

North Wales Water Authority
Board of Directors Meeting
Minutes of 09/09/2015

Call to order:

A regular business meeting of the NWWA Board of Directors was held at the NWWA Offices, 200 W. Walnut Street, North Wales, PA., 19454, and was called to order at 5:00 p.m.

Pledge of Allegiance:

Mrs. Nagel led all in attendance in the Pledge of Allegiance

Roll Call:

Roll call was taken and recorded as follows;

<u>Attendee Name</u>	<u>Organization</u>	<u>Title</u>	<u>Status</u>
Joan H. Nagel	NWWA	Chair	Present
Albert S. Tenney	NWWA	Vice Chair	Present
Donna L. Mengel	NWWA	Secretary	Present
Herbert W. Kavash	NWWA	Treasurer	Present
Gregory J. D'Angelo	NWWA	Asst. Sec/Treasurer	Present
Robert C. Bender	NWWA	Executive Director	Present
Brad S. Fisher, P.E.	NWWA	Director of Eng. / Ops.	Present
Christine Lezoche	NWWA	Director of Finance	Present
Michael Clarke, Esq.	Rudolph Clarke	Authority Solicitor	Present
Melissa Fiala, Esq.	Rudolph Clarke	Authority Solicitor	Present
Kenneth Heydt, P.E.	Carroll Engineering	Authority Engineer	Present

Executive Session Report

None at prior meeting

Approval of Minutes:

The Board considered approval of the Minutes of 08/19/2015. Upon a motion of member D'Angelo, seconded by member Tenney, the minutes were approved.

Vote Record

			Yes/Aye	No /Nay	Abstain	Absent
x Approved						
Tabled	Mrs. Nagel		x			
Failed	Mr. Tenney	Seconded	x			
	Ms. Mengel		x			
	Mr. Kavash				x	
	Mr. D'Angelo	Initiated	x			

Public Comment:

There were no members of the public in attendance.

Resolutions:

Resolution 2015-10 provides for the reimbursement of funds from future bond issuance, back to the general account for prior capital expenditures related to the acquisition of other systems, and similar matter. Upon motion of Board member Mengel, seconded by member D'Angelo, the resolution was approved.

Vote Record

x Approved			Yes/Aye	No /Nay	Abstain	Absent
Tabled	Mrs. Nagel		x			
Failed	Mr. Tenney		x			
	Ms. Mengel	Initiated	x			
	Mr. Kavash		x			
	Mr. D'Angelo	Seconded	x			

Bids and Contracts:

Nothing this meeting

Solicitors Report:

Mr. Clarke reported that they continue to work on the small systems acquisitions and the revisions to the operations agreement with North Penn Water Authority.

Engineers Report:

Mr. Heydt presented the Board with a final change order for Contract 530-15-06 Merry Brook This change order trues up the actual material count used on the project. The change order amount is an additional \$415.00.

Upon a motion by member Tenney, seconded by member Kavash the change order was approved.

Vote Record

x Approved			Yes/Aye	No /Nay	Abstain	Absent
Tabled	Mrs. Nagel		x			
Failed	Mr. Tenney	Initiator	x			
	Ms. Mengel		x			
	Mr. Kavash	Seconded	x			
	Mr. D'Angelo		x			

Mr. Heydt presented to the Board the Final Payment Application for Contract 530-15-06 Merry Brook in the amount of \$38,334.73 to Joao & Bradley Construction Inc. The contractor finished ahead of schedule and the as-built drawings are being completed by CEC

Upon a motion by member Mengel, seconded by member D'Angelo the Final Payment Application was approved.

Vote Record

x Approved			Yes/Aye	No /Nay	Abstain	Absent
Tabled	Mrs. Nagel		x			
Failed	Mr. Tenney		x			
	Ms. Mengel	Initiator	x			
	Mr. Kavash		x			
	Mr. D'Angelo	Seconded	x			

Operations Report:

Mr. Fisher presented the Certificate of Completion and Dedication of Improvements for E-0990 Maple Brook Estates aka Pileggi Tract

Upon a motion by member Kavash, seconded by member Tenney the Certificate was approved.

☑ Vote Record

x Approved			Yes/Aye	No /Nay	Abstain	Absent
Tabled	Mrs. Nagel		x			
Failed	Mr. Tenney	Seconded	x			
	Ms. Mengel		x			
	Mr. Kavash	Initiator	x			
	Mr. D'Angelo		x			

Mr. Fisher reviewed the month end reports for August and reported that the driveway to Swartley Street in anticipation of the West Walnut Street project has been completed. Gates will be installed so that once the project is complete the gates will be able to be used if necessary.

Mr. Fisher discussed the draft construction schedule for the West Walnut St project and it was noted that the website link should be operational within a few days.

Bills & Requisitions Approval:

Mrs. Lezoche that there are no payments or activities out of the ordinary on the bills listings, recommending and requesting approval to pay all invoices, process all refunds, and to transfer and/or requisition funds, as presented.

- a. Approve and Process Bills, Refunds, Transfers and Requisitions List dated: 08/05/2015
- b. Approve and Process Bills, Refunds, Transfers and Requisitions List dated: 08/31/2015
- c. Approve and Process Bills, Refunds, Transfers and Requisitions List dated: 09/03/2015

Payment of the bills presented was approved by the Board in accordance with the following roll call vote:

Chair Nagel & Vice Chair Tenney abstained from list that included expense reimbursements.

☑ Roll Call Vote Record List A

x Approved			Yes/Aye	No/Nay	Abstain	Absent
Tabled	Mrs. Nagel		x			
Failed	Mr. Tenney	Initiator	x			
	Ms. Mengel		x			
	Mr. Kavash	Seconded	x			
	Mr. D'Angelo		x			

Roll Call Vote Record List B

x	Approved Tabled Failed		Yes/Aye	No/Nay	Abstain	Absent
		Mrs. Nagel			x	
		Mr. Tenney	Seconded	x		
		Ms. Mengel	Initiator	x		
		Mr. Kavash		x		
		Mr. D'Angelo		x		

Roll Call Vote Record List C

x	Approved Tabled Failed		Yes/Aye	No/Nay	Abstain	Absent
		Mrs. Nagel		x		
		Mr. Tenney			x	
		Ms. Mengel	Seconded	x		
		Mr. Kavash	Initiator	x		
		Mr. D'Angelo		x		

Executive Directors Report:

Mr. Bender noted that the NPWA Open house has been postponed until Friday Sept 11, and that Ms. Nagel would be making a presentation on behalf of the NWWA

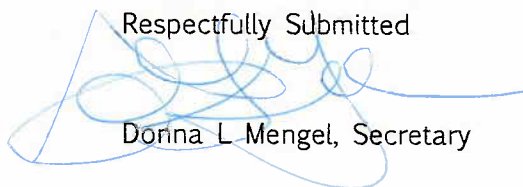
Mr. Bender reported that 3 laptops were donated to the North Wales Library. The laptops had reached their end of life and would not support the new software we have. All hard drives were wiped clean of licensed software before they were given to the library. One additional old laptop will also be temporarily lent to the library.

Mr. Bender requested approval to proceed with the sale of the NWWA lot across the street from the main office, as that property was purchased many years ago for the specific purpose of eventually building additional parking for Authority use, a use which is no longer intended. He reminded the Board that during a recent ZHB request prerequisite to proceeding with construction of the parking, neighboring residents had petitioned against the proposed use, and that ultimately, at the urging of both Borough officials and neighbors, the NWWA had agreed to withdraw the ZHB request, and to terminate any further consideration of a parking lot upon the property. He noted the ongoing costs of liability insurance, landscaping, mowing, and snow removal, to the Authority. Upon review, the Board was in agreement that the property is no longer a needed asset, and as such, authorized the Executive Director and Solicitor to proceed with listing or otherwise marketing the property for sale at the previously appraised value.

Adjournment:

There being no further business to be brought before the Board, upon motion by member Kavash, seconded by member Mengel the meeting was adjourned at 5:25 pm. All present voted in favor.

Respectfully Submitted



Dorina L. Mengel, Secretary