

**North Wales Water Authority
Board of Directors Meeting
Minutes of 07/19/2017**

Call to order:

A regular business meeting of the NWWA Board of Directors was held at the NWWA Offices, 200 W. Walnut Street, North Wales, PA., 19454, and was called to order at 5:00 p.m.

Pledge of Allegiance:

Mrs. Nagel led all in attendance in the Pledge of Allegiance

Roll Call:

Roll call was taken and recorded as follows;

<u>Attendee Name</u>	<u>Organization</u>	<u>Title</u>	<u>Status</u>
Joan H. Nagel	NWWA	Chair	Present
Albert S. Tenney	NWWA	Vice Chair	Present
Donna L. Mengel	NWWA	Secretary	Present
Herbert W. Kavash	NWWA	Treasurer	Present
Gregory J. D'Angelo	NWWA	Asst. Sec/Treasurer	Present
Robert C. Bender	NWWA	Executive Director	Present
Brad S. Fisher, P.E.	NWWA	Director of Eng. / Ops.	Present
Christine Lezoche	NWWA	Director of Finance	Present
Michael Clarke, Esq.	Rudolph Clarke	Authority Solicitor	Absent
Melissa Fiala, Esq.	Rudolph Clarke	Authority Solicitor	Present
Kenneth Heydt, P.E.	Carroll Engineering	Authority Engineer	Present

Executive Session Report

None at prior meeting

Approval of Minutes:

The Board considered approval of the Minutes of 06/14/2017. Upon a motion of member Tenney, seconded by member D'Angelo, the minutes were approved as presented.

Vote Record

Approved			Yes/Aye	No/Nay	Abstain	Absent
Tabled	Mrs. Nagel		x			
Failed	Mr. Tenney	Initiator	x			
	Ms. Mengel		x			
	Mr. Kavash				x	
	Mr. D'Angelo	Seconded	x			

Public Comment:

There was no public comment.

Resolutions: None this meeting

Bids and Contracts: None this meeting

Solicitors Report:

Ms. Fiala presented a revised 1st Amendment to Lease Agreement for New Cingular Wireless/ATT and Water Tower Associates for equipment located at 751 Horsham Rd Montgomeryville. The amendment allows for notification to the owner of the property should any significant changes be made to the site. Ms. Fiala asked that the Board void the previous 1st amendment documents and approve the presented documents.

Upon a motion by member Mengel, seconded by member D’Angelo all documents were approved

Vote Record

Approved Tabled Failed			Yes/Aye	No/Nay	Abstain	Absent
	Mrs. Nagel		x			
	Mr. Tenney		x			
	Ms. Mengel	Initiator	x			
	Mr. Kavash		x			
	Mr. D’Angelo	Seconded	x			

Ms. Fiala then presented the Deed of Dedication of Pubic Water Easements that was prepared by the Developer’s attorney J Edmund Mullin, and approved by the Authority’s solicitor for E-1019/E1023 ACTS Inc aka Normandy Farms Estates for a blanket easement to the Authority for the existing and proposed mains for the above mentioned projects. Upon a motion by member Tenney, seconded by member Mengel, the easement was approved as recommended.

Vote Record

Approved Tabled Failed			Yes/Aye	No/Nay	Abstain	Absent
	Mrs. Nagel		x			
	Mr. Tenney	Initiator	x			
	Ms. Mengel	Seconded	x			
	Mr. Kavash		x			
	Mr. D’Angelo		x			

Engineers Report:

Mr. Heydt presented the final close out change order from Joao & Bradley Construction for Bid Contract 530-16-10 Gwynedd Manor Rd project. This change order adjusts the final quantities from the bid amounts for a decrease in the contract in the amount of \$143.50. Mr. Fisher said that once this has been approved we will inform Upper Gwynedd Twp. of the amount due for their portion of the project. Upon a motion by member D’Angelo, seconded by member Tenney, the final close out change order was approved as recommended.

Vote Record

Approved Tabled Failed			Yes/Aye	No/Nay	Abstain	Absent
	Mrs. Nagel		x			
	Mr. Tenney	Seconded	x			
	Ms. Mengel		x			
	Mr. Kavash		x			
	Mr. D’Angelo	Initiator	x			

Operations Report:

Mr. Fisher presented the monthly operations report noting that nothing is out of the ordinary. He reported on the following:
New highest day at Forest Park was June 15 in the amount 18.16 MGD used.
All projects Dickerson Rd – Lateral Replacements have started

Bills & Requisitions Approval:

Mrs. Lezoche reported that there were no payments or activities out of the ordinary on the bills listings, and recommended and requested Board approval to pay all invoices, to process all refunds, and to transfer and/or requisition funds, as presented.

- a. Ratification of Bills, Refunds, Transfers and Requisitions List dated: 06/09/2017
- b. Ratification of Bills, Refunds, Transfers and Requisitions List dated: 06/14/2017
- c. Ratification of Bills, Refunds, Transfers and Requisitions List dated: 06/23/2017
- d. Ratification of Bills, Refunds, Transfers and Requisitions List dated: 07/07/2017

Payment of the bills presented was approved by the Board in accordance with the following roll call vote:

Roll Call Vote Record

Approved Tabled Failed			Yes/Aye	No/Nay	Abstain	Absent
	Mrs. Nagel		x			
	Mr. Tenney		x			
	Ms. Mengel	Seconded	x			
	Mr. Kavash	Initiator	x			
	Mr. D'Angelo		x			

Executive Directors Report:

Mr. Bender updated the Board on the following meetings:
New Britain Borough
Delaware Valley University
Neshaminy Manor Center

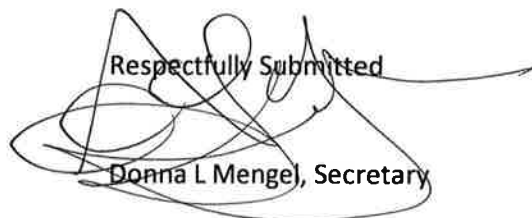
The draft fiscal budget is being worked on and the Board will have a copy to review for approval at the September meeting

Adjournment:

There being no further business to be brought before the Board, upon motion by member D'Angelo, seconded by member Tenney the meeting was adjourned at 5:20 pm.

All present voted in favor.

Respectfully Submitted



Donna L Mengel, Secretary