

North Wales Water Authority Board of Directors

Minutes of 08/25/2010

Call to order:

The meeting was held at the NWWA Offices, 200 W Walnut St, North Wales, PA. 19454 and called to order by Board chair, Joan Nagel, at 6:00 p.m.

Pledge of Allegiance:

Mrs. Nagel led those in attendance in the Pledge of Allegiance.

Roll Call:

Roll call was taken and recorded as follows;

Attendee Name	Organization	Title	Status
Joan Nagel	NWWA	Chair	Present
Albert Tenney	NWWA	Vice Chair	Present
Carene Makinson-Sanders	NWWA	Secretary	Present
Herbert Kavash	NWWA	Treasurer	Present
Donna Mengel	NWWA	Asst. Sec/Treasurer	Present
Robert C. Bender	NWWA	Executive Director	Present
Raymond J. Berry	NWWA	Director of Operations	Present
Christine Almonrode	NWWA	Director of Finance	Present
Michael Clarke, Esq.	Rudolph Pizzo Clarke	Authority Solicitor	Present
Kenneth Heydt, P.E.	Carroll Engineering	Authority Engineer	Present

Melissa Fiala, a new associate at Rudolph Clarke & Kirk was present to observe the meeting

Approval of Minutes:

The Board next considered approval of the Minutes of 08/11/2010. Upon a motion of member Kavash, seconded by member Tenney, the minutes were unanimously approved.

Vote Record						
			Yes/Aye	No/Nay	Abstain	Absent
x Approved	Mrs. Nagel		x			
	Mr. Tenney	Seconded	x			
	Mrs. Sanders		x			
	Mr. Kavash	Initiator	x			
	Ms. Mengel		x			

Public Comment:

No members of the public were present

2010 Bond Reissue

Christopher Gibbons and Daryl Peck of Concord Public Finance
Kevin Scott of Fox Rothschild
Christopher Hoffert of PNC Capital Markets

All of the above were in attendance to review the proposed 2010 Bond Reissue. This reissue and restructure will keep the Authority’s combined debt service at or about the present value. After discussion by the Board and upon recommendation of the Bond Consultants and assurance by the Authority Solicitor that all legal matters were in order, upon motion of member Tenney , seconded by member Mengel, the Board voted to approve the 2010 Bond Resolution providing for the issuance of Water Revenue Bonds, Series A and B of 2010, in an aggregate principal amount not to exceed \$46,000,000, be and hereby is adopted.

Vote Record						
			Yes/Aye	No/Nay	Abstain	Absent
x Approved	Mrs. Nagel		x			
	Mr. Tenney	Initiator	x			
	Mrs. Sanders		x			
	Mr. Kavash		x			
	Ms. Mengel	Seconded	x			

Solicitors Report:

Mr. Clarke reported that there was a brief Executive Session held after the last meeting on 08/11/2010 to discuss potential litigation and a personnel matter. No Action was taken.

Engineers Report:

Mr. Heydt has presented for approval Change Order #1 in the amount of \$6,042.69 for Contract 530-10-01 Becker and Kneedler Rds project. This change order is effectively zeroing out the material quantities on the project to reflect the “as-built” conditions. Upon a motion by member Kavash, seconded by member Tenney, the Board approved the recommendation made by Mr. Heydt, for Change Order #1 for Contract 530-10-01

Vote Record						
			Yes/Aye	No/Nay	Abstain	Absent
x Tabled	Mrs. Nagel		x			
	Mr. Tenney	Seconded	x			
	Mrs. Sanders		x			
	Mr. Kavash	Initiator	x			
	Ms. Mengel		x			

Mr. Heydt presented Payment Application #3 for Contract 530-10-01 for Becker and Kneeder Rds project to Couzins Inc in the amount of \$104,674.81. This amount is less the retainage of \$4,985.85 that will be presented at the next meeting for payment. Upon a motion by member Mengel, seconded by member Sanders, the board unanimously approved the payment.

Vote Record							
			Yes/Aye	No/Nay	Abstain	Absent	
x Tabled	Mrs. Nagel		x				
	Mr. Tenney		x				
	Mrs. Sanders	Seconded	x				
	Mr. Kavash		x				
	Ms. Mengel	Initiator	x				

Operations Report:

Mr. Berry handed out the Rentricity grant information to the Board for review. A formal decision on the grant is expected in about 4-6 weeks.

Mr. Berry reported on the month end reports from the operations and customer service area and Forest Park. Nothing is out of the ordinary.

Mr. Berry presented to the Board PennDOT Contract #161032 for relocation of facilities on SR SEC 2038 WD1 County Line Rd for signing. This was already approved in June 2010.

Finance Directors Report:

Bills & Requisitions Approval:

Ms. Almonrode stated that there was nothing out of the ordinary in the bills, reviewed the listings, and recommended and requested approval to pay all bills and process all requisitions, as presented.

- **Approval of Bills and Requisitions of 08/11/2010 in the amount of \$ 263,227.52**

Vote Record							
			Yes/Aye	No/Nay	Abstain	Absent	
x Approved	Mrs. Nagel		x				
	Mr. Tenney	Seconded	x				
	Mrs. Sanders		x				
	Mr. Kavash	Initiator	x				
	Ms. Mengel		x				

- **Approval of Bills & Requisitions of 08/18/2010 in the amount of \$ 126,136.53**

Vote Record							
			Yes/Aye	No/Nay	Abstain	Absent	
x Approved	Mrs. Nagel		x				
	Mr. Tenney	Seconded	x				
	Mrs. Sanders		x				
	Mr. Kavash	Initiator	x				
	Ms. Mengel		x				

Executive Directors Report:

Mr. Bender reported that starting in September a series of meetings will occur on the following projects:

I & I Program
Long Term Capital Budget
Final Rules and Regulation Review

Mr. Bender reported that the credit card auto pay program was being looked at and so far a cost estimate is approximately \$2000 a month

Mr. Bender reported that he will be meeting with Bucks County to discuss a possible turbine at Lake Galena for electric generation.

Mr. Bender reported that Ziegler's in Lansdale is willing to bottle our water at a cost of .31 cents and they will have a proposal to us shortly.

Other / New Business:

None

Adjournment:

There being no further business before the Board, upon motion of Ms Mengel, seconded by Mr. Kavash, the meeting was adjourned at 7:00 pm. All present voted in favor.

Carene Makinson-Sanders
Secretary