

North Wales Water Authority
Board of Directors
Meeting Minutes of July 23, 2014

Call to order:

A regular business meeting of the NWWA Board of Directors was held at the NWWA Offices, 200 W. Walnut Street, North Wales, PA., 19454, and was called to order at 5:00 p.m. by Chair Nagel

Pledge of Allegiance:

Mrs. Nagel led all in attendance in the Pledge of Allegiance.

Roll Call:

Roll call was taken and recorded as follows;

<u>Attendee Name</u>	<u>Organization</u>	<u>Title</u>	<u>Status</u>
Joan Nagel	NWWA	Chair	Present
Albert Tenney	NWWA	Vice Chair	Present
Donna Mengel	NWWA	Secretary	Present
Herbert Kavash	NWWA	Treasurer	Present
Gregory D'Angelo	NWWA	Asst. Sec/Treasurer	Present
Robert C. Bender	NWWA	Executive Director	Present
Raymond J. Berry	NWWA	Director of Operations	Present
Christine Lezoche	NWWA	Director of Finance	Leave
Michael Clarke, Esq.	Rudolph Clarke	Authority Solicitor	Present
Brad Fisher, P.E.	Carroll Engineering	Authority Engineer	Present
Dana Etkowicz, Esq.	Rudolph Clarke	Authority Solicitor	Present

Mr. D'Angelo called and advised that he was enroute, and would be arriving at 5:15

Approval of Minutes:

The Board next considered approval of the Minutes of 06/25/2014. Upon motion of member Tenney, seconded by member Mengel, the minutes were approved as presented.

Vote Record

x Approved		Yes/Aye	No/Nay	Abstain	Absent
	Mrs. Nagel	X			
	Mr. Tenney	Initiated	X		
	Ms. Mengel	Seconded	X		
	Mr. Kavash		X		
	Mr. D'Angelo				X

Public Comment: No Public Present

Resolutions:

Resolution 2014-02. Approves the PennDOT 3-year "Master Casting Agreement" #160077 for calendar years 2014-2017. It was noted that the agreement provides for a fixed fee for the relocation of valve boxes and other Authority appurtenances by PennDOT, or their contractor, on roads where PennDOT is doing work, and in cases where the Authority has not yet relocated, or cannot relocate the devices. Upon motion by member Tenney, seconded by member Mengel, the agreement was approved.

☑ Vote Record						
x Approved			Yes/Aye	No/Nay	Abstain	Absent
	Mrs. Nagel		X			
	Mr. Tenney	Initiated	X			
	Ms. Mengel	Seconded	X			
	Mr. Kavash		X			
	Mr. D'Angelo					X

Bids and Contracts:

Authority staff presented the Board with a tabular listing of all bids received, and "Recommendation of Award" for Bid and Contract # 570-14-17 for the NWWA shop area roof replacement at 200 W Walnut St. It was noted that the apparent low bidder was Alan Kunsman Roofing, in the amount \$150,775.00.

Upon motion by member Mengel, seconded by member Kavash, the bid was awarded.

☑ Vote Record						
x Approved			Yes/Aye	No/Nay	Abstain	Absent
	Mrs. Nagel		x			
	Mr. Tenney		x			
	Ms. Mengel	Initiated	x			
	Mr. Kavash	Seconded	x			
	Mr. D'Angelo					x

Mr. Heydt presented to the board a recommendation of Award for Bid and Contract 530-14-19 for the 4th Street Water Main and Sanitary Sewer Lateral Replacements recommending the apparent low bidder; B. P. Paterson Inc., in the amount of \$310,140.00.

Upon motion by member Kavash, seconded by member Mengel, the bid was awarded.

☑ Vote Record						
x Approved			Yes/Aye	No/Nay	Abstain	Absent
	Mrs. Nagel		x			
	Mr. Tenney		x			
	Ms. Mengel	Seconded	x			
	Mr. Kavash	Initiated	x			
	Mr. D'Angelo					x

Solicitors Report:

Mr. Clarke presented the Board with a Grant of Easement agreement between George & Charlotte Klein of 147 Sunset Ave Chalfont, in the amount of \$1.00, for purposes of construction and access to water lines. The property owners are granting an easement to the NWWA for a vent pipe installation.

Upon motion by member Tenney, seconded by member Kavash, the agreement was approved.

☑ Vote Record							
x	Approved			Yes/Aye	No/Nay	Abstain	Absent
	Mrs. Nagel			x			
	Mr. Tenney	Initiated		x			
	Ms. Mengel			x			
	Mr. Kavash	Seconded		x			
	Mr. D'Angelo						x

Mr. Clarke presented the Board with Tri Party Escrow Agreement and Deed of Dedication for project E-0942 for the JAJOPE project, located at North Wales Road & Morris Road in Worcester Township, being constructed by John, Joseph & Peter Horgan.

Upon motion by member Kavash, seconded by member Tenney, the agreement was approved.

☑ Vote Record							
x	Approved			Yes/Aye	No/Nay	Abstain	Absent
	Mrs. Nagel			x			
	Mr. Tenney	Seconded		x			
	Ms. Mengel			x			
	Mr. Kavash	Initiated		x			
	Mr. D'Angelo						x

Mr. Clarke presented the Board with a Contract for Professional services for E-1000 Chick-Fil-A located at 794 & 798 Bethlehem Pike, Montgomery Twp.

Upon motion by member Tenney, seconded by member Mengel, the contract was approved.

☑ Vote Record							
x	Approved			Yes/Aye	No/Nay	Abstain	Absent
	Mrs. Nagel			x			
	Mr. Tenney	Initiated		x			
	Ms. Mengel	Seconded		x			
	Mr. Kavash			x			
	Mr. D'Angelo						x

Engineers Report:

Mr. Heydt gave a report on the 12 inch main break of 07/12 – 7/13 2014. He noted the prompt response of the NWWA staff, and complimented the professionalism in dealing with the incident. In response to inquiry, he stated that the cause is still under investigation.

Mr. Heydt then requested and recommended approval and processing of Payment Application #12 for Almeida & Hudak in the amount of \$586,741.17, for Contract # 530-12-25B. Upon motion by member Mengel, seconded by member Tenney, the request for payment was approved and ratified.

☑ Vote Record						
x Approved			Yes/Aye	No/Nay	Abstain	Absent
	Mrs. Nagel		x			
	Mr. Tenney	Seconded	x			
	Ms. Mengel	Initiated	x			
	Mr. Kavash		x			
	Mr. D'Angelo					x

Mr. Heydt presented the proposal for engineering design work for the Lower Valley Road Water Main Replacement project for a fee not to exceed \$59,160.00. Work for this project will be started in the next fiscal year. Mr. Bender stated that this is part of a larger project that will take place next year, and will be included within the upcoming budget, however this area needs to be completed prior to Upper Gwynedd Township road work that has been temporarily postponed awaiting replacement of the water main.

Upon motion by member Tenney, seconded by member Mengel, the proposal was accepted.

☑ Vote Record						
x Approved			Yes/Aye	No/Nay	Abstain	Absent
	Mrs. Nagel		x			
	Mr. Tenney	Initiated	x			
	Ms. Mengel	Seconded	x			
	Mr. Kavash		x			
	Mr. D'Angelo		x			

Mr. Heydt presented Change Order #6 for Contract 530-12-25B to Almeida & Hudak in the amount of \$277,351.71. It was noted that this change includes flushing and sanitation of the BCWSA portion of the pipeline, and that a substantial amount of the cost will be reimbursed by BCWSA.

Upon motion by member Tenney, seconded by member Mengel, the request was approved.

☑ Vote Record Change Order #6 A & H						
x Approved			Yes/Aye	No/Nay	Abstain	Absent
	Mrs. Nagel		x			
	Mr. Tenney	Initiated	x			
	Ms. Mengel	Seconded	x			
	Mr. Kavash		x			
	Mr. D'Angelo		x			

Operations Report:

Mr. Berry had nothing to report at this meeting

Bills & Requisitions Approval:

Mr. Bender asked the Board to ratify payment list A B C and noted that there were no payments or financial activities out of the ordinary in the list D E F, presenting the bills listings, and recommending and requesting approval to pay all invoices, process all refunds, and to transfer and/or requisition funds, as presented.

- a. Ratification of Bills , Refunds, Transfers and Requisitions List dated: 06/25/2014
- b. Ratification of Bills , Refunds, Transfers and Requisitions List dated: 06/30/2014
- c. Ratification of Bills , Refunds, Transfers and Requisitions List dated: 07/032014
- d. Approve and Process Bills , Refunds, Transfers and Requisitions List dated: 07/09/2014
- e. Approve and Process Bills , Refunds, Transfers and Requisitions List dated: 07/16/2014
- f. Approve and Process Bills , Refunds, Transfers and Requisitions List dated: 07/17/2014

Payment of the bills presented was approved by the Board in accordance with the following vote:

Vote Record

x Approved			Yes/Aye	No/Nay	Abstain	Absent
	Mrs. Nagel		x			
	Mr. Tenney	Initiator	x			
	Ms. Mengel	Seconded	x			
	Mr. Kavash		x			
	Mr. D'Angelo		x			

Executive Directors Report:

Mr. Bender gave a brief update on the status of our water and/or sewer system grants.

Mr. Bender updated the Board on discussions with representatives of both the Warwick and Doylestown Township with respect to water service in the Furlong area.

Mr. Bender discussed the Railroad Ave box culvert situation. He noted that PennDOT has stated that they will not allow the road to be opened to traffic until all the guiderail and slope grading is completed.

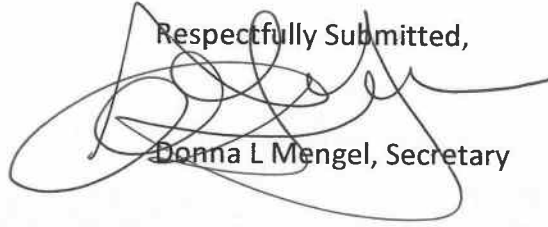
Mr. Bender requested an executive session after the regular meeting to discuss a personnel matter, a real estate issue, and the Verizon Insurance Claim (potential litigation) He noted that he would not be requesting formal action.

Adjournment:

There being no further business to be brought before the Board, upon motion by member D'Angelo, seconded by member Kavash, the meeting was adjourned at 5:45 pm.

All present voted in favor.

Respectfully Submitted,

A handwritten signature in black ink, appearing to read 'Donna L Mengel', is written over the typed name. The signature is stylized with loops and a long horizontal stroke extending to the right.

Donna L Mengel, Secretary