

Roll Call:

Roll call was taken and recorded as follows;

<u>Attendee Name</u>	<u>Organization</u>	<u>Title</u>	<u>Status</u>
Joan H Nagel	NWWA	Chair	Present
Albert S Tenney	NWWA	Vice Chair	Present
Donna L Mengel	NWWA	Secretary	Present
Herbert W Kavash	NWWA	Treasurer	Present
Gregory J D'Angelo	NWWA	Asst. Sec/Treasurer	Present
Robert C. Bender	NWWA	Executive Director	Present
Brad S Fisher, P. E.	NWWA	Director of Eng. / Ops.	Present
Christine Lezoche	NWWA	Director of Finance	Present
Michael Clarke, Esq.	Rudolph Clarke	Authority Solicitor	Present
Melissa Fiala, Esq.	Rudolph Clarke	Authority Solicitor	Absent
Kenneth Heydt, P. E.	Carroll Engineering	Authority Engineer	Present

Executive Session Report

None occurred after prior meeting

Approval of Minutes:

The Board considered approval of the Minutes of 06/24/2015. Upon a motion of member Mengel, seconded by member D'Angelo, the minutes were approved.

<u>Vote Record</u>						
			<u>Yes/Aye</u>	<u>No /Nay</u>	<u>Abstain</u>	<u>Absent</u>
x	Approved					
	Tabled	Mrs. Nagel	x			
	Failed	Mr. Tenney	x			
		Ms. Mengel	x			
		Mr. Kavash	x			
		Mr. D'Angelo	x			

Public Comment:

No public present

Resolutions:

None this meeting

Bids and Contracts:

Motion to Award the following Bid Contracts as recommended by Authority staff:

Bid Contract 530-15-08 for Contractor Services

Bid Contract 530-15-09 for Electrical Services

Bid Contract 530-15-10 for HVAC Services

All awards are for a 3 year period and will be awarded to the bidders in order.

Upon a motion by member Tenney, seconded by member Mengel the bid contracts were awarded.

Vote Record						
x	Approved		Yes/Aye	No /Nay	Abstain	Absent
	Tabled	Mrs. Nagel	x			
	Failed	Mr. Tenney Initiator	x			
		Ms. Mengel Seconded	x			
		Mr. Kavash	x			
		Mr. D'Angelo	x			

Motion to Approve the purchase of a 2016 dump truck from the COSTARS program that was on the approved capital budget. This truck replaces a 1994 model that has been experiencing mechanical issues. Upon a motion by member Kavash, seconded by member Tenney the bid contract was awarded.

Vote Record						
x	Approved		Yes/Aye	No /Nay	Abstain	Absent
	Tabled	Mrs. Nagel	x			
	Failed	Mr. Tenney Seconded	x			
		Ms. Mengel	x			
		Mr. Kavash Initiator	x			
		Mr. D'Angelo	x			

Solicitors Report:

Mr. Clarke reported that they continued to work on the Logan Square agreement.

Engineers Report:

Mr. Heydt presented Payment Application #3 for Contract 530-15-06 Merry Brook Main Replacement Project to Joao & Bradley Construction Inc., in the amount of \$20,438.81. He reported that the contractor has a short punch list to complete. Final payment should be made at the next meeting in August. Upon a motion by member Kavash, seconded by member Tenney the payment was approved.

Vote Record

x Approved Tabled Failed			Yes/Aye	No /Nay	Abstain	Absent
	Mrs. Nagel		x			
	Mr. Tenney	Seconded	x			
	Ms. Mengel		x			
	Mr. Kavash	Initiator	x			
	Mr. D'Angelo		x			

Mr. Heydt reported that the W Walnut St Project has been submitted to PennBID for advertisement. The bids will be opened on July 30th at 10:00 am in the Authority office via PennBID. All required bid documents will be submitted for review by staff with the intent to award on August 19th.

Operations Report:

Mr. Fisher updated the Board on the W Walnut St Project. Asking for approval to submit the permit applications and the following permit fees:

- Check # 21709 MONTGOMERY COUNTY CONSERVATION \$ 1500.00
- Check # 21706 MCCD-CLEAN WATER FUND \$ 500.00
- Check # 21691 THE COMMONWEALTH OF PA, CLEAN WATER \$ 200.00

Upon a motion by member Tenney, seconded by member Mengel, the Board approved the submittals.

Vote Record

x Approved Tabled Failed			Yes/Aye	No /Nay	Abstain	Absent
	Mrs. Nagel		x			
	Mr. Tenney	Initiator	x			
	Ms. Mengel	Seconded	x			
	Mr. Kavash		x			
	Mr. D'Angelo		x			

Bills & Requisitions Approval:

Mrs. Lezoche that there are no payments or activities out of the ordinary on the bills listings, recommending and requesting approval to pay all invoices, process all refunds, and to transfer and/or requisition funds, as presented.

- a. Approve and Process Bills, Refunds, Transfers and Requisitions List dated: 06/24/2015.
- b. Approve and Process Bills, Refunds, Transfers and Requisitions List dated: 06/30/2015
- c. Approve and Process Bills, Refunds, Transfers and Requisitions List dated: 07/08/2015

Payment of the bills presented was approved by the Board in accordance with the following vote:

Vote Record

			Yes/Aye	No/Nay	Abstain	Absent
x	Approved					
	Tabled	Mrs. Nagel	x			
	Failed	Mr. Tenney	x			
		Ms. Mengel	Seconded	x		
		Mr. Kavash	Initiated	x		
		Mr. D'Angelo		x		

Executive Directors Report:

Mr. Bender reported that he, Mr. Fisher and Mr. Murphy had met with the Montgomery Twp Supervisor regarding the possibility of constructing a new water tank. Construction of the tank would potentially result in improved fire protection and meet the supply and demand in the township and surrounding areas.

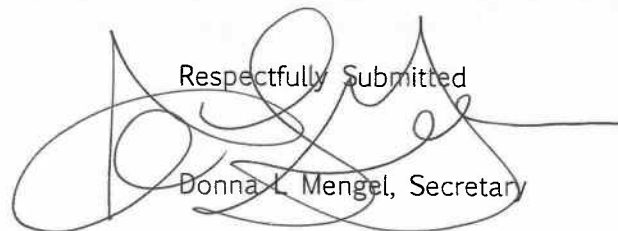
Mr. Bender also reported that the Retirement Oversight Committee held their quarterly meeting. A Plan review was completed and the plan is in great shape and the Authority has a higher than average participant rate. With the retirement of Mr. Berry, a plan trustee position was discussed among the committee members and it was recommended that Mr. Berry would become a member of the committee for the remainder of the calendar year, Ms. Christine Lezoche would fill the plan trustee position and Mr. Brad Fisher will become a member of the committee. A Resolution will be presented at the regular Board meeting in August.

Mr. Bender also noted that we would like to hold a series of workshops in the fall for employees for the planning of retirement. These workshops will focus on estate planning, healthcare after retirement, social security issues and would be presented by professional in those areas along with OneAmerica, our provider.

Adjournment:

There being no further business to be brought before the Board, upon motion by member Tenney, seconded by member D'Angelo the meeting was adjourned at 5:20 pm.

All present voted in favor.

Respectfully Submitted

Donna L. Mengel, Secretary