

**North Wales Water Authority
Board of Directors
Meeting Minutes of September 10, 2014**

Call to order:

A regular business meeting of the NWWA Board of Directors was held at the NWWA Offices, 200 W. Walnut Street, North Wales, PA., 19454, and was called to order at 5:00 p.m. by Chair Nagel

Pledge of Allegiance:

Mrs. Nagel led all in attendance in the Pledge of Allegiance.

Roll Call:

Roll call was taken and recorded as follows;

<u>Attendee Name</u>	<u>Organization</u>	<u>Title</u>	<u>Status</u>
Joan Nagel	NWWA	Chair	Present
Albert Tenney	NWWA	Vice Chair	Present
Donna Mengel	NWWA	Secretary	Present
Herbert Kavash	NWWA	Treasurer	Present
Gregory D'Angelo	NWWA	Asst. Sec/Treasurer	Present
Robert C. Bender	NWWA	Executive Director	Absent
Raymond J Berry	NWWA	Director of Operations	Absent
Joseph Murphy	NWWA	Operations Manager	Present
Christine Lezoche	NWWA	Director of Finance	Present
Michael Clarke, Esq.	Rudolph Clarke	Authority Solicitor	Present
Kenneth Heydt P.E.	Carroll Engineering	Authority Engineer	Present
Suzanne Pontious, Esq.	Rudolph Clarke	Authority Solicitor	Present

Approval of Minutes:

The Board next considered approval of the Minutes of 08/13/2014. Upon motion of member Tenney, seconded by member Mengel, the minutes were approved pending a correction of the date of the meeting.

Vote Record

x Approved		Yes/Aye	No/Nay	Abstain	Absent
	Mrs. Nagel	X			
	Mr. Tenney	X			
	Ms. Mengel	X			
	Mr. Kavash			X	
	Mr. D'Angelo	X			

Public Comment: No Public Present

Bids and Contracts:

Change of service provider for Bond SWAP Monitoring from Deriv-Activ to ECHO Financial Products. All documentation was reviewed by the professional staff and submitted for approval. Upon a motion by member Tenney, seconded by member D'Angelo the agreement was approved.

☑ Vote Record					
x Approved		Yes/Aye	No/Nay	Abstain	Absent
	Mrs. Nagel	X			
	Mr. Tenney	X			
	Ms. Mengel	X			
	Mr. Kavash	X			
	Mr. D'Angelo	X			

Solicitors Report:

Mr. Clarke presented to the board the documentation for the Szablewski agreement for signing. The agreement was approved at the previous meeting in August. Upon a motion by member Mengel, seconded by member Kavash the agreement and payment of \$5,500 was approved.

☑ Vote Record					
x Approved		Yes/Aye	No/Nay	Abstain	Absent
	Mrs. Nagel	X			
	Mr. Tenney	X			
	Ms. Mengel	X			
	Mr. Kavash	X			
	Mr. D'Angelo	X			

Mr. Clarke presented resolution 2014-03. The resolution was to sell real property located at 101 North Main Street, Chalfont Borough, Bucks County, Pennsylvania, and approve the terms and conditions of an agreement of sale with Chalfont Borough. Mr. Clarke reviewed the resolution. Upon a motion by member Mengel, seconded by member D'Angelo the agreement was approved.

☑ Vote Record					
x Approved		Yes/Aye	No/Nay	Abstain	Absent
	Mrs. Nagel	X			
	Mr. Tenney	X			
	Ms. Mengel	X			
	Mr. Kavash	X			
	Mr. D'Angelo	X			

Engineers Report:

Mr. Heydt requested ratification of Payment Application #13 for Ronca & Sons Inc in the amount of \$1,182,032.85 for Contract # 530-12-25A. Documentation was previously presented to the Board for approval. Upon motion by member Kavash, seconded by member Tenney, the request for payment was ratified.

☑ Vote Record					
x	Approved	Yes/Aye	No/Nay	Abstain	Absent
	Mrs. Nagel	X			
	Mr. Tenney	X			
	Ms. Mengel	X			
	Mr. Kavash	X			
	Mr. D'Angelo	X			

Mr. Heydt requested Approval for and Processing of Payment Application #1 for B P Paterson Inc. in the amount of \$52,806.64 for Contract # 530-14-19. Upon motion by member Kavash, seconded by member Mengel, the request for payment was approved.

☑ Vote Record					
x	Approved	Yes/Aye	No/Nay	Abstain	Absent
	Mrs. Nagel	X			
	Mr. Tenney	X			
	Ms. Mengel	X			
	Mr. Kavash	X			
	Mr. D'Angelo	X			

Mr. Heydt presented the Certificate of Substantial Completion for Michael F. Ronca & Sons Inc for Contract # 530-12-25A.

Mr. Heydt presented the Certificate of Substantial Completion for Almeida & Hudak for Contract # 530-12-25B.

Mr. Heydt presented the Change Order #18 for Michael F. Ronca & Sons Inc for Contract # 530-12-25A in the amount of \$33,223.38 for additional work required at the Railroad Ave. Bridge. Upon motion by member Mengel, seconded by member Tenney, the change order was approved.

☑ Vote Record					
x	Approved	Yes/Aye	No/Nay	Abstain	Absent
	Mrs. Nagel	X			
	Mr. Tenney	X			
	Ms. Mengel	X			
	Mr. Kavash	X			
	Mr. D'Angelo	X			

Operations Report:

Mr. Murphy presented to the Board the Certificate of Completion for E-0977 Madison at New Britain located in New Britain Twp. Upon motion by member D'Angelo, seconded by member Kavash, the certificate was approved.

Vote Record

x Approved		Yes/Aye	No/Nay	Abstain	Absent
	Mrs. Nagel	X			
	Mr. Tenney	X			
	Ms. Mengel	X			
	Mr. Kavash	X			
	Mr. D'Angelo	X			

Bills & Requisitions Approval:

Mrs. Lezoche noted that there were no payments or financial activities out of the ordinary in the list A and B presenting the bills listings, and recommending and requesting ratification of all invoices, process all refunds, and to transfer and/or requisition funds, as presented.

a. **Ratification of Bills , Refunds, Transfers and Requisitions List dated: 08/14/2014**

b. **Ratification of Bills , Refunds, Transfers and Requisitions List dated: 08/20/2014**

Ratification of the bills presented was approved by the Board in accordance with the following vote:

Vote Record

x Approved		Yes/Aye	No/Nay	Abstain	Absent
	Mrs.Nagel	X			
	Mr. Tenney	X			
	Ms. Mengel	Seconded	X		
	Mr. Kavash	Initiated	X		
	Mr. D'Angelo		X		

Mrs. Lezoche noted that there were no payments or financial activities out of the ordinary in the list C presenting the bills listings, and recommending and requesting approval to pay all invoices, process all refunds, and to transfer and/or requisition funds, as presented.

c. **Approve and Process Bills , Refunds, Transfers and Requisitions List dated: 09/03/2014**

Payment of the bills presented was approved by the Board in accordance with the following vote:

Vote Record

x Approved		Yes/Aye	No/Nay	Abstain	Absent
	Mrs.Nagel	X			
	Mr. Tenney	Seconded	X		
	Ms. Mengel			X	
	Mr. Kavash	Initiated	X		
	Mr. D'Angelo		X		

Executive Directors Report:

No report this meeting.

Adjournment:

There being no further business to be brought before the Board, upon motion by member Kavash, seconded by member D'Angelo the meeting was adjourned at 5:34 pm.

All present voted in favor.

Respectfully Submitted,

Donna L Mengel, Secretary