

North Wales Water Authority

Board of Directors

Minutes of 08/14/13

Call to order:

A regular business meeting of the Board of Directors was held at the NWWA Offices, 200 W. Walnut St, North Wales, PA., 19454, and was called to order at 5:00 p.m. by Chair Nagel.

Pledge of Allegiance:

Mrs. Nagel led all in attendance in the Pledge of Allegiance.

Roll Call:

Roll call was taken and recorded as follows;

<u>Attendee Name</u>	<u>Organization</u>	<u>Title</u>	<u>Status</u>
Joan Nagel	NWWA	Chair	Present
Albert Tenney	NWWA	Vice Chair	Present
Donna Mengel	NWWA	Secretary	Absent
Herbert Kavash	NWWA	Treasurer	Present
Gregory D'Angelo	NWWA	Asst. Sec/Treasurer	Present
Robert C. Bender	NWWA	Executive Director	Present
Raymond J. Berry	NWWA	Director of Operations	Present
Christine Lezoche	NWWA	Director of Finance	Present
Michael Clarke, Esq.	Rudolph Clarke Kirk	Authority Solicitor	Absent
Kenneth Heydt, P.E.	Carroll Engineering	Authority Engineer	Present
Melissa Fiala, Esq.	Rudolph Clarke Kirk	Authority Solicitor	Present

Approval of Minutes:

The Board considered approval of the Minutes of 07/10/2013. Upon a motion of member Kavash, seconded by member Tenney, the minutes were approved as presented.

Vote Record

x Approved			Yes/Aye	No/Nay	Abstain	Absent
	Mrs. Nagel		X			
	Mr. Tenney	Seconded	X			
	Ms. Mengel					x
	Mr. Kavash	Initiated	x			
	Mr. D'Angelo		x			

Public Comment:

None present at the meeting.

Resolutions: None this meeting

Bids and Contracts: None this meeting

Solicitors Report:

Ms. Fiala reported that the Forest Park manager had received a proposal permitting us to lock in lower electric rates for the upcoming 3 years. She asked the Board to authorize Mr. Pifer to execute all documents necessary to lock in said rate after final review and approval of the Executive Director and Solicitor. Mr. Bender stated that there is an approximate \$100,000.00 in projected savings if the rate is locked in for the 3-year period, noting that the new rate is less than currently being paid.

A motion to authorize the three-year electricity purchase agreement was made by member Tenney, seconded by member D'Angelo, and approved unanimously.

Vote Record

x Approved			Yes/Aye	No/Nay	Abstain	Absent
	Mrs. Nagel		x			
	Mr. Tenney	Initiator	x			
	Ms. Mengel					x
	Mr. Kavash		x			
	Mr. D'Angelo	Seconded	x			

Ms. Fiala also reported that she is now preparing a Resolution to adopt new fixed water rates at the Forest Park facilities, consistent with the BCWSA agreement.

Engineers Report:

Mr. Heydt gave an update on the Ronca portion of the new transmission line construction, reporting that Ronca has installed almost 900 feet of pipe last week. It was noted that they are also hitting quite a bit of blue shale stone within the work area, delaying progress. Mr. Heydt recommended that Payment Application # 2 from Ronca (for Contract 530-12-25A) in the amount of \$833,455.80 be approved and payment processed.

Motion to approve payment application 2 and to process the payment in the amount of \$833,455.80 was made by member Kavash, seconded by member D'Angelo, and approved unanimously.

Vote Record

x Approved			Yes/Aye	No/Nay	Abstain	Absent
	Mrs. Nagel		x			
	Mr. Tenney		x			
	Ms. Mengel					x
	Mr. Kavash	Initiator	x			
	Mr. D'Angelo	Seconded	x			

Mr. Heydt gave an update on the Hudak portion of the new line. The contractor has installed 2000 feet of pipe last week. However, the boring under the route 202 parkway will need to be relocated as they are running into mixed face rock, preventing a straight bore. This is the same issue that Ronca ran into on their portion of the project.

Mr. Heydt recommended that payment application # 1 from Almeida & Hudak (for Contract 530-12-25B) in the amount of \$751,137.09 be approved and payment processed.

Motion to approve payment application 1 and to process the payment in the amount of \$751,137.09 was made by member Tenney, seconded by member Kavash and approved unanimously.

☑ Vote Record						
x Approved			Yes/Aye	No/Nay	Abstain	Absent
	Mrs. Nagel		x			
	Mr. Tenney	Initiator	x			
	Ms. Mengel					x
	Mr. Kavash	Seconded	x			
	Mr. D'Angelo		x			

Mr. Heydt gave an update on the WWTP decommissioning project. He reported that the contractor has about 95% of the demolition complete and they are well ahead of schedule.

During the demolition, it was noted that the water line that serves the maintenance garage area was in need of immediate replacement. The contractor was asked to provide a quote to replace the water line and install services to provide for the maintenance garage and a future chlorination station.

Mr. Heydt recommended the Board approve Change Order 1 from Terra Technical for Contract 810-13-19 in the amount of \$29,325.00 for the installation of a water line and services at the WWTP site.

Motion to Approve Change Order 1 in the amount of \$29,325.00 was made by member Tenney, seconded by member D'Angelo, and approved unanimously.

☑ Vote Record						
x Approved			Yes/Aye	No/Nay	Abstain	Absent
	Mrs. Nagel		x			
	Mr. Tenney	Initiator	x			
	Ms. Mengel					x
	Mr. Kavash		x			
	Mr. D'Angelo	Seconded	x			

Operations Report:

Mr. Berry asked the Board to approve Payment Application 2 from Insituform Technologies (Contract 834-13-17) in the amount of \$181,084.73.

Motion to Approve Payment Application 2 and process the payment in the amount of \$181,084.73 was made by member Kavash, seconded by member D'Angelo, and approved unanimously.

☑ Vote Record							
x	Approved			Yes/Aye	No/Nay	Abstain	Absent
	Mrs. Nagel			x			
	Mr. Tenney			x			
	Ms. Mengel						x
	Mr. Kavash	Initiator		x			
	Mr. D'Angelo	Seconded		x			

Joseph Murphy, NWWA Operations Manager, explained the slip-lining (CIPP) process and updated the Board of project progress. He stated that the contractor had lined 9,400 feet of sewer main and that Camden Corp had lined 40 manholes within the system, to date. He reported that Phase 1 of the project is completed, with Phase 2 underway, and that 6000 additional feet of sewer main will be lined by project completion. Mr. Murphy stated that the residents and Borough staff have been very cooperative, and that the project is going smoothly.

Bills & Requisitions Approval:

Mrs. Lezoche noted that there was nothing out of the ordinary with the bills listings, recommending and requesting approval to pay all invoices, process all refunds, and to transfer and/or requisition funds, as presented to the Board.

- a. **Approval of Bills , Refunds, Transfers and Requisitions List dated: 07/11/2013**
- b. **Approval of Bills , Refunds, Transfers and Requisitions List dated: 07/31/2013**
- c. **Approval of Bills , Refunds, Transfers and Requisitions List dated: 08/07/2013**

Payment of the bills presented was approved by the Board in accordance with the following vote:

☑ Vote Record							
x	Approved			Yes/Aye	No/Nay	Abstain	Absent
	Mrs. Nagel			x			
	Mr. Tenney			x			
	MS. Mengel						x
	Mr. Kavash	Initiator		x			
	Mr. D'Angelo	Seconded		x			

Executive Directors Report:

Mr. Bender reported upon the following items:

- PMAA proposed resolutions to be considered at the upcoming conference were distributed. Mr. Bender asked that the Board members advise him of any opinions, for or against any proposed resolution.
- Mr. Bender reminded everyone of the scheduled photo shoot at the Elm Street WWTP on Tuesday August 20 - at 5 pm.

Mr. Bender asked the Board for authorization a budgetary increase to the work to be completed by Insituform Technologies under Contract 834-13-17 for extended work on the CIPP project, increasing the total budget and contract limit from a maximum of \$700,000.00 to a maximum of \$740,000.00. He noted that the original project budget did not include grouting for PVC laterals, which in retrospect, should have been included. He noted the contract was bid as a line item bid, per item or foot, so the price per foot or lateral was already set. Mr. Bender explained that now would be the time to do this work, as it would be much more costly and disruptive to the customers to recall the contractor. He requested an increased authorization not to exceed \$740,000.00

<u>Vote Record</u>		Yes/Aye	No/Nay	Abstain	Absent
x	Approved				
	Mrs. Nagel	x			
	Mr. Tenney Initiator	x			
	MS. Mengel				x
	Mr. Kavash Seconded	x			
	Mr. D'Angelo	x			

Adjournment:

There being no further business to be brought before the Board, upon motion by member Kavash, seconded by member D'Angelo, the meeting was adjourned at 5:50 pm.

All present voted in favor.

Respectfully Submitted,



Gregory D'Angelo, Assistant Secretary