

**North Wales Water Authority
Board of Directors Meeting
Minutes of 08/16/2017**

Call to order:

A regular business meeting of the NWWA Board of Directors was held at the NWWA Offices, 200 W. Walnut Street, North Wales, PA., 19454, and was called to order at 5:00 p.m.

Pledge of Allegiance:

Mrs. Nagel led all in attendance in the Pledge of Allegiance

Roll Call:

Roll call was taken and recorded as follows;

<u>Attendee Name</u>	<u>Organization</u>	<u>Title</u>	<u>Status</u>
Joan H. Nagel	NWWA	Chair	Present
Albert S. Tenney	NWWA	Vice Chair	Present
Donna L. Mengel	NWWA	Secretary	Absent
Herbert W. Kavash	NWWA	Treasurer	Absent
Gregory J. D'Angelo	NWWA	Asst. Sec/Treasurer	Present
Robert C. Bender	NWWA	Executive Director	Present
Brad S. Fisher, P.E.	NWWA	Director of Eng. / Ops.	Present
Christine Lezoche	NWWA	Director of Finance	Present
Michael Clarke, Esq.	Rudolph Clarke	Authority Solicitor	Present
Melissa Fiala, Esq.	Rudolph Clarke	Authority Solicitor	Present
Kenneth Heydt, P.E.	Carroll Engineering	Authority Engineer	Present

Ms. Nagel noted the excused absences as Ms. Mengel was on vacation and Mr. Kavash was unable to attend the meeting due to personal obligations.

Executive Session Report

None at prior meeting

Approval of Minutes:

The Board considered approval of the Minutes of 07/19/2017. Upon a motion of member D'Angelo, seconded by member Tenney, the minutes were approved as presented.

<u>Vote Record</u>						
Approved			Yes/Aye	No/Nay	Abstain	Absent
Tabled	Mrs. Nagel		x			
Failed	Mr. Tenney	Seconded	x			
	Ms. Mengel					x
	Mr. Kavash					x
	Mr. D'Angelo	Initiator	x			

Public Comment:

There was no public comment.

Resolutions:

Resolution 2017-07, authorizing the opening of a new bank account, in accordance with the existing NWWA trust, which will be specifically for Forest Park Capital Improvements deposits, was presented.

Upon a motion of member D’Angelo, seconded by member Tenney, the resolution was approved as presented

☑ Vote Record						
Approved			Yes/Aye	No/Nay	Abstain	Absent
Tabled	Mrs. Nagel		x			
Failed	Mr. Tenney	Seconded	x			
	Ms. Mengel					x
	Mr. Kavash					x
	Mr. D’Angelo	Initiator	x			

Resolution 2017-08 expressing support for the proposed PMAA Resolution 21-17, as prepared and submitted to PMMA by Mr. Bender, which opposes any legislative or administrative changes to drinking water standards that are not based upon scientific principles and health based studies, was presented.

Upon a motion of member Tenney, seconded by member D’Angelo the resolution was approved as presented

☑ Vote Record						
Approved			Yes/Aye	No/Nay	Abstain	Absent
Tabled	Mrs. Nagel		x			
Failed	Mr. Tenney	Initiator	x			
	Ms. Mengel					x
	Mr. Kavash					x
	Mr. D’Angelo	Seconded	x			

Resolution 2017-09 granting approval of an updated Retirement Plan Committee Charter and Investment Policy Statement was presented for discussion.

Upon a motion of member Tenney, seconded by member D’Angelo, the resolution was approved as presented

☑ Vote Record						
Approved			Yes/Aye	No/Nay	Abstain	Absent
Tabled	Mrs. Nagel		x			
Failed	Mr. Tenney	Initiator	x			
	Ms. Mengel					x
	Mr. Kavash					x
	Mr. D’Angelo	Seconded	x			

Bids and Contracts: None this meeting

Solicitors Report:

Ms. Fiala distributed a letter to be forwarded to the PaDEP opposing proposed changes in drinking water levels without founded science and health based studies.

Ms. Fiala reported on the following items:

- Continued work on the easements and appraisal for the planned Montgomery 3 water storage tank site.
- Draft water services agreement that was sent to Solebury Township for review

Engineers Report:

Mr. Heydt reported that the environmental study has been completed for the planned Montgomery 3 tank site. Only one issue remains to be resolved, which is the specific location, and possible relocation of an existing monitoring well for the nearby quarry. He reported that the geotech study has been completed and that we are now awaiting the report. Once received, preliminary designs could commence.

Mr. Heydt presented Payment Application #1 from V & T Painting for Bid Contract 521-17-03 A & B Tank Refurbishing in the amount \$196,380.00.

Upon a motion by member Tenney, seconded by member D'Angelo, the payment was approved as recommended.

☑ Vote Record						
Approved Tabled Failed			Yes/Aye	No/Nay	Abstain	Absent
	Mrs. Nagel		x			
	Mr. Tenney	Initiator	x			
	Ms. Mengel					x
	Mr. Kavash					x
	Mr. D'Angelo	Seconded	x			

Mr. Heydt presented Final Payment Application #2 from Joao & Bradley Construction for Bid Contract 530-16-10 Gwynedd Manor Road. in the amount \$7,386.83.

Upon a motion by member D'Angelo, seconded by member Tenney, the payment was approved as recommended.

☑ Vote Record						
Approved Tabled Failed			Yes/Aye	No/Nay	Abstain	Absent
	Mrs. Nagel		x			
	Mr. Tenney	Seconded	x			
	Ms. Mengel					x
	Mr. Kavash					x
	Mr. D'Angelo	Initiator	x			

Mr. Heydt presented Payment Application #1 from Joao & Bradley Construction for Bid Contract 833-17-14 Sewer Lateral Project in the amount \$148,387.00.

Upon a motion by member Tenney, seconded by member D'Angelo, the payment was approved as recommended.

☑ Vote Record

Approved Tabled Failed			Yes/Aye	No/Nay	Abstain	Absent
	Mrs. Nagel		x			
	Mr. Tenney	Initiator	x			
	Ms. Mengel					x
	Mr. Kavash					x
	Mr. D'Angelo	Seconded	x			

Operations Report:

Mr. Fisher presented the monthly operations report noting that nothing is out of the ordinary. He reported on the following items of special interest:

Sewer Lateral Project: 47 Authority laterals and 14 private laterals have been replaced to date. That pre-construction meetings were held for the Symphony Lane and Dickerson Road projects. That both the Walnut Street and Weingartner Park water sampling stations are in the process of being installed

Bills & Requisitions Approval:

Mrs. Lezoche reported that there were no payments or activities out of the ordinary on the bills listings, and recommended and requested Board approval to pay all invoices, to process all refunds, and to transfer and/or requisition funds, as presented.

- a. **Ratification of Bills, Refunds, Transfers and Requisitions List dated: 07/14/2017**
- b. **Ratification of Bills, Refunds, Transfers and Requisitions List dated: 07/19/2017**
- c. **Ratification of Bills, Refunds, Transfers and Requisitions List dated: 07/26/2017**
- d. **Ratification of Bills, Refunds, Transfers and Requisitions List dated: 07/31/2017**

Payment of the bills presented was approved by the Board in accordance with the following roll call vote:

☑ Roll Call Vote Record

Approved Tabled Failed			Yes/Aye	No/Nay	Abstain	Absent
	Mrs. Nagel		x			
	Mr. Tenney	Seconded	x			
	Ms. Mengel					x
	Mr. Kavash					x
	Mr. D'Angelo	Initiator	x			

Executive Directors Report:

Mr. Bender updated the Board on the following:

Lead Service Replacement Program – he reported that this program is being finalized and will be very similar to the sewer lateral repair/replacement program, and that the final documents will be available for the next meeting. The objective of the program will be to identify and eliminate every remaining lead water service in the NWWA water system.

He next presented a Howard Woods proposal dealing with expanding Forest Park water treatment capacity and the possible need to obtain modifications to existing withdrawal and/or processing permits. He stated that the agreement would be presented for formal approval at the Joint Board meeting of Thursday September 7th. The Board members present indicated support for the proposal, although no formal action was taken.


The Board approved the cancellation of the September 14 meeting due to several scheduling conflicts, noting that they will meet on September 27th.

Adjournment:

There being no further business to be brought before the Board, upon motion by member Tenney, seconded by member D'Angelo the meeting was adjourned at 5:35 pm.

All present voted in favor.

Respectfully Submitted



Gregory J D'Angelo
Assistant Secretary