

**North Wales Water Authority
Board of Directors**

Minutes of 09/11/13

Call to order:

A regular business meeting of the Board of Directors was held at the NWWA Offices, 200 W. Walnut St, North Wales, PA., 19454, and was called to order at 5:00 p.m. by Chair Nagel.

Pledge of Allegiance:

Mrs. Nagel led all in attendance in the Pledge of Allegiance.

Roll Call:

Roll call was taken and recorded as follows;

<u>Attendee Name</u>	<u>Organization</u>	<u>Title</u>	<u>Status</u>
Joan Nagel	NWWA	Chair	Present
Albert Tenney	NWWA	Vice Chair	Present
Donna Mengel	NWWA	Secretary	Present
Herbert Kavash	NWWA	Treasurer	Present
Gregory D'Angelo	NWWA	Asst. Sec/Treasurer	Present
Robert C. Bender	NWWA	Executive Director	Absent
Raymond J. Berry	NWWA	Director of Operations	Present
Christine Lezoche	NWWA	Director of Finance	Present
Michael Clarke, Esq.	Rudolph Clarke Kirk	Authority Solicitor	Present
Kenneth Heydt, P.E.	Carroll Engineering	Authority Engineer	Present
Melissa Fiala, Esq.	Rudolph Clarke Kirk	Authority Solicitor	Present

Approval of Minutes:

The Board considered approval of the Minutes of 08/14/2013. Upon a motion of member Tenney, seconded by member Mengel, the minutes were approved with a correction noting Mr. Tenney as the motion Initiator for the Insituform contract vote, and not member Mengel. The minutes were approved, as corrected, upon the following vote:

<u>Vote Record</u>		<u>Yes/Aye</u>	<u>No/Nay</u>	<u>Abstain</u>	<u>Absent</u>
x	Approved				
	Mrs. Nagel	X			
	Mr. Tenney Initiated	X			
	Ms. Mengel Seconded	X			
	Mr. Kavash	X			
	Mr. D'Angelo	X			

Public Comment:

None present at the meeting.

Resolutions: None this meeting

Bids and Contracts: David Quinn reviewed the purchase of a 29 kW Generator through the GSA purchasing program. (Piggyback purchasing) The new generator will provide power needed to operate the SCADA system and server room if the Authority loses electrical power.

Upon a motion by member Tenney, seconded by member Mengel, the Board approved the request.

☑ Vote Record

x Approved			Yes/Aye	No/Nay	Abstain	Absent
	Mrs. Nagel		X			
	Mr. Tenney	Initiated	X			
	Ms. Mengel	Seconded	X			
	Mr. Kavash		X			
	Mr. D'Angelo		X			

Solicitors Report:

Ms. Fiala informed the board of an executive session after the recent Forest Park Joint Board meeting at North Penn Authority, to discuss personnel matters.

Mr. Clarke reported upon the Upper Gwynedd wastewater industrial pretreatment program.

Engineers Report:

Terra Technical Contract 810-13-19 WWTP Decommissioning

Mr. Heydt informed the board that Terra Technical is ahead of schedule and the project is approaching completion.

Motion to approve payment application #1 and to process payment in the amount of \$129,181.50 was made by member Kavash, seconded by member Tenney, and approved unanimously.

☑ Vote Record

x Approved			Yes/Aye	No/Nay	Abstain	Absent
	Mrs. Nagel		x			
	Mr. Tenney	Seconded	x			
	Ms. Mengel		x			
	Mr. Kavash	Initiator	x			
	Mr. D'Angelo		x			

Terra Technical Contract 810-13-19 WWTP Decommissioning Change Order

Mr. Heydt informed the board that the change order is to remove a wall and macadam and return the area next to the sludge beds to grass.

Motion to approve change order #2 and to process the payment in the amount of \$11,436.00 was made by member Mengel, seconded by member Kavash, and approved unanimously.

☑ Vote Record

x Approved			Yes/Aye	No/Nay	Abstain	Absent
	Mrs. Nagel		x			
	Mr. Tenney		x			
	Ms. Mengel	Initiator	x			
	Mr. Kavash	Seconded	x			
	Mr. D'Angelo		x			

Almeida & Hudak Contract 530-12-25B

Mr. Heydt updated the board on the Transmission line project. He stated that pursuant to PennDOT requirements restricting rush hour construction work, night construction will be beginning September 12th on County Line Road between 7:00 pm and 5:00 am.

Motion to approve payment application #2 and to process the payment in the amount of \$608,892.37 was made by member Tenney, seconded by member Mengel, and approved unanimously.

☑ Vote Record

x Approved			Yes/Aye	No/Nay	Abstain	Absent
	Mrs. Nagel		x			
	Mr. Tenney	Initiator	x			
	Ms. Mengel	Seconded	x			
	Mr. Kavash		x			
	Mr. D'Angelo		x			

Michael F. Ronca & Sons, Inc Contract 530-12-25A

Mr. Heydt updated the board on Ronca's progress. He informed the board that they will be out of the Chalfont area soon.

Motion to approve payment application #3 and to process the payment in the amount of \$645,413.09 was made by member Kavash, seconded by member D'Angelo and approved unanimously.

☑ Vote Record

x Approved			Yes/Aye	No/Nay	Abstain	Absent
	Mrs. Nagel		x			
	Mr. Tenney		x			
	Ms. Mengel		x			
	Mr. Kavash	Initiator	x			
	Mr. D'Angelo	Seconded	x			

Operations Report:

Mr. Berry presented the Board with a Certificate of Completion and Dedication of Improvements for E-0982, WAWA Upper Dublin.

Upon a motion by member Tenney, seconded by member Mengel all voted in favor of the agreement.

☑ Vote Record			Yes/Aye	No/Nay	Abstain	Absent
x	Approved					
		Mrs. Nagel	X			
		Mr. Tenney	Initiator	X		
		Ms. Mengel	Seconded	X		
		Mr. Kavash		X		
		Mr. D'Angelo		X		

Mr. Berry presented the Board with a Certificate of Completion and Dedication of Improvements for E-0987, Icon Expansion, Upper Gwynedd.

Upon a motion by member Kavash, seconded by member D'Angelo, all voted in favor of the agreement.

☑ Vote Record			Yes/Aye	No/Nay	Abstain	Absent
x	Approved					
		Mrs. Nagel	X			
		Mr. Tenney			X	
		Ms. Mengel	X			
		Mr. Kavash	Initiator	X		
		Mr. D'Angelo	Seconded	X		

Mr. Berry asked the Board to approve Payment Application 3 from Insituform Technologies (Contract 834-13-17) in the amount of \$340,859.90.

Motion to Approve Payment Application 2 and process the payment in the amount of \$340,859.90 was made by member Mengel, seconded by member D'Angelo, and approved unanimously.

☑ Vote Record			Yes/Aye	No/Nay	Abstain	Absent
x	Approved					
		Mrs. Nagel	X			
		Mr. Tenney	X			
		Ms. Mengel	Initiator	X		
		Mr. Kavash		X		
		Mr. D'Angelo	Seconded	X		

Bills & Requisitions Approval:

Mrs. Lezoche noted that there was nothing out of the ordinary with the bills listings, recommending and requesting approval to pay all invoices, process all refunds, and to transfer and/or requisition funds, as presented to the Board.

a. **Approval of Bills , Refunds, Transfers and Requisitions List dated: 08/14/2013**

b. **Approval of Bills , Refunds, Transfers and Requisitions List dated: 08/20/2013**

Payment of the bills presented was approved by the Board in accordance with the following vote:

<input checked="" type="checkbox"/> Vote Record							
x	Approved			Yes/Aye	No/Nay	Abstain	Absent
		Mrs. Nagel		X			
		Mr. Tenney		X			
		MS. Mengel	Initiator	X			
		Mr. Kavash	Seconded	X			
		Mr. D'Angelo		X			

c. **Approval of Bills , Refunds, Transfers and Requisitions List dated: 08/30/2013**

Payment of the bills presented was approved by the Board in accordance with the following vote:

<input checked="" type="checkbox"/> Vote Record							
x	Approved			Yes/Aye	No/Nay	Abstain	Absent
		Mrs. Nagel		X			
		Mr. Tenney				X	
		MS. Mengel		X			
		Mr. Kavash	Initiator	X			
		Mr. D'Angelo	Seconded	X			

d. **Approval of Bills , Refunds, Transfers and Requisitions List dated: 09/04/2013**

Payment of the bills presented was approved by the Board in accordance with the following vote:

<input checked="" type="checkbox"/> Vote Record							
x	Approved			Yes/Aye	No/Nay	Abstain	Absent
		Mrs. Nagel				X	
		Mr. Tenney	Seconded	X			
		MS. Mengel					
		Mr. Kavash	Initiator	X			
		Mr. D'Angelo		X			

Executive Directors Report: None this meeting.

Adjournment:

There being no further business to be brought before the Board, upon motion by member Mengel, seconded by member D'Angelo, the meeting was adjourned at 5:34 pm.

All present voted in favor.

Respectfully Submitted,

A handwritten signature in blue ink, appearing to be "Donna Mengel", written over the printed name below.

Donna Mengel, Secretary