

## North Wales Water Authority Board of Directors

### Minutes of 09/08/2010

**Call to order:**

The meeting was held at the NWWA Offices, 200 W Walnut St, North Wales, PA. 19454 and called to order by Board chair, Joan Nagel, at 6:00 p.m.

**Pledge of Allegiance:**

Mrs. Nagel led those in attendance in the Pledge of Allegiance.

**Roll Call:**

Roll call was taken and recorded as follows;

Attendee Name	Organization	Title	Status
Joan Nagel	NWWA	Chair	Present
Albert Tenney	NWWA	Vice Chair	Present
Carene Makinson-Sanders	NWWA	Secretary	Present
Herbert Kavash	NWWA	Treasurer	Present
Donna Mengel	NWWA	Asst. Sec/Treasurer	Absent
Robert C. Bender	NWWA	Executive Director	Present
Raymond J. Berry	NWWA	Director of Operations	Absent
Christine Almonrode	NWWA	Director of Finance	Absent
Michael Clarke, Esq.	Rudolph Clarke Kirk	Authority Solicitor	Present
Kenneth Heydt, P.E.	Carroll Engineering	Authority Engineer	Present

**Approval of Minutes:**

The Board next considered approval of the Minutes of 08/25/2010. Upon a motion of member Kavash, seconded by member Tenney, the minutes were unanimously approved.

<b>Vote Record</b>						
			<b>Yes/Aye</b>	<b>No/Nay</b>	<b>Abstain</b>	<b>Absent</b>
x Approved	Mrs. Nagel		x			
	Mr. Tenney	Seconded	x			
	Mrs. Sanders		x			
	Mr. Kavash	Initiator	x			
	Ms. Mengel					x

**Public Comment:**

None were present

**Solicitors Report:**

Mr. Clarke reported that a brief Executive Session was held after the regular meeting on 08/25/2010 to discuss a personnel issue and potential litigation. No action was taken.

**Engineers Report:**

Mr. Heydt presented the bid results for Contract 810-10-17 Sludge Hauling. There were 3 bidders and the apparent low bidder was Aqua Wastewater. Mr. Heydt stated that the new bid rate of 6.75 cents is lower than the previous contract rate of 7.5 cents in 2007 and results in a \$18,000 decrease over the term of contract.

Upon a motion by member Tenney, seconded by member Kavash, the Board approved the recommendation made by Mr. Heydt, to award the Contract 810-10-17 for Sludge Hauling to Aqua Wastewater in the amount of \$136,849.50 for a period of 3 years with the option to terminate at any time.

<b>Vote Record</b>						
			<b>Yes/Aye</b>	<b>No/Nay</b>	<b>Abstain</b>	<b>Absent</b>
x Tabled	Mrs. Nagel		x			
	Mr. Tenney	Initiator	x			
	Mrs. Sanders		x			
	Mr. Kavash	Seconded	x			
	Ms. Mengel					x

**Finance Directors Report:**

**Bills & Requisitions Approval:**

Mr. Bender stated that there was nothing out of the ordinary in the bills, reviewed the listings, and recommended and requested approval to pay all bills and process all requisitions, as presented.

- **Approval of Bills and Requisitions of 08/25/2010 in the amount of \$ 158,708.77**

<b>Vote Record</b>						
			<b>Yes/Aye</b>	<b>No/Nay</b>	<b>Abstain</b>	<b>Absent</b>
x Approved	Mrs. Nagel		x			
	Mr. Tenney		x			
	Mrs. Sanders	Initiator	x			
	Mr. Kavash	Seconded	x			
	Ms. Mengel					x

- **Approval of Bills & Requisitions of 09 /01/2010 in the amount of \$ 175,932.87**

<b>Vote Record</b>						
			<b>Yes/Aye</b>	<b>No/Nay</b>	<b>Abstain</b>	<b>Absent</b>
x Approved	Mrs. Nagel		x			
	Mr. Tenney		x			
	Mrs. Sanders	Initiator	x			
	Mr. Kavash	Seconded	x			
	Ms. Mengel					x

**Executive Directors Report:**

Mr. Bender reported that the Bond reissue was going according to schedule. Mr. Bender then updated the board on the following issues:

There will be a meeting on the 27<sup>th</sup> with Bucks County to review a few details of the agreement that are left to finalize and we should have a complete agreement by the end of the year.

Mr. Bender reported that he has had meetings with Warwick regarding future service and that he had met with Steve Hann and Michael Clarke regarding the TMDL issue and creating a possible Stormwater Service Program.

Mr. Bender reported that the budget process is underway and we are not anticipating any rate increases.

Mr. Bender also reported that as our facilities in North Wales are spread out, we may want to consider consolidating all operations into a 1 block area. We could consolidate the warehouse and within the next 3 years we could move the sewer operations to this location if we could expand our premises.

**Other / New Business:**

None

**Adjournment:**

There being no further business before the Board, upon motion of Mr. Tenney, seconded by Mrs. Sanders, the meeting was adjourned at 6:25 pm. All present voted in favor.

Carene Makinson-Sanders  
Secretary