

**Board Meeting of 08/08/2012**

**North Wales Water Authority**

**Minutes**

The business meeting of the Authority Board of Directors was called to order by the Board Chair; Joan Nagel, at 5:00 p.m. on August 8, 2012, in the NWWA Board Room, 200 West Walnut Street, North Wales, Pennsylvania, 19454

**Pledge of Allegiance & Roll Call:**

Attendee Name	Organization	Title	Status
Joan Nagel	North Wales Water Authority	Chair	Present
Albert Tenney	North Wales Water Authority	Vice Chair	Present
Carene Makinson-Sanders	North Wales Water Authority	Secretary	Present
Herbert Kavash	North Wales Water Authority	Treasurer	Present
Donna Mengel	North Wales Water Authority	Asst. Treasurer/Secretary	Present
Robert C. Bender	North Wales Water Authority	Executive Director	Present
Raymond J Berry	North Wales Water Authority	Director of Operations	Present
Christine Lezoche	North Wales Water Authority	Director of Finance	Present
Michael P Clarke, Esq.	Rudolph, Clarke & Kirk LLC	Authority Solicitor	Present
Kenneth Heydt, P.E.	Carroll Engineering Corp	Authority Engineer	Present
Melissa Fiala Esq.	Rudolph Clarke & Kirk LLC	Authority Solicitor	Present

**Minutes Approval**

Upon motion by member Kavash seconded by member Tenney the minutes of July 11, 2012 were approved.

<input checked="" type="checkbox"/> <b>Vote Record - Minutes</b>						
			Yes/Aye	No/Nay	Abstain	Absent
X Accepted	Joan Nagel		x			
	Albert Tenney	Seconded	x			
	Carene Makinson-Sanders		x			
	Herbert Kavash	Initiated	x			
	Donna Mengel		x			

**Public Comment** - No public was in attendance

**Bids & Contracts-**

Mr. Clarke presented the Extension Agreement for E-0977 known as BPG Development (aka/ New Britain Multi-Family/ aka Madison at New Britain), for Board approval. Upon a motion by member Tenney, seconded by member Mengel, the Board unanimously approved the agreement.

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Vote Record -						
			Yes/Aye	No/Nay	Abstain	Absent
X Accepted	Joan Nagel		x			
	Albert Tenney	Initiator	x			
	Carene Makinson-Sanders		x			
	Herbert Kavash		x			
	Donna Mengel	Seconded	x			

Mr. Clarke presented the Extension Agreement and Deed of Dedication for E-0981 known as Montgomeryville Associates AKA Wegman's for approval. Upon a motion by member Mengel, seconded by member Sanders, the Board unanimously approved the agreement.

Vote Record -						
			Yes/Aye	No/Nay	Abstain	Absent
X Accepted	Joan Nagel		x			
	Albert Tenney		x			
	Carene Makinson-Sanders	Seconded	x			
	Herbert Kavash		x			
	Donna Mengel	Initiated	x			

Mr. Clarke presented the Contract for Professional Service for E-0982 known as BT Office Center Dr. LP AKA WAWA for approval. Upon a motion by member Tenney, seconded by member Sanders, the Board unanimously approved the agreement.

Vote Record -						
			Yes/Aye	No/Nay	Abstain	Absent
X Accepted	Joan Nagel		x			
	Albert Tenney	Initiated	x			
	Carene Makinson-Sanders	Seconded	x			
	Herbert Kavash		x			
	Donna Mengel		x			

Mr. Bender presented bid results for Contractor Services Bid #530-12-27. Staff has recommended awarding the bid to GorCon Inc, A Guiliani, and Walter Boileau Company for a period of 3 years and on an as needed basis as the services are required. It is the policy of the NWWA to call upon the contractors in ascending order of price, based on time constraints and circumstances at the time.

Upon a Motion by member Tenney, seconded by member Mengel, the Board voted to award the contract as recommended.

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Vote Record -						
			Yes/Aye	No/Nay	Abstain	Absent
X Accepted	Joan Nagel		x			
	Albert Tenney	Initiated	x			
	Carene Makinson-Sanders		x			
	Herbert Kavash		x			
	Donna Mengel	Seconded	x			

**Resolutions –**

Mr. Clarke and Ms. Fiala presented Resolutions 2012-7 through 2012-11 to the Board. The Resolutions authorize condemnation of certain Real Property located in the planned areas of the Forest Park Transmission Line Extension Project and are for the Purpose of Constructing a Water Main / Transmission Line and Appurtenant Facilities. Discussion ensued regarding each location and the Board then upon each Resolution as to grant individual approvals.

- 2012-07 - Szablewski property, 28 Walters Road, New Britain Twp, (TMP 26-005-028)
- 2012-08 - Wiplinger property, 2583 County Line Road, Warrington Twp, (TMP 50-015-011)
- 2012-09 - Butler Property, 98 Railroad Ave, New Britain Twp, (TMP 26-001-112)
- 2012-10 - Nichols Property, 99-003 Walnut Street, New Britain Twp, (TMP 26-001-099-003)
- 2012-11 - Blichasz Property, 15 Folly Rd, Warrington Township, (TMP 50-010-009)

Upon motion by member Tenney, seconded by member Mengel, the Board approved each Resolution and authorized the Solicitor and Executive Director to commence with the Declaration of Taking and other documents or payments needed for each of the individual above listed properties.

Vote Record -						
			Yes/Aye	No/Nay	Abstain	Absent
X Accepted	Joan Nagel		x			
	Albert Tenney	Initiated	x			
	Carene Makinson-Sanders		x			
	Herbert Kavash		x			
	Donna Mengel	Seconded	x			

**Solicitor’s Report**

Mr. Clarke updated the Board on Senate Bill 375 and its impact upon the Authority in response to an inquiry by the North Wales Borough manager. Mr. Clarke advised the Board that the bill changes Board representation only if the Authority provides direct service in 2 or more counties, and has projects or facilities in 3 or more counties. It was noted that the NWWA does NOT satisfy both requirements, and therefore the bill does not apply to the North Wales Authority. Mr. Clarke stated that he will communicate this directly to the Borough Solicitor.

**Engineer’s Report**

Mr. Heydt had nothing to report.

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He then reported that SEPTA has offered the Authority a 30-year license for us to install a new pipeline under the Schoolhouse Road/Walnut Street railroad tracks, instead of an easement as originally requested, with a license fee of approximately \$41,000.00 to be paid as a single payment, or over time with 4% interest. Mr. Bender indicated that we would pay this as a one-time fee, accept the license, and pursue a permanent easement at a later time.

Mr. Bender then asked for an Executive Session after the business meeting, for the purpose of updating the Board on a personnel matter noting that the Board would not need to take or approve any action.

**Adjournment:**

There being no further business to be brought before the Board, upon motion by Mr. Kavash, seconded by Mrs. Sanders, the meeting was adjourned at 5:45 pm. All present voted in favor.

Respectfully Submitted,



Carene Makinson-Sanders, Secretary