

**North Wales Water Authority
Board of Directors Meeting
Minutes of 08/17/2016**

Call to order:

A regular business meeting of the NWWA Board of Directors was held at the NWWA Offices, 200 West Walnut Street, North Wales, PA., 19454, and was called to order at 5:05 p.m.

Pledge of Allegiance:

Mrs. Nagel led all in attendance in the Pledge of Allegiance.

Roll Call:

Roll call was taken and recorded as follows;

<u>Attendee Name</u>	<u>Organization</u>	<u>Title</u>	<u>Status</u>
Joan H. Nagel	NWWA	Chair	Present
Albert S. Tenney	NWWA	Vice Chair	Present
Donna L. Mengel	NWWA	Secretary	Present
Herbert W. Kavash	NWWA	Treasurer	Present
Gregory J. D'Angelo	NWWA	Asst. Sec/Treasurer	Present
Robert C. Bender	NWWA	Executive Director	Present
Bradley S. Fisher, PE	NWWA	Dir of Engineering/Ops	Present
Christine Lezoche	NWWA	Director of Finance	Absent
Michael Clarke, Esq.	Rudolph Clarke	Authority Solicitor	Absent
Kenneth Heydt, PE	Carroll Engineering	Authority Engineer	Present
Melissa Fiala, Esq.	Rudolph Clarke	Authority Solicitor	Present
Barbara Merlie, Esq.	Rudolph Clarke	Authority Solicitor	Present

Executive Session Report

There was no executive session at the prior meeting

Approval of Minutes:

The Board considered the Minutes of July 20, 2016.

Upon a motion of member Kavash, seconded by member Mengel, the minutes were approved as presented.

Vote Record

x Approved			Yes/Aye	No/Nay	Abstain	Absent
Mrs. Nagel			x			
Mr. Tenney			x			
Ms. Mengel	Seconded		x			
Mr. Kavash	Initiator		x			
Mr. D'Angelo			x			

Public Comment: No Public Present

Resolutions:

Ritajeane Joyce explained the intent of Resolution 2016-03, which incorporates previous changes to the Bylaws into one single document, and that no changes are being made at this time. Upon a motion by member Tenney, seconded by member D'Angelo all those present voted in favor.

<input checked="" type="checkbox"/> Vote Record			Yes/Aye	No/Nay	Abstain	Absent
x	Approved					
		Mrs. Nagel	x			
		Mr. Tenney	Initiator	x		
		Ms. Mengel		x		
		Mr. Kavash		x		
		Mr. D'Angelo	Seconded	x		

Resolution 2016-04 is to authorize a grant application and the filing and execution of all related documents pertaining to the grant for Phase 4 of the I & I project. Upon a motion by member Mengel, seconded by member Tenney all those present voted in favor.

<input checked="" type="checkbox"/> Vote Record			Yes/Aye	No/Nay	Abstain	Absent
x	Approved					
		Mrs. Nagel		x		
		Mr. Tenney	Seconded	x		
		Ms. Mengel	Initiator	x		
		Mr. Kavash		x		
		Mr. D'Angelo		x		

Resolution 2016-05 is for the new grant application filing and signing of all documents for the Interconnection of separate water systems in the Logan Square area. Upon a motion by member Mengel, seconded by member Tenney all those present voted in favor.

<input checked="" type="checkbox"/> Vote Record			Yes/Aye	No/Nay	Abstain	Absent
x	Approved					
		Mrs. Nagel		x		
		Mr. Tenney	Seconded	x		
		Ms. Mengel	Initiator	x		
		Mr. Kavash		x		
		Mr. D'Angelo		x		

Bids and Contracts:

Mr. Fisher presented the results for Bid Contract 530-16-13 for Traffic Control Services. This was a rebid and the apparent low bidder is Traffic Control Services dba Flagger Force. Mr. Fisher recommended accepting the bid for a 3-year term.

Upon a motion by member Mengel, seconded by member D’Angelo all those present voted to approve the contract for these services.

Vote Record

x Approved			Yes/Aye	No/Nay	Abstain	Absent
	Mrs. Nagel		x			
	Mr. Tenney		x			
	Ms. Mengel	Initiator	x			
	Mr. Kavash		x			
	Mr. D’Angelo	Seconded	x			

Solicitors Report:

Ms. Fiala presented the Board the easement agreement with Lower Gwynedd Twp for 1137 McKean Rd. to install sanitary sewer main. The original easement was granted to us as part of the Spring House Farm development.

Upon a motion by member Kavash, seconded by member Tenney, all in attendance voted in favor.

Vote Record

x Approved			Yes/Aye	No/Nay	Abstain	Absent
	Mrs. Nagel		x			
	Mr. Tenney	Seconded	x			
	Ms. Mengel		x			
	Mr. Kavash	Initiator	x			
	Mr. D’Angelo		x			

Ms. Fiala gave an update on the 1st addendum to the Warwick water supply agreement. This addendum incorporates the ability to “wheel” water through water mains in Warwick to reach other systems. Upon a motion by member D’Angelo, seconded by member Mengel all in attendance voted to approve.

Vote Record

x Approved			Yes/Aye	No/Nay	Abstain	Absent
	Mrs. Nagel		x			
	Mr. Tenney		x			
	Ms. Mengel	Seconded	x			
	Mr. Kavash		x			
	Mr. D’Angelo	Initiator	x			

Ms. Fiala then discussed the Solicitor's legal analysis regarding the testing of water for unregulated compounds due to recent activity in the area. At the direction of the Board, the Solicitor prepared a legal analysis, recommending that decisions as to testing and procedures relating thereto, be made by the Authority Executive Administrative staff, and that the Board direct Executive Administrative staff to do so. Both Mr. Bender and Mr. Fisher stated that while these compounds are unregulated now, we do not know what will happen in the future and want to be proactive and establish best practices. Upon a motion by member D'Angelo, seconded by member Tenney all voted in favor.

<input checked="" type="checkbox"/> Vote Record						
x	Approved		Yes/Aye	No/Nay	Abstain	Absent
	Mrs. Nagel		x			
	Mr. Tenney	Seconded	x			
	Ms. Mengel		x			
	Mr. Kavash		x			
	Mr. D'Angelo	Initiator	x			

Engineers Report:

Mr. Heydt presented Payment Application #1 in the amount \$70,140.60 to Vollers Excavating & Construction for Bid Contract 530-16-08 Virginia Dr. Project.

Upon a motion by member Kavash, seconded by member Tenney, all those present voted in favor.

<input checked="" type="checkbox"/> Vote Record						
x	Approved		Yes/Aye	No/Nay	Abstain	Absent
	Mrs. Nagel		x			
	Mr. Tenney	Seconded	x			
	Ms. Mengel		x			
	Mr. Kavash	Initiated	x			
	Mr. D'Angelo		x			

Mr. Heydt reported that this project has run into a few snags using the directional boring technique. There are 3 bridges to go under in the project and on both the 1st & 2nd bridges the drill has encountered different sub-surface than was first thought. In this process the contractor has had to open cut at 17 & 20 feet deep to finish pulling the pipe. This will result in change orders for the project at approx. \$100,000. Mr. Heydt and Mr. Fisher are investigating an alternate method for the 3rd bridge crossing in case they run into the same situation.

Operations Report:

Mr. Fisher presented the monthly operations report, noting all water flows and operational activities were with the normal ranges. We did reach a max day of 15 MGD usage.

Bills & Requisitions Approval:

The Board offered their condolences to Mrs. Lezoche on the loss of her father.

Mr. Bender presented the bills listings, noting that there were no payments or activities out of the ordinary, and recommending and requesting approval to pay all invoices, process all refunds, and to transfer and/or requisition funds, as presented.

- a. Ratification of Bills, Customer Refunds, Fund Transfers & Requisitions for list dated 07/14/2016
- b. Ratification of Bills, Customer Refunds, Fund Transfers & Requisitions for list dated 07/21/2016
- c. Ratification of Bills, Customer Refunds, Fund Transfers & Requisitions for list dated 07/29/2016
- d. Ratification of Bills, Customer Refunds, Fund Transfers & Requisitions for list dated 08/03/2016

Payment of the bills presented was approved by the Board in accordance with the following roll call vote:

Roll Call Vote Record						
x Approved			Yes/Aye	No/Nay	Abstain	Absent
	Mrs. Nagel		x			
	Mr. Tenney		x			
	Ms. Mengel	Initiator	x			
	Mr. Kavash		x			
	Mr. D'Angelo	Seconded	x			

Mr. Bender will report back to the Board on the Univest Lock Box presentation when Mrs. Lezoche returns to work.

Executive Directors Report:

Mr. Bender reported that:

Warrington Water and Sewer would like to increase their daily take to 3 MGD. Currently they are at 900,000 GPD. Terms are under negotiation.

Warminster has now increased their daily take to 3 MGD and would like 3.5 MGD so we are in negotiation with NPWA to borrow capacity from them to supply

Horsham like to increase their take to 1.2 MGD for a limited time of 3 years with the new daily required minimum of 600,000 remaining after that period. Currently they are at 100,000 GPD. Terms are being finalized.

Mr. Bender reported that the Forest Park Ops Committee discussed the Forest Park budget. The proposed budget is balanced without any rate increase.

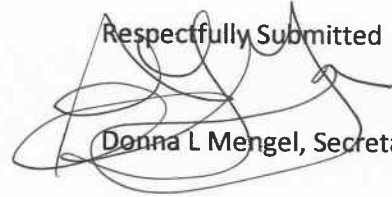
Mr. Bender stated that he had met with Ben Jones of BCWSA to discuss purchasing a section of the transmission main that runs from Valley Road to Davisville Road, along the Warminster Township border. If acquired, this section will allow multiple points of connection for Horsham and Warminster if needed, and that Mr. Jones seemed to be receptive to the concept.

Adjournment:

There being no further business before the Board, upon motion by member Kavash, seconded by member Tenney the meeting was adjourned at 6:00 pm.

All present voted in favor.

Respectfully Submitted



Donna L Mengel, Secretary