

Board Meeting of 08/22/2007 with Corrections

North Wales Water Authority

The meeting was called to order at 6:00 pm by Mrs Nagel on 08/22/2007 at 200 W Walnut St North Wales PA 19454

Attendee Name	Organization	Title	Status
Joan Nagel	North Wales Water Authority	Chair	Present
Albert Tenney	North Wales Water Authority	Vice Chair	Present
John Lopuszanski	North Wales Water Authority	Treasurer	Present
Lawrence Clever	North Wales Water Authority	Secretary	Present
Herbert Kavash	North Wales Water Authority	Asst Treasurer/Secretary	Absent
George Schwartz	North Wales Water Authority	Executive Director	Present
Raymond J Berry	North Wales Water Authority	Director of Operations	Present
David Conn	Rudolph, Pizzo & Clarke	Authority Solicitor	Present
Kenneth Heydt	Carroll Engineering Corp	Authority Engineer	Present

Mr Kavash was on vacation.

Public Portion

None were present

Minutes Approval

Motion to Accept the Minutes of 07/25/2007

✓ Vote Record - Minutes Acceptance of 07/25/2007						
			Yes/Aye	No/Nay	Abstain	Absent
X	Accepted	Joan Nagel	<input checked="" type="checkbox"/>			
		Albert Tenney	<input checked="" type="checkbox"/>	Initiator		
		John Lopuszanski			<input checked="" type="checkbox"/>	
		Lawrence Clever	<input checked="" type="checkbox"/>	Seconder		
		Herbert Kavash				<input checked="" type="checkbox"/>

Motions

Motion to Approve Resolution 2007-05 allowing for participation in the PACC PA Capitol City Automotive and Equipment Purchasing Contract

✓ Vote Record -						
			Yes/Aye	No/Nay	Abstain	Absent
X	Accepted	Joan Nagel	<input checked="" type="checkbox"/>			
		Albert Tenney	<input checked="" type="checkbox"/>	Initiator		
		John Lopuszanski	<input checked="" type="checkbox"/>			
		Lawrence Clever	<input checked="" type="checkbox"/>	Seconder		
		Herbert Kavash				<input checked="" type="checkbox"/>

Motions Continued

Motion to Approve the purchase of a Switch & Go Truck on the PACC Contract at a cost of \$72,473.74

✓ Vote Record –						
			Yes/Aye	No/Nay	Abstain	Absent
X	Tabled	Joan Nagel	<input checked="" type="checkbox"/>			
		Albert Tenney	Initiator	<input checked="" type="checkbox"/>		
		John Lopuszanski		<input checked="" type="checkbox"/>		
		Lawrence Clever	Secunder	<input checked="" type="checkbox"/>		
		Herbert Kavash				<input checked="" type="checkbox"/>

Motion to Approve the purchase of a 2008 GMC Canyon on the PACC Contract at a cost of \$24,195.00

✓ Vote Record –						
			Yes/Aye	No/Nay	Abstain	Absent
X	Accepted	Joan Nagel	<input checked="" type="checkbox"/>			
		Albert Tenney	Secunder	<input checked="" type="checkbox"/>		
		John Lopuszanski		<input checked="" type="checkbox"/>		
		Lawrence Clever	Initiator	<input checked="" type="checkbox"/>		
		Herbert Kavash				<input checked="" type="checkbox"/>

Motion to Award Contract 810-07-15 for Wastewater Treatment Plant Upgrades to Derstine Company in the amount of \$ 103,000.00 on the engineer's recommendation

✓ Vote Record –						
			Yes/Aye	No/Nay	Abstain	Absent
X	Accepted	Joan Nagel	<input checked="" type="checkbox"/>			
		Albert Tenney	Initiator	<input checked="" type="checkbox"/>		
		John Lopuszanski		<input checked="" type="checkbox"/>		
		Lawrence Clever	Secunder	<input checked="" type="checkbox"/>		
		Herbert Kavash				<input checked="" type="checkbox"/>

Motion to Award Contract 570-07-16 for Authority Parking Lot Improvements to S & H Landscaping in the amount of \$ 40,245.55

✓ Vote Record –						
			Yes/Aye	No/Nay	Abstain	Absent
X	Accepted	Joan Nagel	<input checked="" type="checkbox"/>			
		Albert Tenney	Secunder	<input checked="" type="checkbox"/>		
		John Lopuszanski		<input checked="" type="checkbox"/>		
		Lawrence Clever	Initiator	<input checked="" type="checkbox"/>		
		Herbert Kavash				<input checked="" type="checkbox"/>

Motion to Approve the Extension Agreement and Deed of Dedication of Public Water Easement as presented for E-0915 Pennbrook Development Partners 2100 LP located in Upper Gwynedd Twp

✓ Vote Record –						
			Yes/Aye	No/Nay	Abstain	Absent
X	Accepted	Joan Nagel	<input checked="" type="checkbox"/>			
		Albert Tenney		<input checked="" type="checkbox"/>		
		John Lopuszanski	Secunder	<input checked="" type="checkbox"/>		
		Lawrence Clever	Initiator	<input checked="" type="checkbox"/>		
		Herbert Kavash				<input checked="" type="checkbox"/>

Discussions-

Easement and Extension Agreement paperwork for the E-0915 Pennbrook Development Partners LP was handed out at the beginning of the meeting. This item was a last minute addition to the agenda.

Mr Clever asked about the length of the PACC contract

Mr Schwartz stated that every time we purchase a vehicle off of this State contract a resolution would need to be done.

The Board asked about what a Switch N Go truck was

Mr Berry explained the functionality of the truck. There is 1 chassis and 2 bodies.

Mr Berry explained that this will take the place of 2 vehicles now and that the capacity of the 1 body will increase from 1 ton to 6 ton

Mr Schwartz stated that 15 year old vehicles were being replaced

Mr Clever noted that the price was very good on the new truck

Mr Lopuszanski asked why a model year 2008 was selected

Mr Berry stated that was what was available on the contract

The awarding of the Contract #810-07-15 for Wastewater Treatment Plant upgrades was discussed

Mr Tenney wanted to know if this was budgeted for

Mr Schwartz & Mr Berry stated that it was

Mr Heydt stated that this was the trickling filter repairs that were discussed. Bidders were also asked to give costs for the installation and replacement of the comminutor. His recommendation is that the Derstine Company of Souderton be awarded the bid contract.

The awarding of the Contract #570-07-16 for Authority parking lot improvements was discussed

Mr Heydt recommends awarding the contract to S & H Landscaping of Chalfont

Mr Tenney asked when the work will be done

Mr Heydt stated that there were several dates available the first being the week of 09/24

Mr Tenney asked why the Easement and Extension agreement for E-0915 was not on the agenda earlier

Mr Conn stated that the developer had not returned the required paperwork until a few days ago and as a personal favor this was added at the last minute

Mr Schwartz then reviewed the monthly status reports and the Board asked several questions

Mr Conn asked if there was any concern about the increase in the number of customers that had actually had their water service turned off for non payment

Mr Schwartz explained the process and stated that the amount of actual service terminations were very small compared to other utilities

Mr Clever asked about the how where we draw water is determined

Mr Berry explained the strategy that has been put in place

Mr Tenney asked about how fast Forest Park could supply us water if we asked for it

Mr Berry stated that it would take a few hours to get additional flows into our system

Mr Tenney then asked if the tanks supplied water for the entire system

Mr Berry & Mr Schwartz stated that yes they do. Currently we have approx 24 hours of normal flow storage capacity

Mr Lopuszanski asked if we could predict when we would go over the Forest Park limit

Mr Berry explained that this is not predictable.

Mr Clever asked about how long a fire hydrant will last

Mr Berry stated approx 70 years

Mr Tenney asked who operates the hydrants is it the fire departments

Mr Schwartz & Mr Berry stated that our employees operate the hydrants and that we have a program in place for this. Mr Berry also stated that the replacement program is based on the removing the older style hydrants that are still in the system.

Mr Schwartz discussed the financial reports. He also mentioned that the budget next year will be much different. The dollars will go in the month that they are received or incurred for a more accurate picture of monthly expenditures

The rebate check for the IRS was received this month and we also received a rebate check for the Rural Water Program

Sewer Lateral letters were reviewed and it was decided to have the actual letters included every month for this stage of the program.

Mr Clever asked if there were any issues so far

Mr Berry stated that we inspect and track those inspections and results in a database

The property owner and the North Wales Borough are informed by letter of any issues. Any repairs that are needed are the Borough's responsibility to enforce at this time

Mr Clever asked about who would do any repairs if the property owner did not. Would it be the Borough or Authority and the property lien for the amount of the repair?

Mr Schwartz stated that we are not at that stage yet

Mr Conn stated that the Authority can only lien for rates not capitol improvements

He then asked who could repair the lateral

Mr Berry stated that a permit had to be obtained for the Borough and that a licensed plumber could make the repairs

The DEP inspection reports were discussed

Mr Conn asked if anyone from the Authority went on the inspections

Mr Berry and Mr Schwartz stated that in the future there will be someone present. The gate is now locked at all times when the operator is not in attendance.

Mr Conn asked if the foam issue on the report was being addressed with the current repair contract

Mr Heydt explained that this issue will be taken care of in July 2008

The odor issue was investigated by the DEP

Mr Lopuszanski asked about domes that he has seen on other plants

Mr Heydt stated that these are for odor control but are very expensive

Mr Schwartz explained the EPA regulations and stated that Mr Tom Bradbury the Authority's Water Quality administrator worked very hard with the different agencies to reduce the amount of sampling that we will be required to do/

The letter of engagement from Maille Falconiero was reviewed

Mrs Nagel asked if we had looked around at others

Mr Schwartz stated that he had and that most of the surrounding facilities use the same company. If we did switch this would mean an increase in the audit fee as the new company will need to learn how we do everything from scratch

It was decided that the Authority should look around and investigate other companies for the next Board meeting on September 12

Results can be communicated by email to all Board members

Mr Schwartz stated that he and Mr Berry had a meeting with the Horsham Water Authority to discuss a possible project on County Line Rd

Mr Heydt and Mr Conn had nothing to report

The Board then went into an Executive Session at 8:00 pm and came out of the session at 8:14 pm.

Bills & Requisitions Approval

» Accept the Bills & Requisitions in the amount of \$616,183.83

✓ Vote Record – Bills & Requisitions in the amount \$ 616,183.83							
			Yes/Aye	No/Nay	Abstain	Absent	
x	Accepted	Joan Nagel	<input checked="" type="checkbox"/>				
		Albert Tenney	<input checked="" type="checkbox"/>				
		John Lopuszanski	Seconded	<input checked="" type="checkbox"/>			
		Lawrence Clever	Initiator	<input checked="" type="checkbox"/>			
		Herbert Kavash					<input checked="" type="checkbox"/>

Statements

There being no further business a motion was made by Mr Lopuszanski , seconded by Mr Clever, to adjourn the meeting at 8:15 pm. All present voted in favor.

Lawrence Clever

Secretary

